This document is classified as **White** in accordance with the Panel Information Policy. Information can be shared with the public, and any members may publish the information, subject to copyright.

Meeting TABASC_26_1801, 18th January 2018

10:00 – 14:55, Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Technical Architecture and Business Architecture Sub-Committee (TABASC) Draft Minutes

Attendees:

Category	TABASC Members
TABASC Chair	Julian Hughes
Large Suppliers	Stephen Lovell
	Rochelle Harrison
	Andy Knowles
	Grahame Weir
	Emslie Law
	Stacey Brentnall
	Ashley Pocock
Small Suppliers	Andy Knowles
Other SEC Parties	Tim Boyle
	Elias Hanna
Electricity Networks	Alan Creighton

Representing	Other Participants
BEIS	John Eager
DCC	Sylvia Ovie
SECAS	Kayla Reinhart
	Laura Delargy
	Caroline Gundu (part)
	Talia Addy (part)
	Tim Newton (part)

Apologies	
Gas Networks	Leigh Page

DRAFT

1. Minutes and Actions Outstanding

The draft minutes from the December 2017 TABASC meeting were approved and written as final. All actions were marked as completed or on target for completion with a number of verbal updates provided, with relevant amendments to updates and action statuses recorded. The following updates were provided:

Action Reference	Update
TABASC22/08 The TABASC Chair agreed to discuss with the SEC Panel Chair the DCC's involvement in modifications~~, including Preliminary and full Impact Assessment costs and timescales.~~	Improvements to the Modification Process are being developed via the Release Management Policy, which will be presented to the Panel at its February 2018 meeting for final approval. An update on the outcomes of the February 2018 Panel meeting will be provided at the February 2018 TABASC meeting. The timescales for DCC Assessments are being assessed under SECMP0034 - *Changes to the SEC Section D for DCC analysis provisions*, therefore TABASC agreed to close this section of the action. Action **ONGOING**.
TABASC23/01 The TABASC Chair noted that further work is required between the Operations Group and the TABASC to ensure duties are not duplicated across the Sub-Committees.	A meeting is scheduled for 23rd January with the Panel Chair and Sub-Committee Chairs to discuss the roles and responsibilities across Sub-Committees. An update will be provided at a future TABASC meeting following this meeting. Action **ONGOING**.
TABASC23/02 Following an SSC action for the DCC to conduct analysis with the TABASC to understand its approach to performing checks of anomalous change levels within Registration Data Provider (RDP) update files the DCC are requested to go to the TABASC to determine if there are any alternative ways of performing these checks.	The DCC informed the TABASC that a paper is being presented at the next SSC meeting to discuss potential approach options. An update will be provided at a future meeting. Action **ONGOING**.

DRAFT

TABASC24/08 The DCC to provide further information on its approach to publishing the CR spreadsheet to industry.	The DCC informed the TABASC that work is underway to develop an approach for publishing the information contained within the CR spreadsheet, with a solution anticipated for March 2018. In the interim, industry is able to request access to the CR spreadsheet via the DCC Service Desk. The spreadsheet will be maintained and shared for the TABASC's information. Action **CLOSED**.
TABASC24/09 SECAS to delay the WG Consultation until the WG provide specific feedback on the TABASC's consideration and input on the modification (SECMP0027) and whether it had or had not been actioned and why.	The TABASC were informed that the WG Consultation was delayed and a teleconference with WG members was held on 21st December 2017 to inform them of the TABASC's feedback. The WG agreed to remove SRVs 11.1 (Update Firmware) and 11.3 (Activate Firmware) from the solution and added in SRV 7.4 (Read Supply Status) on the grounds this is used mostly for power outages, which cannot be predicted. Action **CLOSED**.
TABASC24/10 SECAS to develop a list of issues to the TABASC for monitoring.	The Issue Resolution Proposals (IRPs) that have been passed to SECAS from the BEIS issues management process are being tracked and an approach to implementation of the IRPs is being developed. Modification Proposals that have a Proposer are anticipated to formally be raised in March 2018. The TABASC will be presented with these Modifications for discussion and feedback once the first Working Group, if required, has met. SECAS informed the TABASC that those Modification Proposals that still require proposers will be raised at TABASC for direction. An update will be provided at a future TABASC meeting. Action **ONGOING**.
TABASC25/01 The DCC to provide a demonstration on the architecture model, specifically in relation to Release 2.0.	It was noted that the DCC will provide a demonstration on the architecture model, specifically in relation to the changes for Release 2.0 at the February 2018 TABASC meeting. Action **ONGOING**.

