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## SEC Panel Meeting Headlines 15<sup>th</sup> June 2018

10:00 – 13:30

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

### SECP\_57\_1506 – Meeting Headlines

#### SEC Panel Headlines

##### 1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the May 2018 Panel meeting had been approved via ex-committee. It was noted that all actions were marked as completed or on target for completion.

#### Decision Items

##### 2. Certified Products List Update (For Information)

SECAS presented the Panel with a summary of the SEC requirements, relevant licence obligations, BEIS guidance associated with the Certified Products List (CPL), and provided a way forward with the existing entries, which does not require the Panel to alter or vary the existing CPL submission processes.

The Panel noted that subsequent discussions have taken place between SECAS, a Large Supplier Member and BEIS on a number of related questions on the impacts of suppliers, DCC and device manufacturers when Technical Specification versions and/or GBCS versions are end-dated. Following receipt of the information from BEIS on a number of questions, SECAS noted that it would prepare some supporting, user-friendly guidance on the matter for Panel and Parties.

The Panel **NOTED** that it does not need to take action on these existing CPL entries while the associated CPA certificates remain valid.

##### 3. DCC Release 2.0 Incentives Scheme update (For Decision)

The Panel were provided with an update on the progress made with preparing the necessary information to facilitate the discharging of actions associated with the Baseline Margin Project Performance Adjustment Scheme for Release 2.0 (R2.0).

The Panel **AGREED** the criteria for the milestones presented subject to Testing Advisory Group (TAG) discussions around regression testing within the User Interface Testing (UIT) environment concerns and the resulting recommendation that will be reported at July 2018 Panel meeting. The Panel also **AGREED** the proposed audit scope and approach for appointing an independent auditor for activities in support of the incentive scheme.

#### 4. Release 2.0 Go-Live activities timetable planning (For Information)

SECAS presented the details of forthcoming governance activities associated with R2.0 and the SMETS1 Service release, highlighting that there will be a need for additional Panel and sub-committee meetings to enable decisions to be made on SMETS1 Service Systems Integration Testing (SIT) Completion, R2.0 SIT and Device Integration Testing (DIT) completion and R2.0 Go-Live recommendations. The Panel **NOTED** the update and **AGREED** that the additional Panel meetings should be scheduled.

#### 5. Temporary Maintenance Schedule (For Decision)

DCC informed the Panel that it has identified a number of improvements to the Data Service Provider, and requested the Panel agree an increase in the number of planned outages between June and October 2018 in order to implement the improvements. It was also requested to change the notice period from 20 days to 5 days. The Panel requested DCC provide further information, specifically the reasons for and benefits of each outage. Following this, DCC will consult with SEC Parties and the Operations Group.

#### 6. SMKI and Repository Testing Part 3b Completion Report (Confidential)

Following the test assurance carried out by DCC on Part 3b of SMKI and Repository Testing (SRT), the Panel were provided with a confidential DCC Completion Report, in addition to a letter of recommendation from the SMKI PMA. The Panel **APPROVED** the completion of SRT Part 3b.

#### 7. Managing Events of Default (For Decision)

The Panel were presented with an overview of SECAS processes for responding to Event of Default notifications, and hypothetical Event of Default scenarios in order to discuss the types of Panel actions that may be appropriate in different circumstances. The Panel **NOTED** the paper and **AGREED** to provide SECAS with comments on the scenarios. It was noted that SECAS intend to hold a workshop to work through the scenarios and the comments received by the Panel.

#### 8. Update on current Event of Default (Confidential)

SECAS provided the Panel with an update on the Event of Default that occurred in May 2018. The Panel **NOTED** the update.

#### 9. SEC Definition of Incidents (For Decision)

The Panel were informed of an issue that was recently raised at the May Operations Group meeting concerning DCC treatment of Incidents from Network Parties. The Panel were requested to determine if the scope of DCC Incident Management should extend to meter related issues, and the Panel **AGREED** that it should. It was noted that moving forward, when an Incident is raised and DCC determine that a fault may be with the meter, the Incident will remain open on DCC systems and will be assigned to the Responsible Supplier, until the Responsible Supplier confirms the matter has been resolved.

#### 10. SEC Panel Risk and Issue Register Update (For Decision)

SECAS provided the Panel with an update on the SEC Panel Risk Register and Issues Log, which included updates to two existing risks, and a new proposed issue. The Panel **AGREED** the updates.

## Change Items

### 11. Change Status Report – June 2018 (For Decision)

The Panel were provided with an update on the status and progress of Modification Proposals going through the Modification Process.

The Panel:

- **AGREED** a one-month extension for SECMP0005 '[Include Tariff and Register Labels in SMETS Devices](#)', with the DMR to be presented to the Panel in August 2018;
- **AGREED** a two-month extension for SECMP0015 '[GPF timestamp for reading instantaneous Gas values](#)', with the DMR to be presented to the Panel in September 2018;
- **AGREED** a one-month extension for SECMP0018 '[Standard Electricity Distributor Configuration Settings](#)', with the DMR to be presented to the Panel in August 2018;
- **AGREED** a one-month extension for SECMP0025 '[Electricity Network Party Access to Load Switching Information](#)', with the DMR to be presented to the Panel in July 2018; and
- **AGREED** to put SECMP0028 '[Prioritising Service Requests](#)' on hold for six months, with an update to be provided to the Panel by December 2018.

