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Paper Reference:	**TABASC_28_1503_01**
Action:	**For Information**

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Completion Date	Update	Status
TABASC22/08	The TABASC Chair agreed to discuss with the SEC Panel Chair the DCC's involvement in modifications.	TABASC Chair	TBC	The DCC will be asked to provide an 'early assessment' of a new modification in time for the first Working Group meeting, giving an indication of the likely impacts on its systems based on the initial proposal. It will also send representatives to each Working Group meeting, and, where needed, may also bring service provider representatives.	Ongoing

Action Reference	Action	Responsibility	Completion Date	Update	Status
				The Working Group will be working more closely with the DCC's technical representatives during the development of the business requirements, to better facilitate the subsequent DCC Assessments. SECMP0034 will introduce timescales for the completion of DCC Assessments.	
TABASC23/01	The TABASC Chair noted that further work is required between the Operations Group and the TABASC to ensure duties are not duplicated across the Sub-Committees.	TABASC Chair	TBC	A meeting took place between the Panel Chair and Sub-Committee Chairs on 23rd January 2018, to discuss the roles and responsibilities across Sub-Committees. A RASCI matrix is being developed to further clarify and trace the duties and responsibilities of each Sub-Committee and will be discussed with the Panel Chair and Sub-Committee Chairs once completed.	Ongoing
TABASC23/02	Following an SSC action for the DCC to conduct analysis with the TABASC to understand its approach to performing checks of anomalous change levels within Registration Data Provider (RDP) update files the DCC are	DCC	15/02/2018	The DCC informed the TABASC that the DCC currently carry out anomalous change levels within RDP; however, the SSC are concerned that the simple file level checks currently used are not sufficient. It was also noted that a CR has been raised to progress the	CLOSED

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	requested to go to the TABASC to determine if there are any alternative ways of performing these checks.			recommendations in the DCC paper presented to SSC.	
TABASC24/08	The DCC to provide further information on its approach to publishing the CR spreadsheet to industry.	DCC	TBC	The updated CR spreadsheet is provided to the TABASC under agenda item 13.	Ongoing
TABASC24/10	SECAS to develop a list of issues to the TABASC for monitoring.	SECAS	TBC	SECAS are continuing to contact the owners of the IRPs that have been submitted by BEIS. Some of those who have raised the IRPs have agreed for their IRPs to be progressed with others under a modification(s). SECAS and the DCC are exploring whether the IRPs can be grouped into a single modification that can be raised ahead of the April 2018 Panel meeting. The DCC will determine the timescales for implementation once the scope of the full set of IRPs is determined and a full DCC Assessment is conducted as part of the modification's refinement.	Ongoing

Action Reference	Action	Responsibility	Completion Date	Update	Status
				A further update will be provided at a future TABASC meeting.	
TABASC25/01	The DCC to provide a demonstration on the architecture model, specifically in relation to Release 2.0.	DCC	15/02/2018	The DCC provided a demonstration on the DCC Enterprise Architecture Model at the February 2018 TABASC meeting.	CLOSED
TABASC25/02	SECAS to contact Ofgem and request a further update to be provided on the FITs licencing work that is underway, particularly on the findings from the questionnaire issued.	SECAS	15/02/2018	Ofgem provided an update on the FITs licencing work that is underway at the February 2018 TABASC meeting.	CLOSED
TABASC25/04	The DCC to present to the TABASC on traffic management for further consideration, in February 2018, once the work has been developed.	DCC	TBC	The DCC will present to the TABASC on traffic management under agenda item 3.	Ongoing
TABASC25/06	The BEIS representative to inform the TABASC of the electricity vehicle consultation timeline and where it will be published for further consideration.	BEIS	TBC	The DNO and E&A electricity vehicle consultation will be issued by the end of March 2018. BEIS will endeavour to share any further information that it receives, which may help inform TABASC of any need to assess impacts	Ongoing