DRAFT

TABASC25/02 SECAS to contact Ofgem and request a further update to be provided on the FITs licencing work that is underway, particularly on the findings from the questionnaire issued.	It was noted that SECAS has requested Ofgem to provide an update on the FITs licencing work that is underway, particularly on the findings from the questionnaire issued. Ofgem noted that they may be in a position to provide an update at the February 2018 TABASC meeting. Ofgem also noted that relatively few responses were received, and they are now considering seeking information more formally to inform a solution. The TABASC noted that they are keen to receive an updated at its next meeting. Action **ONGOING**.
TABASC25/03 SECAS to raise the observations and suggested way forward on Unplanned Maintenance notifications with the Operations Group, to ensure alignment on approach before feeding back to the DCC.	The TABASC were informed that the TABASC and Operations Group's feedback in relation to the unplanned maintenance notification was collated and fed back to the DCC. Action **CLOSED**.
TABASC25/04 The DCC to present to the TABASC on traffic management for further consideration, in February 2018, once the work has been developed.	The DCC noted that they will present to the TABASC on traffic management at a future TABASC meeting, once the work has been developed. The TABASC noted the importance of an update on DCC's capability to support traffic requirements. Action **ONGOING**.
TABASC25/05 The TABASC Chair and SECAS to scope the activity to assess and identify any gaps or potential risks in the live services in the current risk register.	This action was discussed under agenda item 10. Action **CLOSED**.

DRAFT

TABASC25/06 The BEIS representative to inform the TABASC of the electricity vehicle consultation timeline and where it will be published for further consideration.	BEIS informed the TABASC that the consultation is DNO and E&A driven with Government assisting where it can. This is not, therefore, a BEIS/Government consultation. It is understood that the consultation will be issued around February/March 2018. BEIS will endeavour to share any further information that it receives, which may help inform TABASC of any need to assess impacts on the Technical and/or Business Architecture. Action **ONGOING**.

2. DCC Update

The DCC updated the TABASC on the recent activities including its DCC Change Working group where the focus was largely on the current change pipeline including DCC internal change and SEC Modifications, assessing each change against time and complexity. It was noted that the workgroup has been well attended, meeting 3 times since December 2017. The DCC noted it is planned that business analysts will be in attendance for new modifications from the first SEC Modification Working Group to better inform impact assessments and give views of possible solutions. DCC also advised that it intends to involve subject matter experts as necessary to inform service providers and the working group. The TABASC agreed that earlier input and guidance from the DCC would prevent the chances of an Impact Assessment being sent back for further information.

It was noted that the output from these meetings will be brought to the February SEC Panel meeting, outlining which SEC Modification Proposals could possibly be implemented in the June 2019 release.

The TABASC discussed the current regression testing process, and the potential risks of a high volume of Users still required to carry out both User and DCC testing. The DCC acknowledged the TABASC's concern and stated that it was tracking any concerns in a log which would be kept up to date to keep the TABASC informed of any potential risks.

The TABASC queried whether the group should still be receiving notifications regarding DCC Planned Maintenance work. SECAS noted that the TABASC will be added to the distribution list for these reports.

ACTION TABASC26/01: SECAS noted that the TABASC will be added to the distribution list for receiving the DCC Planned Maintenance.

The TABASC **NOTED** the contents of the update.