The Panel were also provided with an update from DCC on the current progression of SEC Modification Proposals as they undergo Preliminary Assessments and Impact Assessments.

SECAS requested the Panel to provide any final comments on Ofgem's proposed new Code Administrator Code of Practice (CACoP) principle, before SECAS passed them back to Ofgem.

### 12. Modification Send-Back: SECMP0047 (For Decision)

The Panel were informed that the Change Board has determined that SECMP0047 '[Default Provisions for Other SEC Parties](#)' should be returned to the Panel in order to reconsider the legal text to ensure that it fully delivers the proposed solution. SECAS informed the Panel that it had reviewed the comments raised by the Change Board and that it does not believe that any edits to the legal text are required. Following a review of the legal text, the Panel **AGREED** to return SECMP0047 unchanged to the Change Board for it to vote on the modification.

### 13. Modification Proposal - Draft Modification Report SECMP0019 (For Decision)

SECAS presented the Panel with the Draft Modification Report for SECMP0019 '[ALCS Description Labels](#)'. The Panel **AGREED** the modification be submitted to Modification Report Consultation.

### 14. Modification Proposal - Draft Modification Report SECMP0044 (For Decision)

SECAS presented the Panel with the Draft Modification Report for SECMP0044 '[User Security Assessment of a Shared Resource](#)'. The Panel **AGREED** the modification be submitted to Modification Report Consultation.

### 15. Modification Proposal - Draft Modification Report SECMP0048 (For Decision)

SECAS presented the Panel with the Draft Modification Report for SECMP0048 '[Extension of SMETS gas Valve exemption to include Large Gas Meters installed at Domestic Premises](#)'. The Panel **AGREED** the modification be submitted to Modification Report Consultation.

## 16. June 2019 Release (For Decision)

Following receipt of information from DCC regarding anticipated costs, SECAS provided the Panel with the next steps for the June 2019 Release, in addition to the draft Release Implementation Document (RID) and Testing Approach Document (TAD) for the June 2019 Release. The Panel noted that DCC are currently unable to provide detailed costs associated with SIT but are working to address the issue of the cost by exploring alternative options for SIT, and will report its finding to the Panel. The Panel also noted that DCC will be reviewing the risk profile associated with SIT testing. The Panel **AGREED** the scope of the June 2019 Release, subject to DCC presenting the full release cost information at the July Panel meeting.

## Information Items

### 17. BEIS Update (For Information)

BEIS provided the Panel with an update on the forthcoming consultations and key milestones.

### 18. DCC Update (For Information)

The Panel were provided with an update on the activities undertaken by DCC since the last Panel meeting, which included an update on the CPL fix, major incidents and Production Proving.

### 19. SEC Panel Member Elections (For Information)

The Panel were informed of the scheduled elections for the SEC Panel Elected Members, following vacancies arising from the retirement of Elected Members after their 24-month term.

### 20. SEC Panel Sub-Committee Report (For Information)

The Panel were provided with an update on recent activities from all the Panel Sub-Committees. In addition, a confidential update was provided on the assurance statuses that the SSC have set for Parties during May 2018. The Panel **NOTED** the report.

### 21. DCC Reporting (For Information)

The Panel were provided with the Certificate Signing Requests (CSR) Forecast Variance Report and the Service Request Variance Report from DCC as required by the SEC. The Panel **NOTED** the reports.

### 22. Operations Report – May 2018 (For Information)

The Panel were presented with the Operations Report for May 2018. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the contents of the paper, which included a breakdown of days by driver.

The Panel noted that the following organisations would be admitted as Parties to the SEC following countersignature of their Accession Agreement by the SECCo Board:

- Exelon Generation Limited (Small Supplier);
- Flexitricity Limited (Small Supplier);
- Shell Energy Europe Limited (Small Supplier);

- ENSEK Ltd (Other SEC Party);
- N3rgy Limited (Other SEC Party); and
- ZIV Automation UK Ltd (Other SEC Party).

### 23. Smarter Markets Project Update (For Information)

The Panel were provided with an update on the activities currently being undertaken to support the project. The Panel **NOTED** the update.

### 24. Transitional Governance Update (For Information)

SECAS presented the Panel with an update from the transitional governance meetings, and other smart metering related meetings, attended by SECAS and the SEC Panel Chair in the last month.

### 25. SEC Panel Activity Planner (For Information)

The Panel were presented with the SEC Panel Activity Planner. The Activity Planner provides a high-level overview of the forthcoming Panel activities, and a forward look at Panel agenda items for the next three months based on the latest information available.

### 26. Any Other Business (AOB)

SECAS provided a brief update on the preparations for the SEC Party Engagement Day, which is scheduled for 12<sup>th</sup> July 2018.

The Panel Chair informed the Panel of an issue relating to Post-Commissioning obligations that was initially identified at the SMKI PMA meeting on 15<sup>th</sup> May 2018. It was noted that during Commissioning, some Suppliers are putting the incorrect Network Operator SMKI Certificates on the Device, or are leaving the DCC's Access Control Broker (ACB) SMKI Certificates on Devices, which is resulting in the Network Operator being unable to communicate with the Device or receive alerts. The Chair noted that the SSC will continue to monitor the Post-Commissioning Reports, and liaise with the Operations Group and provide advice to the Panel where appropriate. The Panel **AGREED** to write to SEC Parties, reminding them of the Post Commissioning obligations.