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SEC Panel Meeting Headlines 13th July 2018

10:00 – 13:00

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_58_1307 – Meeting Headlines

SEC Panel Headlines

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the June 2018 Panel meeting had been approved via ex-committee. It was noted that all actions were marked as completed or on target for completion.

Decision Items

2. Privacy Controls Framework (For Information)

A representative from Deloitte attended the meeting to provide the Panel with an update on the Privacy Controls Framework following the Privacy Provisions Forum that was held on 19th June 2018. The Panel **NOTED** the update.

3. DCC Release 2.0 Incentives Scheme Update – Milestone 1A and 1B (For Decision)

SECAS provided an update on the progress of the activities associated with the Baseline Margin Project Performance Scheme for Release 2.0 (R2.0), which included an overview of considerations from the Operations Group and the Testing Advisory Group to inform the Panel's determination on the milestones. The Panel **DETERMINED** that Milestones 1A and 1B were met on 19th June 2018 and **APPROVED** the independent auditor contract award to the proposed bidder.

4. Release 2.0 Go-Live update (For Information)

A representative from DCC presented the Panel with the draft Live Service Criteria for R2.0 Go-Live and noted that DCC will present a final version of the criteria for approval at the September 2018 Panel meeting. The Panel **NOTED** the draft Live Service Criteria for R2.0 Go-Live.

5. Release Management: Enduring Responsibilities of the SEC Panel (For Decision)

The Operations Group Chair presented the Panel with a set of principles for enduring responsibilities, that would be expected of the SEC Panel in overseeing the implementation of SEC Releases. The Panel **AGREED** with the principle that it should oversee the end to end lifecycle of a release from formulation to post deployment and requested that SECAS begin developing these principles.

6. SEC Panel Risk and Issue Register Update (For Decision)

SECAS provided an update on the SEC Panel Risk Register and Issues Log, which included an update to an existing risk. The Panel requested that SECAS review the wording of the risk.

7. Event of Default update (Confidential)

SECAS provided the Panel with an update on the Event of Default that occurred in May 2018. The Panel **NOTED** the update.

Change Items

8. Change Status Report – July 2018 (For Decision)

The Panel were provided with an update on the status and progress of Modification Proposals.

The Panel:

- **AGREED** an eight-month extension for [SECMP0007 'Firmware updates to IHDs and PPMIDs'](#), with the Draft Modification Report (DMR) to be presented to the Panel in April 2019;
- **AGREED** a one-month extension for [SECMP0043 'Modification to Services Force Majeure Provisions'](#), with the DMR to be presented to the Panel in September 2018; and
- **AGREED** a one-month extension for [SECMP0055 'Incorporation of multiple Issue Resolution Proposals into the SEC'](#), with the DMR to be presented to the Panel in September 2018.

The Panel were also provided with an update from the DCC on the current progression of SEC Modification Proposals as they undergo Preliminary Assessments and Impact Assessments.

9. Dual Band Communication Hub Configuration Tables standing list of experts (For Information)

SECAS presented background information regarding the introduction of Dual Band Communications Hub (DBCH) Configuration Tables and informed the Panel that it intends to establish a standing list of experts to call upon at short notice for any Modification Proposal that might affect these. The Panel **NOTED** the contents of the paper.

10. Modification Proposal - Draft Modification Report SECMP0018 (For Decision)

SECAS presented the Panel with the Draft Modification Report for [SECMP0018 'Standard Electricity Distributor Configuration Settings'](#). The Panel **AGREED** the modification be submitted to Modification Report Consultation.

11. Modification Proposal - Draft Modification Report SECMP0025 (For Decision)

SECAS presented the Panel with the Draft Modification Report for [SECMP0025 'Electricity Network Party Access to Load Switching Information'](#). The Panel **AGREED** the modification be submitted to Modification Report Consultation.

12. Modification Proposal - Draft Modification Report SECMP0029 (For Decision)

SECAS presented the Panel with the Draft Modification Report for [SECMP0029 'Business Continuity and Disaster Recovery Testing Amendments'](#). The Panel **AGREED** the modification be submitted to Modification Report Consultation.

13. Modification Proposal - Draft Modification Report SECMP0049 (For Decision)

SECAS presented the Panel with the Draft Modification Report for [SECMP0049 'Section D Review: Amendments to the Modification Process'](#). The Panel **AGREED** the modification be submitted to Modification Report Consultation.

14. Modification Proposal - Draft Modification Report SECMP0050 (For Decision)

SECAS presented the Panel with the Draft Modification Report for [SECMP0050 'Section D Review: Moving the Working Group Terms of Reference to a separate document'](#). The Panel **AGREED** the modification be submitted to Modification Report Consultation.

15. Modification Proposal - Draft Modification Report SECMP0051 (For Decision)

SECAS presented the Panel with the Draft Modification Report for [SECMP0051 'Section D Review: Amendments to the Fast Track Modification process'](#). The Panel **AGREED** the modification be submitted to Modification Report Consultation.

16. Modification Proposal - Initial Modification Report SECMP0056 (For Decision)

SECAS presented the Panel with the Initial Modification Report for [SECMP0056 'IHD / PPMID Zigbee Attributes Available on the HAN'](#). The Panel **AGREED** that this should proceed to the Refinement Process and the proposed progression timetable.

17. Releases Update (For Information)

DCC provided the Panel with an update on the progress of the June 2019 Release, and informed the Panel that it has been reviewing options for Systems Integration Testing (SIT), taking into consideration cost and risk.

Information Items

18. BEIS Update (For Information)

BEIS provided the Panel with an update on the forthcoming consultations and key milestones.

19. DCC Update (For Information)

The Panel were provided with an update on the activities undertaken by the DCC since the last Panel meeting, which included an operations update, in addition to an update on SMETS1, Release 2.0 and Self-Service Interface.

20. SEC Panel Sub-Committee Report (For Information)

The Panel were provided with an update on recent activities from all the Panel Sub-Committees. The Panel **NOTED** the report.

21. DCC Reporting (For Information)

The Panel were provided with the Certificate Signing Requests (CSR) Forecast Variance Report, the Post Commissioning Information Report and the Service Request Variance Report from the DCC as required by the SEC. The Panel **NOTED** the reports.

22. Operations Report – June 2018 (For Information)

The Panel were presented with the Operations Report for June 2018. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the contents of the paper.

The Panel noted that the following organisation would be admitted as Party to the SEC following countersignature of their Accession Agreement by the SECCo Board:

- Leep Gas Networks Limited (Other SEC Party)

23. Smarter Markets Project Update (For Discussion)

The Panel were provided with a draft response to Ofgem's "Switching Programme: Proposed modifications to regulation and governance" consultation and requested to provide any comments on the response by Friday, 20th July 2018.

24. Transitional Governance Update (For Information)

SECAS presented the Panel with an update from the transitional governance meetings, and other smart metering related meetings, attended by SECAS and the SEC Panel Chair in the last month.

25. Any Other Business (AOB)

A Panel Member noted that the Wide Area Network (WAN) LED issue is still ongoing and that if the Service Provider cannot implement a fix, a formal dispute may be raised with the Panel.