3. Sub-Committee Updates

Security Sub-Committee (SSC)

The TABASC Chair provided an update on the recent SSC activities and in particular, the SSC's recent review of the Security Architecture Document. It was noted that a grassroots approach was taken to review the document. It was noted that once the Security Architecture Document is finalised, which is anticipated for next month, that it will be available on request to any SEC Party for

information. The Chair asked the TABASC Members to note that the revisions were to bring the document up-to-date with current Release 1 capability. Assessment against Release 2 changes is being planned.

The Chair noted that the joint work between SSC and TABASC Chairs to develop a solution to the problem of Suppliers being notified and to be notified of security incidents and for access to support capability for churned Devices, will be discussed at the next Community of Meter Asset Providers (CMAP) meeting. The proposed process and requirements were updated as a result of early CMAP and SSC feedback and are now being reviewed by CMAP members.

It was noted that any information arising from the meeting would be shared with the TABASC.

Smart Meter Key Infrastructure Policy Management Authority's (SMKI PMA)

The TABASC Chair provided the TABASC with an update on the recent SMKI PMA activities, highlighting areas of specific relevance to the TABASC.

The Chair highlighted that the full recovery testing carried out so far on UIT has been successful so far. It was noted that the Live recovery test is scheduled to take place later this year.

Smart Metering Operations Group (SMOG)

It was noted that the SMOG had not met since the December 2017 TABASC meeting, therefore no update was provided this month.

Operations Group

A TABASC Member provided an update on the Operations Group recent activities, noting that the DCC had presented an update on the XoServe Data Refresh and why it had failed. It was noted that a further full data refresh would take place in January 2018. It was noted the Operations Group would be reviewing the DCC's report regarding the Service Levels achieved and current response times in respect of the Code Performance Measures at its January 2018 meeting. It was suggested that there could be elements for TABASC's interest as well as a possible proposal to increase the capacity of the SMKI service.

The TABASC **NOTED** the verbal updates.

4. BEIS Update

BEIS informed the TABASC of the recent consultations and conclusions that have been published:

- Consultation letter on designation of Technical Specifications on 14th December 2017 setting out the designation of Technical Specifications, associated documents and transitional variations, for Release 2 onwards;
- Consultation letter on Release 2 SEC changes on 20th December 2017 featuring the Government consultation on proposed changes to the SEC to facilitate delivery of Release 2;
- AME Consultation letter response on 21st December 2017 confirming the AME end dates of 13th July 2018[1] for both the Large and Small Supplier;

[1] Post meeting note: Following the TABASC meeting, a SMETS1 SRO Decision Letter and AME Direction Letter were issued, which set out the extension of the SMETS1 and AME end date to 5th October 2018.

- Consultation on Project Incentive Scheme for Release 2 on 2nd January 2018 and the Government consultation on incentives to be applied to DCC for timely delivery of Release 2; and
- Smart Meters Implementation Programme 2017 progress update on 11th January 2018 - Government publication providing an overview of progress during 2017.

BEIS noted future consultation activity due to be published in the coming months:

- Designation of the Technical Specifications in January 2018, including associated documents and transitional variations, for Release 2 onwards;
- Consultations on Enrolment & Adoption (E&A) Cohorts in February 2018 and the Government consultations on proposed approach to Enrolment and Adoption cohorts;
- Response to consultation on Release 2 SEC changes in March 2018 and the Government response on changes to the SEC to facilitate delivery of Release 2;
- Response to consultation on the non-domestic package for Q1 2018 and the Government response, including implementing removal of the DCC opt-out and proposals for non-domestic User mandate;
- Consultation on E&A SEC changes in Q1 2018 and the Government consultation on proposed changes to the SEC regarding E&A; and
- Consultation on treatment of SMETS1-capable meters gained close to SMETS1 end-date for Q1 2018 and the Government consultation on proposed changes to licence conditions and SEC to allow upgrade of SMETS1-capable meters to SMETS1-compliant if the meter is gained close to the SMETS1 end-date.

The TABASC **NOTED** the verbal update.

