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| **Paper Reference:** | **TABASC_27_1502_01** |
| **Action:** | **For Information** |

# Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

| Action Reference | Action | Responsibility | Completion Date | Update | Status |
|---|---|---|---|---|---|
| TABASC22/08 | The TABASC Chair agreed to discuss with the SEC Panel Chair the DCC's involvement in modifications. | TABASC Chair | TBC | Improvements to the Modification Process are being developed partly via the Release Management Policy, which will be presented to the Panel at its February 2018 meeting for final approval. In addition, a Section D review workshop is taking place on 13th February 2018.<br><br>An update on the outcomes of the February 2018 Panel meeting and the | Ongoing |

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| | | | | Section D Workshop will be provided at the February 2018 TABASC meeting. | |
| TABASC23/01 | The TABASC Chair noted that further work is required between the Operations Group and the TABASC to ensure duties are not duplicated across the Sub-Committees. | TABASC Chair | 15/02/2018 | A meeting took place between the Panel Chair and Sub-Committee Chairs on 23rd January 2018, to discuss the roles and responsibilities across Sub-Committees. A RASCI matrix is being developed to further clarify and trace the duties and responsibilities of each Sub-Committee and will be discussed with the Panel Chair and Sub-Committee Chairs once completed. | Ongoing |
| TABASC23/02 | Following an SSC action for the DCC to conduct analysis with the TABASC to understand its approach to performing checks of anomalous change levels within Registration Data Provider (RDP) update files the DCC are requested to go to the TABASC to determine if there are any alternative ways of performing these checks. | DCC | TBC | An update will be provided under agenda item 5. | Ongoing |

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| TABASC24/08 | The DCC to provide further information on its approach to publishing the CR spreadsheet to industry. | DCC | TBC | The DCC informed the TABASC that they are continuing to develop an approach for publishing the information contained within the CR spreadsheet. In the interim, industry is able to request access to the CR spreadsheet via the DCC Service Desk email. The updated CR spreadsheet is provided to the TABASC under agenda item 20. | Ongoing |
| TABASC24/09 | SECAS to delay the WG Consultation until the WG provide specific feedback on the TABASC's consideration and input on the modification (SECMP0027 - *Amending Service Request Forecasting*) and whether it had or had not been actioned and why. | SECAS | 18/01/2018 | The TABASC were informed that the WG Consultation was delayed and a teleconference with WG members was held on 21st December 2017 to inform them of the TABASC's feedback. The WG agreed to remove SRVs 11.1 (Update Firmware) and 11.3 (Activate Firmware) from the solution and added in SRV 7.4 (Read Supply Status) on the grounds this is used mostly for power outages, which cannot be predicted. | CLOSED |
| TABASC24/10 | SECAS to develop a list of issues to the TABASC for monitoring. | SECAS | TBC | The Issue Resolution Proposals (IRPs) that have been passed to SECAS to process as Modification Proposals are being tracked. Those Modification Proposals that have a Proposer are | Ongoing |

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| | | | | anticipated to formally be raised February/March 2018. The TABASC will be presented with these Modifications for discussion and feedback once the first Working Group, if required, has met.<br><br>A further update will be provided at a future TABASC meeting. | |
| TABASC25/01 | The DCC to provide a demonstration on the architecture model, specifically in relation to Release 2.0. | DCC | 15/02/2018 | The DCC will provide a demonstration on the architecture model, under agenda item 3. | Ongoing |
| TABASC25/02 | SECAS to contact Ofgem and request a further update to be provided on the FITs licencing work that is underway, particularly on the findings from the questionnaire issued. | SECAS | 15/02/2018 | Ofgem will provide an update under agenda item 2 on the FITs licencing work that is underway, particularly on the findings from the questionnaire issued. | Ongoing |
| TABASC25/03 | SECAS to raise the observations and suggested way forward on Unplanned Maintenance notifications with the Operations Group, to ensure alignment on | SECAS | 18/01/2018 | The TABASC were informed that the TABASC and Operations Group's feedback in relation to the Unplanned Maintenance notification was collated and fed back to the DCC. | CLOSED |

