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## SEC Panel Meeting 100

### 09:30 – 13:05, 14 January 2022

### SECP\_100\_1401 – Meeting Headlines

#### Decision, Discussion and Information Items

##### 1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the December Panel meeting had been approved ex-committee. The Panel **NOTED** the update and **AGREED** that all actions marked as Propose to Close could be closed, except for SECP97/05, which will be left open until the Use Case 004 definition is complete, and 97/03, which will be revisited in February.

##### 2. DSP Technical Refresh March Outages (For Decision) (**GREEN**)

The DCC presented its request for the March 2022 maintenance windows under the DSP Technical Refresh schedule that was shared at OPSG 62 in December 2021 and OPSG 63 in January 2022. The OPSG held a workshop on this issue on Tuesday 11 January, and provided additional supplementary information. The Panel **ENDORSED** the recommendation agreed with OPSG members on 11 January for the DCC to utilise the pre-existing 'High' window scheduled for 22 March 2022 and an additional two 'High' impact windows on the Tuesday 1st (6 hours) and Saturday 12th March (10-12 hours).

##### 3. Supply Chain Challenges in Central & South for SBCH (For Information) (**GREEN**)

The DCC provided members with details of intended Price Support to Virgin Media O2 (VMO2) in relation to the cost of Single Band Comms Hub in 2022/23. The Panel **PROVIDED** questions and feedback on the proposal.

##### 4. Impact of Major Incidents, Incident Management, and Incident Categorisation (For Discussion) (Verbal)

The OPSG Chair provided an update to the Panel on a Major Incident which occurred on 21 December 2021, and was raised under AOB at the recent OPSG meeting. The Panel **NOTED** the update.

##### 5. Tech Spec Ambiguities Project Brief (For Decision) (**GREEN**)

SECAS sought Panel approval of the scope of the Technical Specification Ambiguities project, and to make a recommendation to the SECCo Board to approve the Project Budget. The TABASC agreed to recommend the scope of the project at its meeting on 6 January 2022. The Panel **DEFERRED** this item, **REQUESTING** that SECAS refers this to Technical Specification Issue Resolution Subgroup (TSIRS) to determine whether this will be integrated with TSIRS processes, and then return to the Panel in February for approval of the Project Brief.

##### 6. SSC Risk Assessment Project Brief (For Decision) (**AMBER**)

SECAS informed the Panel of the approach for the 9th Security Risk Assessment as part of the Security Sub-Committee (SSC) Annual Obligations. The Panel **NOTED** the update, **AGREED** to recommend the project to the SECCo Board for release of funds, and **AGREED** to downgrade the Paper to Green after the contract is signed with the Preferred Bidder.

## 7. Programme Assurance Project Brief (For Decision) (GREEN)

SECAS provided a Project Brief for the work the SEC Panel requested be undertaken to deliver assurance of DCC Programme activities. The Panel **APPROVED** the scope of this project and **APPROVED** the recommendation of the project to the Board for release of funds.

## 8. SMETS2 Interoperability – Reporting (For Decision) (GREEN)

SECAS provided the Panel with the proposed reporting requirements, cost, and timescales for DCC to deliver new reporting as agreed at SEC Panel 97. The Panel **NOTED** the Problem Statements provided in Section 3 of this paper, **APPROVED** the draft reporting requirements in Section 4 of this paper, and **APPROVED** DCC producing a Change Request to deliver the requested reporting.

## 9. Customer Satisfaction Survey (For Decision) (GREEN)

SECAS sought Panel approval to proceed with the annual Customer Satisfaction Survey, which is a requirement defined within the SECAS contract. The Panel **APPROVED** for DJS Research to carry out the Customer Satisfaction Survey, and **APPROVED** the recommendation to the Board, that the survey be carried out, for release of funds.

## 10. Draft Panel Response to BEIS Consultation on Changes to the BMPPA Scheme (For Decision) (AMBER)

SECAS provided a summary of the BEIS consultation on the proposed changes to the DCC Baseline Margin Project Performance Adjustment (BMPPA) for Enduring Change of Supply (ECoS), and set out a draft Panel response to the consultation. The Panel **NOTED** the update and **AGREED** to submit amendments to the draft consultation by 21 January, prior to issuing a response to BEIS on 28 January.