5. TABASC Activity planner

The TABASC were provided with the updated activity planner outlining future anticipated activities. SECAS provided a high-level overview of the ongoing activities from January 2018. It was highlighted that work is underway to complete the draft changes to the Technical Architecture Document and Business Architecture Document containing the Release 2.0 content, with the work to be completed by end of February 2018.

The TABASC Chair noted that the TABASC activity to develop a Specification Defect Pathway has a status of 'N/A', which indicates that the activity was closed as it was no longer applicable. It was clarified that the status is correct for the piece of work the TABASC completed around developing a fifth Specification pathway to resolving defects; however, the TABASC activity to develop a process for setting out the steps for the consideration and progression of SEC Issues was developed and should be included with a status of 'complete'. SECAS noted the discrepancy and agreed to update the activity planner to include the SEC Issues as a completed activity.

ACTION TABASC26/02: SECAS to update the activity planner to include the SEC Issues as a completed activity.

The TABASC **NOTED** the contents of this paper

6. Modification Proposals for Discussion and Feedback

SECAS provided the TABASC with a general overview of the current state of Modification Proposals, with a specific update on the following modifications:

SECMP00012 'Channel selection to support Shared HAN solutions';

Summary

SECMP0012 seeks to amend the SEC and related SEC Subsidiary documents to enable channel selection/masking at the mandated 2.4GHz frequency.

Status Update

SECAS informed the TABASC that the DCC had provided the Preliminary Assessment (PA) for SECMP0012 on 13th September 2017.

TABASC Discussion

The TABASC discussed the cost outlined in the PA and noted this to be high considering the proposed solution.

In addition, the TABASC questioned the modification's relevance given the Alt-HAN solution is undecided.

The TABASC considered the modification and agreed to feedback its concerns on the cost and relevance to the Working Group for consideration.

SECMP00018 'Standard Electricity Distributor Configuration Settings';

Summary

SECMP0018 aims to set default values for Electricity Network Parties (ENPs) configuration settings for all Electrical Smart Metering Equipment (ESME). This will reduce the need for Electricity Network Operators to apply settings immediately after the ESME is first installed and commissioned.

Status Update

SECAS informed the TABASC that the Proposer presented a paper on the SEC Appendix AC clause 3.3 as a solution to the issue and discussed this at the Electricity Network Association (ENA) steering group meeting in August 2017. It was noted that the conclusion from the meeting was that Distribution Network Operators (DNOs) want to continue to progress with SECMP018. The DNOs want this to be the enduring solution because the Supplier's obligation to apply the configuration settings would be clearly set out in GBCS which would provide a formal configuration baseline. In the interim, the DNOs updated the Engineering Recommendation M30, which sets out the Electricity Distributors' configuration requirements, on the ENA website.

TABASC Discussion

The TABASC questioned the enduring solution and whether it would be implemented in Release 4. The TABASC agreed that it would need to be implemented within a DCC release due to the change in GBCS version although the DCC costs are minimal if included in a release containing other changes. The cost benefits and timescales were also discussed.

The TABASC noted the update on SECMP0018 and agreed to keep a watching brief on the modification.

SECMP00019 'ALCS Description Labels'

Summary

This Proposal recommends that there should be some form of guidance / rules (Naming Conventions)/standardisation when defining any of the 5 Auxiliary Load Control Switches (ALCS) or HAN Connected Auxiliary Load Control Switch(es) (HCALCS).

Status Update

SECAS previously presented the TABASC with five labels anticipated to be the naming conventions for defining any of the five Auxiliary Load Control Switches (ALCS) or HAN Connected Auxiliary Load Control Switch(es) (HCALCS).

TABASC Discussion

The TABASC did not have any comments on SECMP0019 and agreed to keep a watching brief on the modification.

SECMP00025 'Electricity Network Party Access to Load Switching Information Electricity'

Summary

This proposal seeks to enable Electricity Network Parties to have access to information from the Smart Metering System relating to load switching carried out by Smart Meters or Smart Meter Connected Devices. It also proposes that the Smart Metering System informs Electricity Network Parties when changes are made to existing load switching regimes.