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| | approach before feeding back to the DCC. | | | | |
| TABASC25/04 | The DCC to present to the TABASC on traffic management for further consideration, in February 2018, once the work has been developed. | DCC | TBC | The DCC will present to the TABASC on traffic management at a future TABASC meeting, once the work has been developed. | Ongoing |
| TABASC25/05 | The TABASC Chair and SECAS to scope the activity to assess and identify any gaps or potential risks in the live services in the current risk register. | TABASC Chair and SECAS | 18/01/2018 | At the January 2018 meeting, the TABASC agreed a proposed approach for using issues highlighted via the Effectiveness Review Survey to inform the completeness of the TABASC risk register and to use the Release Implementation Document, included in each Panel Release Management Policy, for assessing the risk impacts of enduring releases.<br><br>Please see TABASC26/06 for further TABASC consideration on the approach for assessing the risk impacts against transitional release content. | CLOSED |
| TABASC25/06 | The BEIS representative to inform the TABASC of the electricity vehicle consultation timeline and where it will be | BEIS | TBC | BEIS informed the TABASC that the consultation is DNO and E&A driven with Government assisting where it can. This is not, therefore, a BEIS/Government consultation. It is understood that the | Ongoing |

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| | published for further consideration. | | | consultation will be issued around February/March 2018. BEIS will endeavour to share any further information that it receives, which may help inform TABASC of any need to assess impacts on the Technical and/or Business Architecture. | |
| TABASC26/01 | SECAS noted that the TABASC will be added to the distribution list for receiving the DCC Planned Maintenance. | SECAS | 15/02/2018 | SECAS has confirmed with the DCC that they will issue the DCC Planned Maintenance and Unplanned Maintenance notification directly to the TABASC, as per the SEC requirements. | Ongoing |
| TABASC26/02 | SECAS to update the activity planner to include the SEC Issues as a completed activity. | SECAS | 15/02/2018 | The activity planner has been updated to include the SEC Issues process as a completed activity under agenda item 8. | Ongoing |
| TABASC26/03 | The TABASC requested for additional text to be added to the Business Architecture Document (BAD) and Technical Architecture Document (TAD) Project Initiation Document (PID) Appendix A 'Areas requiring amendment' to give clearer | SECAS | 15/02/2018 | More detailed updates on the progress on the Business Architecture Document (BAD) and Technical Architecture Document (TAD) Projects have been included in the project update papers under agenda item 14 and 15, respectively. | Ongoing |

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| | indication of progress going forward, including timelines. | | | | |
| TABASC26/04 | The TABASC to review the current TAD beyond the areas identified as updates for Release 2.0. | TABASC | 15/02/2018 | The TABASC will be able to undertake an additional review, beyond Release 2.0 changes, to ensure that the document is in line with the current active and designated Technical Specifications when it is issued for external review in March 2018. The review period will be at a minimum 20 Working Days to help accommodate this.<br><br>When the draft version of the TAD is circulated for review any additional non-Release 2.0 changes identified by SECAS will be highlighted so that the TABASC, TBEC and other interested parties can differentiate the drivers of the changes. | Ongoing |
| TABASC26/05 | The TABASC Chair to liaise with the Panel Chair to consider who is responsible for the risks involved in the end to end process for Release 4.0. | TABASC Chair | TBC | An update will be provided at the February 2018 TABASC meeting. | Ongoing |

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| TABASC26/06 | SECAS and BEIS to consider timeframes and responsibilities of when transitional release become enduring governance responsibility, noting the different cohort dates to consider. | BEIS and SECAS | TBC | An update will be provided under agenda item 9. | Ongoing |
| TABASC26/07 | SECAS to share the Effectiveness Review Survey with the Operations Group to obtain any feedback on the content. | SECAS | 01/02/2018 | SECAS shared the Effectiveness Review Survey with the Operations Group on 23rd January for comments due 1st February. One comment was received. The details of that comment and an additional survey question for consideration and agreement is set provided under agenda item 12. | Ongoing |
| TABASC26/07 | BEIS Representative to work with the MRA to determine the process for raising and progressing a change to J1839. | BEIS and SECAS | TBC | BEIS have asked SECAS to raise a MRA Issue Form (MIF) to update the J1839 'SMETS Version' data item in the Data Transfer Catalogue (DTC) due to the naming convention proposed by BEIS for SMETS (and other technical specification documents). SECAS will present the MIF to the Issues Resolutions Expert Group (IREG) at its meeting on Wednesday 14th February 2018. | Ongoing |

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| | | | | A verbal update on the IREG's discussion will be provided at the February 2018 TABASC meeting. | |