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SEC Panel Meeting Headlines 10th August 2018

10:00 – 13:00

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_59_1008 – Meeting Headlines

SEC Panel Headlines

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the July 2018 Panel meeting had been approved via ex-committee. It was noted that all actions were marked as completed or on target for completion.

The Panel **NOTED** the update.

Decision Items

2. Privacy Controls Framework (For Decision)

SECAS presented the Panel with an updated version of the Privacy Controls Framework (PCF), following a consultation period with SEC Parties in July 2018, for approval.

The Panel **APPROVED** the Privacy Controls Framework V2.0.

3. Release 2.0 DCC Appeal Letter (For Discussion)

The Panel were informed that the DCC had appealed the Panel's determination that Incentive Scheme milestone 1B had been met on 19th June 2018. The Panel noted that discussions with BEIS in the following week would determine how the appeal was taken forward and that a brief setting out matters arising from the appeal would be shared with the Panel in the next week.

4. Release 2.0 System Integration Testing Update (For Information)

The Panel were provided with an update on the Testing Advisory Group's (TAG) progression on the Release 2.0 System Integration Testing (SIT) update, following on from their meeting on the 1st August 2018. The decision on SIT completion will now take place in September 2018.

The Panel **NOTED** the update.

5. Release 2.0 Live Services Criteria Feedback (For Decision)

The Panel were provided with an updated version of the Release 2.0 Live Service Criteria (LSC) in addition to TAG and Operations Group feedback on the LSC.

The Panel **APPROVED** the expanded Release 2.0 LSC and supporting evidence list for use in the forthcoming Release 2.0 Go-Live governance activities.

6. Release 2.0 Live Service Criteria Submission (early draft) (For Information)

The DCC provided the Panel with an early view of the DCC's Release 2.0 Live Services Criteria submission, and noted that a final iteration would be presented to the Panel at its September 2018 meeting.

The Panel **NOTED** the early draft of the R2.0 Live Service Criteria Submission.

7. SEC Panel Risk and Issue Register Update (For Decision)

SECAS noted that updates had been made to Risk 15, which relates to the DCC not having a sufficiently detailed or stable SMETS1 Enrolment and Adoption (E&A) design. It was noted that the SSC has been reviewing the Risk and may as a result propose further amendments. The Panel **AGREED** the amendments.

The SSC requested the Panel review a risk which relates to customer resistance/apathy for early live readiness leading to reduced installation rates. The SSC believe it to be a transitional governance risk. It was **AGREED** that this was not a Panel risk or an SSC risk, and it was noted that the Panel would refer the risk back to BEIS.

The Panel revisited an issue that relates to Users finding workarounds to circumvent the DCC systems because change to those systems is too complicated and/or costly and **AGREED** to discuss the issue at the September 2018 Panel meeting.

8. Events of Default update (For Decision) (**RED**)

The Panel were provided an update on three current Events of Default, and considered the decision-making processes associated with Events of Default.

The Panel **AGREED** to expel Iresa Ltd from the Smart Energy Code and monitor the remaining two Parties.

Change Items

9. Change Status Report – August 2018 (For Information)

The Panel were provided with an update on the status and progress of Modification Proposals.

The Panel **AGREED** a two-month extension for SECMP0043, with the Draft Modification Report to be presented to the Panel in November 2018.

The Panel were also provided with an update from the DCC on the current progression of SEC Modification Proposals as they undergo Preliminary Assessments and Impact Assessments.

10. Modification Proposal - Draft Modification Report SECMP0009 (For Decision)

SECAS presented the Panel with the Draft Modification Report for [SECMP0009 'Centralised Firmware Library'](#).

The Panel were informed that the Security Sub-Committee had been consulted, and had identified several security concerns relating to the Modification Proposal. SECAS noted that the Modification Report would be updated to reflect this before being provided to the Change Board at its September 2018 meeting.

The Panel:

- **AGREED** that SECMP0009 is a Path 2 Modification Proposal;
- **AGREED** that the draft legal text delivers the intention of the modification;
- **AGREED** with the recommended implementation approach; and
- **AGREED** that this modification be submitted to Modification Report Consultation.

11. Modification Proposal - Draft Modification Report SECMP0041 (For Decision)

SECAS presented the Panel with the Initial Modification Report for [SECMP0041 'Amending the Change Board decision making rules for Modification Proposals'](#).

The Panel:

- **AGREED** that SECMP0041 is a Path 2 Modification Proposal;
- **AGREED** that the draft legal text delivers the intention of the modification;
- **AGREED** with the recommended implementation date of 1st November 2018; and
- **AGREED** that this modification be submitted to Modification Report Consultation.

12. Modification Proposal - Initial Modification Report SECMP0057 (For Decision)

SECAS presented the Panel with the Initial Modification Report for [SECMP0057 'Users to notify SSC of a second or subsequent User System'](#).

The Panel:

- **AGREED** that this modification should be submitted into the Refinement Process to be assessed by a Working Group;
- **AGREED** the Working Group Terms of Reference;
- **AGREED** the progression timetable; and
- **AGREED** that SECMP0057 should be progressed as a Path 3 Modification Proposal.