Status Update

SECAS informed the TABASC that the Proposer and the Working Group requested the DCC Full Impact Assessment (IA) on 12th July 2017, which was received on 9th January 2018. The Working Group will meet in due course to discuss the outcomes of the IA.

TABASC Discussion

The TABASC did not have any comments on SECMP0025.

SECMP00043 'Modification to Services Force Majeure Provisions'

Summary

This modification aims to refine the Services Force Majeure (FM) provisions in the SEC to clarify what is considered a Services FM event and refine the SEC procedures which apply in the event of a Services FM.

Status Update

SECAS informed the TABASC that this modification was presented to the December 2017 Panel meeting and the Panel approved the modification and timeline to proceed to refinement. The first Working Group meeting will be arranged for January or February 2018.

TABASC Discussion

The TABASC agreed that this modification may have impact on the Technical Architecture and therefore agreed to keep a watching brief on the modification.

The TABASC **DISCUSSED** the Modification Proposals and provided feedback for consideration by the Working Groups.

7. Release 2.0 Business Architecture Document Project Update – December 2017

The TABASC were updated on the activities undertaken in December 2017 in support of the Release 2.0 Business Architecture Document (BAD) update project. The report included an update on resource use and expenditure to date.

The TABASC were also presented with a high-level dashboard, setting out project status and high-level risks. In addition, a development tracker, that builds on the identified impacts appendix to the Project Initiation Document (PID) was also provided for TABASC information. It was noted that the

PID was updated as per the December 2017 TABASC comments, which included further detail to the Project Team descriptions.

It was noted that the main activities undertaken in December 2017 consisted of the analysis on the impacts of the Release 2.0 content on the BAD, which will enable the drafting of the updates to the BAD to commence as scheduled in January/February 2018. This analysis also informs the changes required to the Business Architecture Model. The TABASC discussed Appendix A of the paper, which set out the analysis of areas requiring amendments. The TABASC requested for additional text to be added to give a clearer indication of the progress of each task, including timelines.

ACTION TABASC26/03: The TABASC requested for additional text to be added to the Business Architecture Document (BAD) and Technical Architecture Document (TAD) Project Initiation Document (PID) Appendix A 'Areas requiring amendment' to give clearer indication of progress going forward, including timelines.

The TABASC **NOTED** the contents of the paper.

8. Release 2.0 Technical Architecture Document Changes Update – December 2017

The TABASC were updated on the activities undertaken in December 2017 in support of the Release 2.0 Technical Architecture Document (TAD) update project. The report included an update on resource use and expenditure to date.

The TABASC were also presented with a high-level dashboard, setting out project status and high-level risks. In addition, a development tracker, that builds on the identified impacts appendix to the Project Initiation Document (PID) was also provided for TABASC information. It was noted that the PID was updated as per the December 2017 TABASC comments, which included further detail to the Project Team descriptions.

Similar to the BAD Project Update, it was noted that the main activities undertaken in December 2017 consisted of the analysis on the impacts of the Release 2.0 content on the TAD, which will enable the drafting of the updates to the TAD to commence as scheduled in January/February 2018. The TABASC also applied the same request as with the BAD for additional text to be added to Appendix A 'Areas requiring amendment' to give a clearer indication of the progress of each task, including timelines.

The TABASC discussed the BAD and TAD reviews in general and whether more support, via a wider TABASC review, was required to identify its target audience and to ensure the TAD is fit for purpose ahead of Release 2.0 and delivering against its current SEC obligations. It was noted that the Technical and Business Expert Community (TBEC) would be the appropriate body to determine exactly what needs to be done ahead of the Release 2.0 review due to take place in March 2018.

The TABASC noted that the TAD had not been reviewed since 2015 and therefore could involve updates to the content beyond the areas identified in light of Release 2.0. The TABASC Chair questioned if the TABASC should undertake a similar approach to updating the TAD as the SSC did with its review of the Security Architecture Document. This involved a grass roots approach to ensure due diligence. The TABASC agreed its responsibility for ensuring the TAD is fit for purpose and therefore took an action to review the current TAD beyond the areas identified as updates for Release 2.0 which will be done while reviewing the Release 2.0 changes.