## 11. SMDASC ToR Approval (For Decision)

The SMDA presented the proposed changes to the Smart Meter Device Assurance Sub-Committee (SMDASC) Terms of Reference (ToR) for SEC Panel approval, as part of alignment due to the transition of SMDA governance to the SEC. The Panel **APPROVED** the publication of SMDASC ToR v1.3.

## 12. SEC Strategic Working Group Update (For Discussion) (GREEN)

SECAS provided an update on the outcomes of the last SEC Strategic Working Group (SWG) meeting held in December, sought SEC Panel approval of the proposed approach to managing Net Zero Strategic Events, and invited discussion on the role of the SEC Strategic Working Group moving forward. The Panel **NOTED** the update, **APPROVED** the approach to Net Zero events outlined in Annex 1, and **DISCUSSED** the remit of the Strategic Working Group.

## 13. Project Brief for Asset Life (For Decision) (AMBER)

SECAS sought Panel approval of the scope and activities pertaining to the second (investigation) phase of the Asset Life Challenge Project, and approval to make a recommendation to the SECCo Board to approve the Project Budget. The Strategic Working Group (SWG) agreed to recommend the scope of the project at its meeting on 13 December 2021. The Panel **APPROVED** the scope of this project and **AGREED** to recommend the project to the SECCo Board for release of funds. If agreed by the Panel, this paper will be downgraded to Green ex-committee.

## 14. Trends Monitoring (For Decision) (GREEN)

At its December meeting, the SWG recommended that SECAS take forward areas of activity relating to Trend analysis. SECAS invited the Panel to approve the SWG recommended areas of activity for Trend analysis, which the SWG will monitor. The Panel **NOTED** the update, and **APPROVED** SWG monitoring of the Trends identified in Appendix A.

## 15. Current Events of Default (For Decision) (RED)

SECAS updated the Panel on:

- Seven new Parties in Event of Default;
- One existing Event of Default; The SoLR Parties that Defaulted in 2021; and
- SECAS' recommendation to expel six Parties from the SEC.

The Panel **NOTED** the update, and **AGREED** SECAS' recommendations.

## 16. Panel Information Policy Update (For Decision)

SECAS updated the Panel on progress made with the Panel Information Policy review and the intended next steps. The Panel **NOTED** the update and **ENDORSED** the proposed approach.

## 17. BEIS Update (For Information)

BEIS provided an update on its recent publications, forthcoming consultations, and key milestones. This included upcoming publications which may be of interest to the Panel throughout January and February 2022. The Panel **NOTED** the update.

## 18. DCC Update (For Information)

The DCC provided the Panel with an update on the activities undertaken by the DCC since the last Panel meeting. The Panel **NOTED** the update.

## 19. SEC Panel Sub-Committee Report (For Decision)

SECAS provided an update on recent activities of the SEC Panel Sub-Committees, including highlights and concerns raised by the Sub-Committees. The Panel **NOTED** the update, and **ENDORSED** the concerns raised by the Sub-Committees.

## 20. Operations Report (For Information)

SECAS provided the Panel with the Operations Report for December 2021, outlining the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the report.

## 21. Transitional Governance Update (For Information) (GREEN)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS and the Panel Chair in the last month. The Panel **NOTED** the update.

## 22. Any Other Business (AOB)

The Chair and BEIS discussed whether 2G/3G sunsetting should fall under the remit of the Panel, and concluded that this is a matter which is more appropriate to oversee under enduring governance, subject to there being no conflict in the SEC preventing this.

SECAS informed the Panel of a proposed change to the scope of the TABASC P375 project. The TABASC has approved the changes, but as the Panel approved the original scope SECAS requested Panel approval of the proposed changes, either via AOB decision, ex-committee decision, or at the February meeting. The Panel agreed that the work could commence immediately, but requested an update at the February meeting to confirm.

The Chair noted that an AOB item on Use case 004 was due but will be supplemented via a written AOB in the minutes. There was no further business, and the Chair closed the meeting.

**Next Meeting Date: 18 February 2022**