

SECP_62_0911 - Panel Paper Overview

This document provides an overview of all the papers to be presented at the SEC Panel meeting on 9 November 2018; so that Parties can determine those papers that may be of interest.

An indication of the focus of each paper has been provided to highlight whether it is of interest to a particular reader, i.e. security, technical, governance.

Following the meeting, SECAS will issue meeting headlines, which outline any decisions and outcomes from the Panel meeting.

Decision and Discussion Items

SECP_62_0911_01 – Minutes and Actions Outstanding (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

The final minutes from the October 2018 Panel meeting and an update on outstanding actions from previous meetings.

SECP_62_0911_02 – Ofgem Switching Programme Consultation (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

This paper provides the Panel with an overview of the content of the latest Ofgem Switching Programme Consultation titled, '[Switching Programme: Regulation and Governance – way forward and statutory consultation on licence modification](#)' that was issued on 15 October 2018. The paper also includes a confidential draft response to the consultation for Panel review and comment prior to submission by 16 November 2018.

SECP_62_0911_03 – Privacy Controls Framework (For Decision) (AMBER)

Paper focus:

Governance		Security	✓	Technical	
Modifications		Reporting		Other	

Summary:

This paper outlines amendments made to the Privacy Controls Framework (PCF) following discussions at the October 2018 Panel meeting, relating to a Parties potential routes to compliance with SEC Section I.

SECP_62_0911_04 – SEC Panel Draft Budget 2019 - 2022 (For Decision) (AMBER)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

At the October 2018 Panel meeting, the Panel were provided with a confidential Draft SEC Panel Budget for the next three Regulatory Years (April 2019 to March 2022), following the first review by the Panel Finance and Contracts Sub-Group (PFCG). This paper provides an amended Draft Budget to include feedback from the Panel and will be shared as a late paper to the Panel in November, and provided to all Parties as part of the December 2018 meeting documentation.

SECP_62_0911_05 – Data Quality Request For Information (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper sets out a summary of the responses received from the Data Quality Request For Information that was issued to SEC Parties in September 2018. The paper categorises the issues identified and proposes the next steps to move these issues forward.

SECP_62_0911_06 – SEC Panel Risk and Issue Register Update (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides a monthly update on the SEC Panel Risk Register and the SEC Panel Issues Log, which includes amendments to two existing risks.

SECP_62_0911_08 – Event of Default Process (For Decision) (RED)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper sets out options that the Panel can take in the Event of Default and presents some of the potential consequences when a particular action is implemented. This will be provided as a late paper.

SECP_62_0911_09 – Current Events of Default (For Decision) (RED)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper provides the Panel with an update on two existing Events of Default, and two new Events of Default that have recently occurred.

Change Items

SECP_62_0911_11 – Change Status Report – November 2018 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

An update on the progress of Modification Proposals going through the change process, a summary of potential future release content, alongside the DCC Impact Assessment (IA) and Preliminary Assessment (PA) timetable.

SECP_62_0911_12 – Draft Modification Report - SECMP0057 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

Following the completion of the Refinement Process, the Draft Modification Report for [SECMP0057 'Users to notify SSC of a second or subsequent User System'](#), is being provided to the Panel for

consideration of whether all necessary refinement activities have been completed, and whether it can proceed to Modification Report consultation and Change Board vote.

SECP_62_0911_13 – Initial Modification Report - SECMP0064 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

The Initial Modification Report for [SECMP0064 'Seeking access to consumer premises for Alt HAN Activities'](#), is provided to help inform the Panel's initial considerations on how the Modification Proposal should progress through the Modification Process.

SECP_62_0911_14 – Initial Modification Report - SECMP0066 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

The Initial Modification Report for [SECMP0066 'Advanced Shipment Notifications \(ASN\) for Consignment of Communications Hubs.'](#), is provided to help inform the Panel's initial considerations on how the Modification Proposal should progress through the Modification Process.

SECP_62_0911_15 – Change Sub-Committee Terms of Reference (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

[SECMP0049 'Section D Review: Amendments to the Modification Process'](#) will, if approved, introduce a 'Change Sub-Committee' to oversee the development of new modifications during a 'pre-modification process'. This group will facilitate the development, refinement and discussion of Draft Proposals prior to their formal progression as Modification Proposals. This paper presents updated Terms of Reference for this Sub-Committee to include comments provided by the Panel at its October 2018 meeting.

SECP_62_0911_17 – Update on enduring Modification and Release activities (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications	✓	Reporting		Other	

Summary:

This paper sets out work undertaken to date, the ongoing work and a high-level set of delivery milestones for all elements of improvements to the Modification process. The intent is to draw all elements of modification improvements into a single place to provide the Panel with greater oversight and control.

Standing Agenda Items

SECP_62_0911_21 – SEC Panel Sub-Committee Report (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

An update on recent activities from the Panel Sub-Committees. It highlights the key issues discussed and details specific points the Sub-Committees would like to bring to the Panel's attention.

SECP_62_0911_22 – DCC Reporting (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This month the paper provides the Panel with the following reports provided by the DCC:

- Certificate Signing Requests (CSR) Variance Reports; and
- Post Commissioning Information Report.

SECP_62_0911_23 – Operations Report – October 2018 (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

The Operations Report is a monthly update based on SECAS activities in support of the SEC. It includes a breakdown of days by driver and provides commentary related to the activities undertaken by the SECAS team in October 2018.

SECP_62_0911_24 – Smarter Markets Project Update (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides an overview of the developments and work undertaken in support of the Ofgem Smarter Markets project.

SECP_62_0911_25 – Transitional Governance Update (For Information) (GREEN)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

A compendium of activities occurring under the Smart Metering Implementation Programme (SMIP). The paper includes updates on the following areas:

- High level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month;
- An overview of relevant notices from the Secretary of State;