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SEC Change Board Meeting 61

13 December 2021, 14:00 – 14:40

Teleconference

SECCB_61_1312- Draft Minutes

Attendees:

Category	Change Board Members
Change Board Chair	David Kemp (DK)
Large Suppliers	David Rodger (DR)
	Emma Johnson (EJ) *(Alternate for Sarah-Jane Russell)*
	Alex Hurcombe (AH)
	Emslie Law (EL)
	Tim Larcher (TL)
	Robert Johnstone (RJ)
Small Suppliers	Carolyn Burns (CB)
Network Parties	Gemma Slaney (GS)
	Paul Fitzgerald (PF)
Other SEC Parties	Gerdjan Busker (GB) *(parts 3-5)*
	Alastair Cobb (AC)
	Mike Woodhall (MW)

Representing	Other Participants
Data Communications Company (DCC)	David Walsh (DW)
	Sasha Townsend (ST)
Smart Energy Code Administrator and Secretariat (SECAS)	Holly Burton (HB) *(Meeting Secretary)*
	Mike Fenn (MF)
	Khaleda Hussain (KH)

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Apologies:

Representing	Participant
Small Suppliers	Gareth Evans (GE)
Network Parties	David Mitchell (DM)
Consumers	Ed Rees (ER)
SECAS	Ali Beard (AB)

1. Approval of Previous Meeting Minutes

The Secretary confirmed no comments had been received on the minutes from the previous Change Board meeting held on Wednesday 27 October 2021. The Change Board **APPROVED** the minutes as written.

2. Actions Outstanding

Action Ref	Action
55/01	The DCC (ST) to draw out the effort and costs of manually inputting Communications Hub Stock Transfers, to support the cost benefit assessment for MP140.
It was advised that the Impact Assessment is expected to be provided by the DCC on 15 December 2021. This action will formally be closed at the Change Board meeting in January 2022 to ensure the effort and costs have been drawn out. Status: **Open.**	

3. MP125 'Correcting Device Information for the ESME Variant' Impact Assessment Request

The Change Board was invited to approve the DCC IA request for MP125 'Correcting Device Information for the ESME Variant'.

SECAS (KH) advised five responses had been received to the Refinement Consultation. All five respondents agreed MP125 better facilitated SEC objective (a)[1] for the same reasons as the Proposer. A member (CB) noted a response from a Supplier believing they would need to uplift to the relevant DCC User Interface Specification (DUIS) version. The interpretation as set out in the Modification Report suggested this is not a DUIS Schema change and therefore questioned the accuracy of the response. SECAS (KH) clarified the response stated if it is required then the Supplier in question would need 12 months from the point of approval to implement. The DCC (DW) further

[1] Facilitate the efficient provision, installation, operation and interoperability of smart metering systems at energy consumers premises within Great Britain.

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clarified that there is no change to the DUIS Schema required, just a change within the DUIS documentation.

The Change Board **AGREED** that a DCC Impact Assessment should be requested for MP125.

4. MP128A 'Gas Network Operators SMKI Requirements' Impact Assessment Request

The Change Board was invited to approve the DCC IA request for MP128A 'Gas Network Operators SMKI Requirements'.

No comments were raised.

The Change Board **AGREED** that a DCC Impact Assessment should be requested for MP128A.

5. Any Other Business

One item of other business was raised by SECAS (HB) highlighting the Change Board Call for Nominations had been issued on Monday 6 December 2021. All seats are currently up for renewal as the term is only held for 12 months. To date, only three nominations have been received, and SECAS therefore reminded members that the deadline for nominations via the SEC website closes on Monday 20 December 2021. A member (GS) questioned whether the terms of membership can be staggered like other Sub-Committees to better support continuity following elections, as with the change that has recently taken place with the Change Sub-Committee (CSC). The Chair (DK) agreed to look into staggering the membership of the Change Board though noted this would mean election cycles being held every six months.

One further item of business was raised by a Change Board member (GS) in regard to non-responses to consultations which had been discussed at the December 2021 Working Group meeting. The majority of SEC Parties do not respond to consultations, and therefore these are progressed based on the majority of views that are received. One Working Group member had felt that where modifications incur high costs and a response is not received by the consultation, then it should be taken that the SEC Party is not in favour of proceeding. The Change Board member (GS) had assumed that if a SEC Party was not in agreement with a modification, then this should be vocalised as opposed to not responding. Another member (EL) suggested that as part of BEIS led forums, silence is deemed as acceptance. A statement should be circulated with the consultation suggesting if the SEC Party does not respond then this will be taken as acceptance.

A member (AH) suggested the reason for no responses could be due to resourcing issues and the number of consultations and paperwork issued, and that it may be easier for SEC Parties to rely on other responses pending the same outcome. It is challenging to get a high response rate to consultations, but they felt this is Parties' responsibility, and considered whether if there is no strong support for change then the status quo should be maintained.

A member (CB) noted that Small Suppliers rarely respond to consultations, so queried whether this meant they couldn't use their own interpretation when making decisions on modifications.

The Chair (DK) asked members to consider this before the ad-hoc Change Board meeting on 22 December 2021 on how non-responses to consultations should be treated and whether it should be taken as implicit agreement or disagreement.

There was no further business, and the Chair closed the meeting.

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Next ad-hoc meeting date: 22 December 2021

Next scheduled meeting date: 26 January 2022

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