Action Reference	Action	Responsibility	Completion Date	Update	Status
				on the Technical and/or Business Architecture. An update will be provided at the April 2018 TABASC meeting.	
TABASC26/01	SECAS noted that the TABASC will be added to the distribution list for receiving the DCC Planned Maintenance.	SECAS	15/02/2018	SECAS will directly send the DCC planned and unplanned maintenance notifications to the TABASC, once received by the DCC.	CLOSED
TABASC26/02	SECAS to update the activity planner to include the SEC Issues as a completed activity.	SECAS	15/02/2018	The activity planner was updated in to include the SEC Issues process as a completed activity at the February 2018 TABASC meeting.	CLOSED
TABASC26/03	The TABASC requested for additional text to be added to the Business Architecture Document (BAD) and Technical Architecture Document (TAD) Project Initiation Document (PID) Appendix A 'Areas requiring amendment' to give clearer indication of progress going forward, including timelines.	SECAS	15/02/2018	More detailed updates on the progress on the Business Architecture Document (BAD) and Technical Architecture Document (TAD) Projects were included in the project update papers at the February 2018 TABASC meeting.	CLOSED

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TABASC26/04	The TABASC to review the current TAD beyond the areas identified as updates for Release 2.0.	TABASC	15/02/2018	The TABASC undertake an additional review, beyond just Release 2.0 changes, to ensure that the document is in line with the current designated Technical Specifications when it is issued for external review in March 2018. The review period will be at a minimum 20 Working Days to help accommodate this. When the draft version of the TAD is circulated for review, any additional non-Release 2.0 changes identified by SECAS will be highlighted so that the TABASC, TBEC and other interested parties can differentiate the drivers of the changes.	CLOSED
TABASC26/05	The TABASC Chair to liaise with the Panel Chair to consider who is responsible for the risks involved in the end to end process for Release 4.0.	TABASC Chair	TBC	Discussions are still ongoing between the Panel Chair, TABASC Chair and BEIS on this matter. An update will be provided at the April 2018 TABASC meeting.	Ongoing
TABASC26/06	SECAS and BEIS to consider timeframes and responsibilities of when transitional release become enduring governance	BEIS and SECAS	15/02/2018	This action has been superseded by TABASC27/03.	CLOSED

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	responsibility, noting the different cohort dates to consider.				
TABASC26/07	SECAS to share the Effectiveness Review Survey with the Operations Group to obtain any feedback on the content.	SECAS	01/02/2018	SECAS shared the Effectiveness Review Survey with the Operations Group on 23rd January for comments due 1st February. One comment was received and actioned as an additional survey question.	CLOSED
TABASC26/08	BEIS Representative to work with the MRA to determine the process for raising and progressing a change to J1839.	BEIS and SECAS	15/02/2018	A member of IREG agreed to raise a Change Proposal to implement the changes agreed for the J0483 data item. It is anticipated that the CP will be raised in time for the March 2018 MRA Development Board (MDB) meeting. Assuming the impact assessment will be 10 working days, it would go back for vote in April 2018 and included in the June 2018 release as a non-material change.	CLOSED
TABASC27/01	SECAS noted further analysis is required to determine whether there is an impact on gas and the Supply Point Administration Agreement (SPAA) in relation to	SECAS	TBC	SECAS will be raising the matter at the next CACoP meeting (scheduled for Monday 19th March) to understand the potential impacts.	Ongoing

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	progressing a change to J1839 with the MRA.			An update will be provided at the April 2018 TABASC meeting.	
TABASC27/02	SECAS to circulate the BEIS Production Proving consultation (issued 14th February 2018) to the TABASC Members.	SECAS	22/02/2018	SECAS circulated the consultation via email to the TABASC Members on 22nd February 2018.	CLOSED
TABASC27/03	SECAS to inform the Panel on TABASC's discussions on what to expect as part of the set of handover information to be provided from BEIS following the go-live of transitional releases.	SECAS	TBC	SECAS to update the Panel on the details of the TABASC discussions and conclusions on its role in transitional governance at its March 2018 meeting. The details provided will inform whether the Panel should seek confirmation from BEIS on what the Panel and its Sub-Committees should expect to be provided following a transitional release going live and moving under enduring governance, including the handover of any open and outstanding risks, issues, workarounds and work-off plans, following a transitional release going live and moving under enduring governance. A verbal update will be provided at the March 2018 TABASC meeting based on the Panel discussion.	Ongoing

Action Reference	Action	Responsibility	Completion Date	Update	Status
TABASC27/04	SECAS to update the Effectiveness Review Survey briefing pack slides to be more succinct prior to issuing the survey.	SECAS	15/03/2018	SECAS have updated the Effectiveness Review Survey briefing pack slides to be more succinct, and they have been reviewed by the TABASC Chair.	CLOSED