# **Smart Energy Code (SEC)**

# Appeal, Dispute, Referral or Event of Default Notification Form

#### 1. Contact Details

Details of notifying Party

Representative as point of contact

Name:		
Organisation:		
Contact number:		
Email address:		

Details of representative's Alternate (if required)

Name:	
Organisation:	
Contact number:	
Email address:	

# 2. Related Company Details

Company name:	
Company address:	
Contact point (if known):	
Name:	
Position:	
Contact number:	

## 3. Type of Escalation and Issue

Type of escalation (delete as applicable):	Appeal / Dispute / Referral / Event of Default



4.	Details	of	The	Suspected	Issue	In	Question
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SEC obligation / SEC Subsidiary Document in question (if applicable):	
Further details:	

5. Description of The Suspected Issue In Question

Evidence for the existence of appeal, Dispute, referral or Event of Default: (please attach additional documentary evidence if available).



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Supporting documentation (description of any attached supporting documents):

Timing (give details of dates/times of occurrences and/or observations of the issue in question):

Impact (describe/quantify the effect on your organisation of the issue in question):

Effect on other Parties: (please give your assessment of the impact, risks and costs caused to other SEC Parties by the issue in question):



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## 6. For SECAS Use Only

Date received:				
Issued to Panel/Sub- Committee:				
Outcome of Panel/Sub-Committee investigation:				
	Administered by	Page 4 of 4		

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