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Paper Reference:	CSC_35_1801_02
Action:	For Decision

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
31/01	The DCC to seek feedback on the Communications Hub Firmware Management Overview document, to ensure it meets industry expectations and report back to the CSC at a future meeting.	DCC (DW)	28/09/2021	15/02/2022	A meeting with EL and the DCC to discuss why feedback relating to the document had not been addressed went ahead on 10 January 2022. The DCC will update the document and re-issue this.	Propose to Close
33/03	SECAS (AB) to obtain the DCC guidance document for MP077 and circulate to industry, which was originally guaranteed to Parties but never received.	SECAS (AB)	30/11/2021	15/02/2022	The Data Service Provider (DSP) will be sending the guidance document to the DCC by Monday 17 January 2022. Once the document has been obtained, it will be circulated to	Open

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
					industry. Please also see the 'Points to Consider' section below which has been provided by the DCC.	
34/01	SECAS to ensure the MP077 solution is referenced in the Business Architecture Document (BAD).	SECAS	21/12/2021	15/03/2022	This action has been adopted by the Technical Architecture and Business Architecture Sub-Committee (TABASC) and will be presented at the February 2022 TABASC meeting. This action will remain open until the solution is referenced in the BAD.	Open
34/02	SECAS to ensure a statement is included in the DP195 proposal and on the SEC website highlighting that the SSC Guidance for Device Refurbishment & Security Controls currently exists.	SECAS (KD)	21/12/2021	18/01/2022	The Draft Proposal and website have been updated; Parties can find the current guidance here .	Propose to Close

Points to consider relating to DCC Guidance Documents:

- Information on the DCC Website is for Public consumption so is available to organisations that are looking to become a SEC Party or just for general information.
- Information for SEC Parties is in folders on SharePoint. This is where the majority of the User Guides, Work Instructions and necessary Forms are found. There are located on here solely for Service User access requiring a SharePoint sign on.
- The Self-Service Interface (SSI) contains mainly single page knowledge articles and then links out to the 'Information for SEC Parties' folder on SharePoint as the SSI does not support images.

The DCC Operations Knowledge team is looking to create a one stop shop for knowledge. Currently the Service Centre has access to the Enterprise WIKI which is a knowledge base containing all its work instructions and user guides. The DCC is looking to expand this in order to incorporate the rest of Operations initially and then spreading to the Service Provides and Service Users. Due to the huge amount of information within the DCC this is not a quick and simple process.