13. Modification Proposal - Initial Modification Report SECMP0058 (For Decision)

SECAS presented the Panel with the Initial Modification Report for [SECMP0058 'Changes to the governance of the Self-Service Interface'](#).

The Panel:

- **AGREED** that this modification should be submitted into the Refinement Process to be assessed by a Working Group;
- **AGREED** the Working Group's Terms of Reference;
- **AGREED** the progression timetable; and

- **AGREED** that SECMP0058 should be progressed as a Path 3 Modification Proposal.

14. Modifications with outstanding implementation costs (For Decision)

The Panel were informed that some DCC System-impacting Modification Proposals have progressed with DCC Impact Assessment responses that only include the implementation costs of the design, build and Pre-Integration Testing (PIT) stages. SECAS noted that the costs of the System Integration Testing (SIT), User Integration Testing (UIT) and Implementation to Live stages have not been included.

The Panel were informed that the following open Modification Proposal had received Impact Assessment responses with costs provided up to the end of PIT:

- [SECMP0005 'Include Tariff and Register Labels in SMETS Devices'](#)
- [SECMP0015 'GPF timestamp for reading instantaneous Gas values'](#)
- [SECMP0018 'Standard Electricity Distributor Configuration Settings'](#)
- [SECMP0025 'Electricity Network Party Access to Load Switching Information'](#)

SECAS advised that these modifications should not proceed further through the process until the DCC is able to provide costs for SIT, UIT and Implementation to Live stages.

The Panel:

- **AGREED** a two-month extension for SECMP0005, with the Modification Report due to be presented in October 2018;
- **AGREED** a one-month extension for SECMP0015, with the Modification Report due to be presented in October 2018; and
- **AGREED** to recommend that the Change Board should vote to return the SECMP0018 and SECMP0025 Modification Reports to the Panel.

15. June 2019 SEC Release (For Decision)

The DCC presented the Panel with its testing approach for the June 2019 SEC Release for consideration and invited the Panel to determine the next steps for the June 2019 SEC Release.

The Panel:

- **NOTED** the DCC's recommended approach for testing for the June 2019 SEC Release;
- **AGREED** that the DCC System changes within scope of the June 2019 SEC Release should be deferred to a later release;
- **AGREED** to request a revised implementation date for SECMP0023 from the Authority;
- **AGREED** that the June 2019 SEC Release should be converted to a SEC Documentation Release; and
- **AGREED** to liaise with BEIS over the way forward for the Resolution Proposals.

16. Legal Text for an enduring SEC Release Management Process (For Decision)

Following the July 2018 Panel meeting, where the Panel agreed that relevant principles and powers should be introduced into the SEC, SECAS presented the Panel with a set of draft legal text to deliver these intentions. The Panel discussed the next steps for progressing these changes.

The Panel **AGREED** that a SEC Party should raise a Modification Proposal to progress these changes on behalf of the Panel.

Standing Agenda Items

17. BEIS Update (For Information)

BEIS also provided the Panel with an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

18. DCC Update (For Information)

The DCC presented the Panel with an update on the activities undertaken since the last Panel meeting, which included an update on operations, SMETS1 and Release 2.0.

The Panel **NOTED** the update.

19. SEC Panel Sub-Committee Report (For Information)

SECAS provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Panel discussed the DCC's Temporary Planned Maintenance Schedule that had been previously agreed in July 2018. The Panel were informed that the DCC had submitted a revised plan to the Operations Group on 2nd August 2018.

The Panel **NOTED** the update.

20. DCC Reporting (For Decision)

The Panel were provided with the Certificate Signing Requests (CSR) Forecast Variance Report, the Post Commissioning Information Report and the Service Request (SR) Variance Report from the DCC as required by the SEC.

SECAS noted that the redaction blanket for the SR, CSR and Post-Commissioning reports was due to expire in August 2018 and requested the Panel to consider whether the blanket redaction period requires extending.

The Panel **NOTED** the reports and **AGREED** to extend the redaction blanket for a further six months to be reconsidered in February 2019.

21. Operations Report – July 2018 (For Information)

The Panel were presented with the Operations Report for July 2018. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the contents of the paper.

SECAS informed the Panel that Boltland Energy Limited wished to withdraw from the SEC and requested the Panel to resolve that it cease to be a SEC Party.

The Panel **AGREED** that Boltland Energy Limited shall cease to be a SEC Party, effective as of 27th July 2018.

22. Smarter Markets Project Update (For Discussion)

The Panel were provided with an update on the activities currently being undertaken to support the project. The Panel **NOTED** the update.

23. Transitional Governance Update (For Information)

SECAS presented the Panel with an update from the transitional governance entities and other smart metering related meetings and workshops attended by the SECAS in the last month.

The Panel **NOTED** the update.

24. Any Other Business (AOB)

SECAS provided the Panel with an update on the SEC Panel Member Elections that are currently underway

There was no other business and the Chair closed the meeting.