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Technical Architecture and Business Architecture Sub-Committee (TABASC)

17th May 2018, 10:00 – 16:00

8 Fenchurch Place, London EC3M 4AJ

TABASC_30_1705 – Meeting Headlines

Decision Items

TABASC_29_1904_02 – Draft Minutes and Actions Outstanding (For Decision)

The draft minutes from the April 2018 TABASC meeting were approved and written as final. All actions were marked as completed or on target for completion with a number of verbal updates provided.

TABASC_30_1705_06 – TABASC Risk Register (For Decision)

Following discussion from the April 2018 TABASC meeting, the TABASC were presented with a proposed new sub-risk in relation to the 868MHz Communications Hub frequency coverage and a proposed new risk in relation to the DCC Systems being circumvented due to the inability to implement change as a result of Modification Proposal costs and lead times for inclusion on the TABASC Risk Register and risk management plan. The TABASC also agreed to escalate the Modification Proposal risk to the Panel as it was viewed as being a current issue.

Subject to a few amendments, the TABASC **AGREED** the proposed new risks and its associated risk management plans. In addition, the TABASC **AGREED** to escalate the Modification Proposal risk to the Panel for consideration.

TABASC_30_1705_08 – Approval of Release 2.0 BAD Update (For Decision)

The TABASC were provided with the final version of the Business Architecture Document (BAD) containing the Release 2.0 changes and actioned industry review comments for approval.

The TABASC **AGREED** that industry feedback had been actioned appropriately and **APPROVED** the BAD containing the Release 2.0 changes for publication.

TABASC_30_1705_10 – Approval of Release 2.0 TAD Update (For Decision)

The TABASC were provided with the final version of the Technical Architecture Document (TAD) containing the Release 2.0 changes and actioned industry review comments for approval.

The TABASC **AGREED** that industry feedback had been actioned appropriately and **APPROVED** the TAD containing the Release 2.0 changes for publication.

Discussion Items

Dispute Log Update – Presentation (For Discussion)

SECAS provided the TABASC with an overview of the mechanisms available to respond to disputes. It was noted that an up to date SEC Disputes and Appeals Routes Table will be available on the SEC website shortly as guidance for Parties on the SEC defined Dispute, appeal and referral routes.

The TABASC **NOTED** the verbal presentation and considered the mechanisms and escalations routes.

TABASC_30_1705_14 – DCC Unplanned Maintenance Information (For Discussion)

The TABASC were provided with the recent DCC Unplanned Maintenance notifications and considered whether action is required by the TABASC. It was highlighted that the DCC received the TABASC feedback from last month on the need to improve the usefulness of the notification and are taking the necessary steps to action the request going forwards.

The TABASC **NOTED** the contents of the paper.

Information Papers

Alt HAN Update – Presentation (For Information)

A representative from the Alt HAN Forum provided the TABASC with an overview of progress made on the potential Alt HAN solution. The TABASC discussed the remit of providing its input from a Technical and/or Business Architecture point of view and provided feedback on matters that the Alt HAN forum may need to consider as part of the development of the solution and approaches to delivering Alt HAN solutions.

The TABASC **NOTED** the verbal presentation.

TABASC_30_1705_07 – Release 2.0 Business Architecture Document Project Update (For Information)

The TABASC were updated on the development of the BAD project to date, which continues to be delivered to time and within budget. It was highlighted that the BAD review responses have been collated, reviewed and actioned where required to create the new Release 2.0 version of the BAD, that was provided at the May TABASC meeting for approval. For the updates to the Business Architecture Model (BAM), following the deadline for review comments, the responses will be collated, reviewed and actioned. Following the application of post review amendments, the updated Release 2.0 BAM changes will be provided to the June 2018 TABASC meeting for final review and approval.

The TABASC **NOTED** the contents of this paper.

TABASC_30_1705_09 – Release 2.0 Technical Architecture Document Project Update (For Information)

The TABASC were updated on the development of the TAD project to date, which continues to be delivered to time and within budget. It was highlighted that the TAD review responses have been collated, reviewed and actioned where required to create the new Release 2.0 version of the TAD, that was provided at the May 2018 TABASC meeting for approval.

The TABASC **NOTED** the contents of this paper.

Effectiveness Review Update – Presentation (For Information)

The TABASC were given an update on the number of responses to the first run of the Effectiveness Review Questionnaire, noting the number of responses so far, in the form of three were from the

Suppliers and one from the Electricity Network Party Category. It was noted that a further response was expected shortly. Following the initial review of the commentary, it was noted that a reasonable proportion of the feedback related to known matters and issues. The TABASC discussed that there may be a need to make changes to the questions to aid respondent understanding and the type of responses provided. It was agreed that improvements to the questionnaire would be prepared, taking into account the TABASC Member feedback and would be discussed at the June 2018 meeting. It was also noted that analysis of the responses received would also be provided to inform whether subsequent actions are required.

The TABASC **NOTED** the verbal update and presentation and the associated next steps.

TABASC_30_1705_13 – TABASC Activity Planner (For Information)

The TABASC were provided with the updated activity planner outlining future anticipated activities and a high-level overview of the ongoing activities from April 2018, including the progress on the BAD and TAD containing the Release 2.0 content. It was highlighted that the initial plan for the BAD and TAD updates reflecting the SMETS1 Service updates will be provided to the TABASC in July 2018 for consideration.

The TABASC **NOTED** the contents of the paper.

Monthly Updates

DCC Update – Verbal (For Information)

The DCC provided the TABASC with an update on the principles developed for the initial allocation of Modification Proposals to releases, highlighting the constraints with the approach and the associated impacts on the Technical Specifications.

The TABASC **NOTED** the DCC Update.

Sub-Committee Update - Verbal (For Information)

The TABASC Chair provided the TABASC with an update on the Smart Metering Key Infrastructure Policy Management Authority (SMKI PMA) and Security Sub-Committee's (SSC's) recent activities, highlighting areas of specific relevance to the TABASC. An update on the discussions at the recent Operations Group was also provided.

The TABASC **NOTED** the Sub-Committee Update.

BEIS Update – Verbal (For Information)

BEIS provided information on the consultations and publications that have been, or will be, published over the coming month.

The TABASC **NOTED** the BEIS Update.

Next Meeting – 21st June 2018