SECP_60_1409 - Panel Paper Overview

This document provides an overview of all the papers to be presented at the SEC Panel meeting on 14th September 2018; so that Parties can determine those papers that may be of interest.

An indication of the focus of each paper has been provided to highlight whether it is of interest to a particular reader, i.e. security, technical, governance.

Following the meeting, SECAS will issue meeting headlines, which outline any decisions and outcomes from the Panel meeting.

Decision and Discussion Items

SECP_60_1409_01 – Minutes and Actions Outstanding (For Information)

Paper focus:

Governance	✓	**Security**		**Technical**	
Modifications		**Reporting**		**Other**	

Summary:

The final minutes from the August 2018 Panel meeting and an update on outstanding actions from previous meetings.

SECP_60_1409_05 – Request for additional Planned Maintenance (For Decision)

Paper focus:

Governance	✓	**Security**		**Technical**	
Modifications		**Reporting**		**Other**	✓

Summary:

Following the Panel's agreement to an increase in the amount of Planned Maintenance the DCC was permitted to use between June and October 2018, the purpose of this paper outlines proposed changes to the Planned Maintenance schedule currently in place.

SECP_60_1409_06 – Operations Group Terms of Reference Review (For Decision)

Paper focus:

Governance	✓	**Security**		**Technical**	
Modifications		**Reporting**		**Other**	

Summary:

In light of recent obligations delegated to the Operations Group from the SEC Panel, and requests from Operations Group Members, SECAS has undertaken a review of the current Operations Group Terms of Reference (ToR).

SECP_60_1409_07 – DCC SOC2 Assessment Report (For Information) (Red)

Paper focus:

Governance		Security	✓	Technical	
Modifications		Reporting		Other	✓

Summary:

The SSC undertook a review of the 2017 SOC2 assessment of the DCC at its meeting on 22nd August 2018, and the purpose of this paper is to update the SEC Panel on the outcome of the review.

SECP_60_1409_08 – SEC Panel Budget Timetable (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

This paper provides the Panel with a timetable to consider in relation to the development and the associated work required for the development of the SEC Panel Budget 2019 – 2022.

SECP_60_1409_09 – SEC Panel Meeting Dates (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

This paper provides the Panel with the proposed meeting dates for their monthly meeting from January 2019 until December 2019 for approval.

SECP_60_1409_10 – SEC Panel Risk and Issues Register (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides a monthly update on the SEC Panel Risk Register and the SEC Panel Issues Log, which includes an amendment to an existing risk. The paper also revisits an issue that was presented at the June 2018 Panel meeting.

SECP_60_1409_11 – Events of Default (For Decision) (Red)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper provides the Panel with an update on two existing Events of Default, and a new Event of Default that has recently occurred.

Change Items

SECP_60_1406_12 – Change Status Report – September 2018 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

An update on the progress of Modification Proposals going through the change process and a summary of potential future release content, alongside the DCC Impact Assessment (IA) and Preliminary Assessment (PA) timetable update.

SECP_60_1409_13 – Modification Send-Back: SECMP0018 and SECMP0025 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

The Change Board has agreed with the Panel recommendation to seek full Impact Assessment costs for Modifications SECMP0018 'Standard Electricity Distributor Configuration Settings' and SECMP0025 'Electricity Network Party Access to Load Switching Information' before they progress. This paper sets out the Change Board's discussions and the next steps for the modifications.

SECP_60_1409_14 – Initial Modification Report - SECMP0059 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

The Initial Modification Report for SECMP0059 'Amendments to SEC Security Assessments for Non-Domestic Suppliers and Other Users', is provided to help inform the Panel's initial considerations on how the Modification Proposal should progress through the Modification Process.

SECP_60_1409_15 – Initial Modification Report - SECMP0060 (For Decision)

Paper focus:

Governance		**Security**		**Technical**	
Modifications	✓	**Reporting**	✓	**Other**	

Summary:

The Initial Modification Report for SECMP0060 'Amend Requirements to remove 'Pending' devices from SMI', is provided to help inform the Panel's initial considerations on how the Modification Proposal should progress through the Modification Process.

SECP_60_1409_16 – Initial Modification Report - SECMP0061 **(For Decision)**

Paper focus:

Governance		**Security**		**Technical**	
Modifications	✓	**Reporting**	✓	**Other**	

Summary:

The Initial Modification Report for SECMP0061 'Enduring SEC Release Provisions', is provided to help inform the Panel's initial considerations on how the Modification Proposal should progress through the Modification Process.

SECP_60_1409_17 – Modification Working Group Terms of Reference (For Decision)

Paper focus:

Governance	✓	**Security**		**Technical**	
Modifications	✓	**Reporting**		**Other**	

Summary:

Approved Modification Proposal SECMP0050 'Section D Review: Moving the Working Group Terms of Reference to a Separate Document' will amend SEC Section D to move the details of how Modification Working Groups are formed out of the SEC and into a Panel-owned Terms of Reference document. This paper invites the Panel to approve the Terms of Reference to be used from 1st November 2018.

SECP_60_1409_18 – Allocation to Change Sub-Committee responsibilities (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

SECMP0049 'Section D Review: Amendments to the Modification Process' will, if approved, introduce a 'Change Sub-Committee' to oversee the development of new modifications during a 'pre-modification process'. The purpose of this paper is to discuss the merits of using the Change Board or a newly formed Sub-Committee.

SECP_60_1409_19 – Release Update (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting		Other	✓

Summary:

The Authority (BEIS) has responded to the Panel's request to defer the implementation date for SECMP0023 'Correct Units of Measure for Uncontrolled Gas Flow Rate', and have requested a specific revised implementation date before a determination can be made. This paper reviews the current situation with future SEC Releases and proposes a way forward for the Panel's agreement.

Standing Agenda Items

SECP_60_1409_22 – SEC Panel Sub-Committee Report (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

An update on recent activities from the Panel Sub-Committees. It highlights the key issues discussed and detail specific points the Sub-Committees would like to bring to the Panel's attention.

SECP_60_1409_23 – DCC Reporting (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This month the paper provides the Panel with the following reports provided by the DCC:

- Certificate Signing Requests (CSR) Variance Reports;
- Service Request Variance Reporting; and
- Post Commissioning Information Report.

SECP_60_1409_24 – Operations Report – August 2018 (For Information)

Paper focus:

Governance	✓	**Security**		**Technical**	
Modifications		**Reporting**	✓	**Other**	

Summary:

The Operations Report is a monthly update based on SECAS activities in support of the SEC. It includes a breakdown of days by driver, product and grade and provides commentary related to the activities undertaken by the SECAS team in August 2018.

SECP_60_1409_25 – Smarter Markets Project Update (For Information)

Paper focus:

Governance	✓	**Security**		**Technical**	
Modifications		**Reporting**	✓	**Other**	

Summary:

This paper provides an overview of the developments and work undertaken in support of the Ofgem Smarter Markets project.

SECP_60_1409_26 – Transitional Governance Update (For Information)

Paper focus:

Governance	✓	**Security**		**Technical**	
Modifications		**Reporting**	✓	**Other**	

Summary:

A compendium of activities occurring under the Smart Metering Implementation Programme (SMIP). The paper includes updates on the following areas:

- High level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month;
- An overview of relevant notices from the Secretary of State;