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Paper Reference:	**SECP_58_1307_01**
Action:	**For Information**

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Completion Date	Update	Status
SECP52/05	SECAS to add more detail regarding Releases to the SEC Panel Activity Planner.	SECAS	06/07/2018	The planner has been updated and is to be included as an attachment to the quarterly report going forward. We are also seeking to publish it on the website and update more regularly.	CLOSED
SECP54/03	SECAS and BEIS to liaise to identify and confirm which materials will be handed over to enduring governance following a Release going live.	SECAS/BEIS	TBC	SECAS is continuing to liaise with BEIS in regard to the guidance materials, and an update will be given once the first set of materials for Release 2.0 has been identified in the lead up to Release 2.0 Go-Live.	Ongoing

SECP57/01	SECAS to develop user-friendly guidance regarding the interactions between new versions of the Technical Specifications and GBCS and how the associated versions are managed on the Certified Products List.	SECAS	TBC	SECAS have drafted a guidance document which is currently being reviewed internally. The document will then be shared with several interested Parties for comments, prior to being circulated to the SEC Panel.	Ongoing
SECP57/02	DCC's testing assurance team to engage with the Testing Advisory Group to provide evidence that its regression testing approach addresses concerns raised by testing participants and the TAG.	DCC	TBC	This item was discussed with TAG both as a specific item and under the 1A &1B milestone discussions. The coverage of SIT regression testing will be detailed in the Completion Report, and the supporting TAB exit reports. Details of the TAG discussions can be found in SECP_58_1307_03.	CLOSED
SECP57/03	DCC to provide the SEC Panel with an Outage Programme schedule, detailing the proposed improvements, why it is necessary and quantify the benefits, and also during which outage these improvements are to be implemented.	DCC	04/07/2018	Following the Panel's request for DCC to provide further information regarding the temporary maintenance schedule proposal, DCC provided a more detailed schedule to the Panel on 27/06/2018. DCC then issued a consultation to Parties on 28/06/2018 which closed on 03/07/2018. The Panel met via ex-committee on 04/07/2018 and approved the Planned Maintenance schedule provided by DCC.	CLOSED
SECP57/04	SECAS to hold a Panel Workshop to discuss potential Event of Default scenarios and consequential Panel actions.	SECAS	12/07/2018	SECAS has scheduled a Panel Workshop to be held 12/07/2018 to discuss potential Event of Default scenarios.	CLOSED

SECP57/05	SECAS to notify SEC Parties that DCC will now ensure that after an Incident is raised, and if initial investigations determine that the cause of the Incident may be with the meter, the Incident remains open on the DCC system and is assigned to the Responsible Supplier until the Responsible Supplier confirms that the matter is resolved.	SECAS	18/06/2018	SECAS issued communications to SEC Parties on 18/06/2018 notifying them that DCC will now ensure that after an Incident is raised, and if initial investigations determine that the cause of the Incident may be with the meter, the Incident remains open on the DCC system and is assigned to the Responsible Supplier until the Responsible Supplier confirms that the matter is resolved.	CLOSED
SECP57/06	SECAS to communicate with SEC Parties to remind them of their Post-Commissioning obligations.	SECAS	18/06/2018	SECAS issued communication to SEC Parties on 18/06/2018 reminding them of their Post-Commissioning obligations.	CLOSED