The TABASC discussed risks and the implications of Release 4.0 and considered there should be focus on design assurance. It was discussed that the TAG committee could provide consideration of

the extra testing required. It was agreed that there is a need for the project to be risk assessed to ensure future success of the end to end process for Release 4.0.

ACTION TABASC26/04: The TABASC to review the current TAD beyond the areas identified as updates for Release 2.0.

ACTION TABASC26/05: The TABASC Chair to liaise with the Panel Chair to consider who is responsible for the risks involved in the end to end process for Release 4.0.

The TABASC **NOTED** the contents of the paper.

9. TABASC Risk Register

The TABASC was provided with a paper documenting the current risks and the associated risk management plans.

SECAS provided an update on the eight risks that were handed to the Operations Group. It was noted that, following the December 2017 Operations Group meeting, the group agreed to inherit the 8 risks. The TABASC were informed that a workshop is scheduled on 21st February 2018 to discuss and further develop the adopted risks.

It was noted that following the December 2017 TABASC meeting, the TABASC discussed whether the current list identified is complete and covers all potential eventualities, specifically as part of future releases (both transitional and enduring). It was noted that agenda item 10 'TABASC Risk Register Completeness Approach' will provide more detail for the TABASC to discuss and consider an approach to assess and identify any gaps or potential risks in the live services in the current risk register.

The TABASC **NOTED** the contents of the paper.

10. TABASC Risk Register Completeness Approach

The TABASC was provided with details of proposed approaches for checking the coverage of the existing TABASC risk register against the current Technical and Business Architectures, and the enduring and transitional release content.

The TABASC firstly considered checking the TABASC Risk Register against the current issues. To aid the consideration of whether the current set of TABASC risks coverage is complete it was proposed to utilise the responses to the Effectiveness Review Survey to inform any changes or additions to the TABASC risk register. The TABASC agreed with this approach, noting it is on the basis that the current set of survey questions are constructed in a manner that will provide a means to highlight any issues Users have encountered.

Secondly, the TABASC discussed checking the TABASC risk register against enduring release content. It was proposed to utilise the details of the changes contained in the Release Implementation Document (RID), and each subsequent RID for future releases (subject to finalisation of the Release Management Policy), to assess whether there are any risks impacted or missing from the TABASC risk register. The TABASC highlighted that any enduring risks or issues should be considered by the TABASC and Operations Group. SECAS noted that this activity would be picked up as part of the monthly review of the TABASC risk register with the RID referenced as being the source for potential changes, if required.

Lastly, the TABASC discussed checking the TABASC risk register against transitional release content. It was noted that the Secretary of State (SoS) currently oversees the two upcoming releases

DRAFT

(Release 2.0 and the SMETS1 Services (Enrolment and Adoption) release). Because of this, the TABASC considered undertaking a combined approach to revisit the risk register completeness once the TABASC has taken responsibility as well as consider the risk coverage in advance of the release implementation, once the specifications for both Release 2 and SMETS1 releases are finalised. The TABASC discussed the responsibilities and questioned at what point do Panel/Sub-Committee's take responsibility for a transitional release, considering go live verses designation dates. SECAS and BEIS noted that further work is needed to consider the trigger point for when transitional becomes enduring governance responsibility, noting the different cohort dates to consider for SMETS1. The TABASC noted the need for clarification in order to inform an approach for assessing the risk impacts against transitional release content is required.

ACTION TABASC26/06: SECAS and BEIS to consider timeframes and responsibilities of when transitional release become enduring governance responsibility, noting the different cohort dates to consider.

The TABASC:

- **NOTED** the contents of this paper;
- **AGREED** the proposed approach for using issues highlighted via the Effectiveness Review Survey to inform the completeness of the TABASC risk register;
- **AGREED** the proposed approach for assessing the risk impacts of enduring releases; and
- **CONSIDERED** how to assess the TABASC risks impact against the transitional releases (Release 2.0 and SMETS1).

