Operations Group Meeting 116_2204

22 April 2024, 12:20 – 16:30

Teleconference

Agenda

Item No.	Agenda Item	Paper Reference	Meeting Lead	Time
	Welcome and Introductions		OPSG Chair	12:20 – 12:30
Items for Business				
1.	Previous Meeting Minutes **FOR DECISION**	OPSG_114_2503 – Draft Minutes v1.0	SECAS (SR)	12:30 – 12:35
2.	Actions Outstanding **FOR DECISION**	OPSG_116_2204_02 – (**CLEAR**)	SECAS (SR)	12:35 – 12:50
3.	SEC Panel Reports – March 2024 **FOR DECISION**	OPSG_116_2204_03 - (**GREEN**)	SECAS (EA)	12:50 – 13:05
4.	PMR – February 2024 **FOR DECISION**	OPSG_116_2204__04 (**GREEN**) OPSG_116_2204_04 – Appx A (**GREEN**) OPSG_116_2204_04 – Appx B (**GREEN**)	SECAS (EA)	13:05 – 13:35
Break				**13:35 – 13:45**
5.	Business Process Indicator Reporting **FOR DISCUSSION**	OPSG_116_2204_05 (**AMBER**)	DCC (AR)	13:45 – 14:25
6.	OPSG Risk Register **FOR DECISION**	OPSG_116_2204_06 (**CLEAR**)	SECAS (EA)	14:25 – 14:30
Break				**14:30 – 14:40**

Managed by

Gemserv

Corporate member of Plain English Campaign Committed to clearer communication 592

This document has a Classification of **Clear**

Item No.	Agenda Item	Paper Reference	Meeting Lead	Time
7.	Manufacturing Pack **FOR DISCUSSION**	OPSG_116_2204_07 (**AMBER**)	DCC (SD)	14:40 – 15:00
8.	MP244 'Device Alerts for Smart Meter Credit Replenishment' **FOR DISCUSSION**	OPSG_116_2204_08 (**CLEAR**) OPSG_116_2204_08 – Appx A (**CLEAR**) OPSG_116_2204_08 – Appx B (**CLEAR**)	SECAS (GS)	15:00 – 15:15
9.	SEC Change Process **FOR INFORMATION**	OPSG_116_2204_09 (**CLEAR**)	SECAS (AB)	15:15 – 15:25
10.	Customer Perspective	Verbal	All	15:25 – 15:30
11.	Any Other Business (AOB)	Verbal	All	15:30 – 16:30
For Information Items				
12.	Q1 2024 Dual Band Comms Hubs & Fylingdales Rollout Progress Quarterly Report	OPSG_116_2204_12 (**AMBER**) – *late paper*	DESNZ	

Gemserv is committed to ensuring everyone has equal access and can participate effectively. If you have any requirement that will make your visit to Gemserv or meeting experience better, please let us know at Business.Support@Gemserv.com