

SECP_54_0903 - Panel Paper Overview

This document provides an overview of all the papers to be presented at the SEC Panel meeting on 9th March 2018; so that Parties can determine those papers that may be of interest.

An indication of the focus of each paper has been provided to highlight whether it is of interest to a particular reader, i.e. security, technical, governance.

Following the meeting, SECAS will issue meeting headlines, which outline any decisions and outcomes from the Panel meeting.

Decision and Discussion Items

SECP_54_0903_01 – Minutes and Actions Outstanding (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	

Summary:

The final minutes from the February 2018 Panel meeting and an update on outstanding actions from previous meetings.

SECP_54_0903_02 – Release 2.0 User Interface Testing Approach Document update (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper sets out the Testing Advisory Group's (TAG) recommendations in regard to the approval of the Release 2.0 User Interface Testing (UIT) Approach documents. The recommendations are provided to inform a Panel recommendation to the Secretary of State on the approval of the entry criteria and other matters the Panel may wish to include alongside its recommendation.

SECP_54_0903_03 – SMETS1 Services Testing Approach Document update (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper sets out the Testing Advisory Group's (TAG) recommendations in regard to the approval of the SMETS1 Services Testing Approach documents. The recommendations are provided to inform

any associated Panel recommendation to the Secretary of State on the approval of the exit and/or entry criteria and other matters the Panel may wish to include alongside its recommendation.

SECP_54_0903_04 – SEC Panel and Panel Sub-Committee role in Transitional Governance (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper provides details of the Technical Architecture and Business Architecture Sub-Committee (TABASC) discussions and conclusions on its role in transitional governance. The information contained in the paper is provided to inform whether the Panel should seek confirmation from BEIS on what the Panel and its Sub-Committees should expect to be provided following a transitional release going live and moving under enduring governance.

SECP_54_0903_05 – DCC Production Proving Consultation update (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting		Other	✓

Summary:

This paper sets out a draft Panel response to the BEIS consultation on 'Changes to the Smart Energy Code to permit DCC to develop and use a Production Proving Capability' that was issued on 14th February 2018.

SECP_54_0903_06 – SEC Panel Risk and Issue Register update (For Decision)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides a monthly update on the SEC Panel Risk Register and the SEC Panel Issues Log. This paper covers minor amendments to an existing risk and an existing issue.

Modification Items

SECP_54_0903_07 – Modification and Release Status Report (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

An update on the progress of Modification Proposals going through the change process and a summary of potential future release content, alongside the DCC Impact Assessment (IA) and Preliminary Assessment (PA) timetable update.

SECP_54_0903_08 – Draft Modification Report – SECMP0002 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

Following the completion of the Refinement Process, the Draft Modification Report for [SECMP0002 – Add New Command to Reset Debt Registers](#), is being provided to the Panel for consideration on whether all necessary refinement activities have been completed, and whether it can proceed to Modification Report consultation and Change Board vote.

SECP_54_0903_09 – Draft Modification Report – SECMP0029 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

Following the completion of the Refinement Process, the Draft Modification Report for [SECMP0029 – Business Continuity and Disaster Recovery Testing Amendments](#), is being provided to the Panel for consideration on whether all necessary refinement activities have been completed, and whether it can proceed to Modification Report consultation and Change Board vote.

SECP_54_0903_10 – Initial Modification Report – SECMP0046 (For Decision)

Paper focus:

Governance		Security		Technical	
Modifications	✓	Reporting	✓	Other	

Summary:

The Initial Modification Report for [SECMP0046 – Allow DNOs to control Electric Vehicle chargers connected to Smart Meter Infrastructure](#), is provided to help inform the Panel's initial considerations on how the Modification Proposal should progress through the Modification Process.

Information Items

SECP_54_0903_13 – SEC Panel Sub-Committee Reporting (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides the Panel with an update on recent activities from all the Panel Sub-Committees. It highlights the key issues the Sub-Committee discussed and details specific points the Sub-Committee(s) would like to bring to the Panel's attention. A confidential appendix is also provided which sets out the assurance statuses that the Security Sub-Committee (SSC) have set for Parties who have recently been reviewed and considered by the SSC during February 2018.

SECP_54_0903_14 – DCC Reporting (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides the Panel with the following reports provided by the DCC:

- Certificate Signing Requests (CSR) Variance Reports, which set out the actual number of CSR's against the forecasted volumes. This includes details of the Authorised Subscribers whose actual volumes of CSRs are greater than 110% of their forecasted volumes;
- Service Request Variance Reporting in accordance to SEC Section H3.24; and

SECP_54_0903_15 – Operations Report (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides a breakdown of days' effort by driver, product, and grade alongside commentary related to the activities undertaken by the SECAS team in February 2018. The paper also provides the Panel with an update on the number of organisations that will accede to the SEC, and includes confirmation of Parties that have completed various User Entry Process testing activities as required by the SEC. This is a companion paper to the Management Report, which is provided to the SECCo Board, and which contains details of costs for approval by the SECCo Board.

SECP_54_0903_16 – Smarter Markets Project Update (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper provides an overview of the developments and work undertaken in support of the Smarter Markets project.

SECP_54_0903_17 – Transitional Governance Update (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

A compendium of activities occurring under the Smart Metering Implementation Programme (SMIP). The paper includes updates on the following areas:

- High level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month;
- An overview of relevant notices from the Secretary of State;
- A high-level overview of relevant publications, responses and consultations issued by BEIS, the DCC and Ofgem in relation to smart metering;
- High-level updates from any additional smart metering related publications, groups, meetings and workshops; and
- At a glance view of meetings held during the reporting period, including the forthcoming meetings dates and other relevant narratives.

SECP_54_0903_18 – SEC Panel Activity Planner (For Information)

Paper focus:

Governance	✓	Security		Technical	
Modifications		Reporting	✓	Other	

Summary:

This paper is accompanied by two appendices: the SEC Key Activities and Delivery Milestones Timeline, and SEC Activity Details. The SEC Activity Planner details the currently anticipated activities over the next three months.