11. Sharing the TABASC Effectiveness Review Survey with the Operations Group

The TABASC were invited to allow the Effectiveness Review Survey to be shared with the Operations Group for information and feedback in advance of it being issued in March 2018[2]. The TABASC agreed that input from the Operations Group on the survey would be beneficial to ensure coverage of operational impacts of the Technical Architecture, Business Architecture and HAN requirements.

ACTION TABASC26/07: SECAS to share the Effectiveness Review Survey with the Operations Group to obtain any feedback on the content.

The TABASC **NOTED** the contents of the paper and **AGREED** to the Effectiveness Review Survey to be shared with the Operations Group.

12. DCC Major Incident Summary Report

The TABASC have agreed to discuss and review any DCC Major Incident Reports to help determine if there are any potential impacts or issues with the Technical and/or Business Architecture. This month one full DCC Major Incident Management Report has been produced and was submitted to the SEC Panel on 10th January 2018.

The TABASC discussed the actions outlined in the report following the incident and questioned whether the Operations Group had received further clarity on the incident regarding future prevention of it happening again. The Operating Group Representative from SECAS informed the TABASC that

[2] Subject to sufficient volumes of installs completed by this time.

DRAFT

the Operations Group was chasing up on the DCC's actions to identify the root cause of the incident. The TABASC also raised its concern around the incident, noting the significance of the impacts.

The TABASC **NOTED** the contents of this paper.

13. Any Other Business (A.O.B.)

A TABASC Member raised an A.O.B item, following previous industry discussion, on the need to update an industry data item due to the naming convention proposed by BEIS for SMETS (and other technical specification documents). The J1839 'SMETS Version' data item in the Data Transfer Catalogue (DTC) is used to indicate a Supplier's view of the SMETS version of a smart meter. Further, Suppliers also use J1839 to identify the type of smart meter, which will not be known just by indicating the applicable version of SMETS. The TABASC Member advised that Suppliers are already using five out of the eight characters allowed to indicate the SMETS version and meter type and there is a general concern that, due to the naming convention used for the SMETS, eight characters will not be enough in the future.

The TABASC discussed the SMETS naming convention and potential issues in detail to decide whether the Code Administrators Code of Practise (CACoP) Group or Master Registration Agreement Service Company (MRASCo) should be approached about raising a DTC change. The TABASC also discussed whether the BAD should be updated to include this as it is impacting business processes. BEIS noted that further analysis of the impacts that the naming convention may have on the J1839 is required and an update will be provided at a future TABASC meeting. The TABASC concluded that it was not necessary to update the BAD however BEIS should liaise with relevant code administrators to trigger the change process.

ACTION TABASC26/08: BEIS Representative to work with the MRA to determine the process for raising and progressing a change to J1839[3].

There were no further items and the TABASC Chair closed the meeting.

Items for Information

14. Transitional Governance Update

The Transitional Governance Update is a compendium of activities occurring in the Smart Metering Implementation Programme (SMIP). The paper provides a high-level overview of any relevant publications, responses and consultations issued by the Department for Business, Energy and Industrial Strategy (BEIS), the Data Communications Company (DCC), and Ofgem, in relation to smart metering, whilst highlighting areas which may be of interest to the SEC Panel and/or SEC Parties.

15. DCC Change Request Spreadsheet – January 2018

This spreadsheet provides the current status of all DCC Change Requests and how they have been actioned and who they impact.

[3] BEIS have asked SECAS to raise a MRA Issue Form (MIF) to look at the issues discussed by the TABASC. The MIF has already been drafted and SECAS is in active discussions with the MRA to get it finalised next week and presented to IREG at their February meeting.

16. Modification & Release Status Report – December 2017

The monthly Modification Status Report, the period between the December 2017 and January 2018 SEC Panel meetings, was provided to the TABASC for information to update them of the status and progress of Modification Proposals going through the SEC Modification Process.

DRAFT