SEC Panel Meeting 96
09:30 – 12:30, 19 September 2021
SECP_96_1709 – Meeting Headlines

Decision, Discussion and Information Items

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the July Panel meeting had been approved ex-committee. The Panel **NOTED** the update and **AGREED** that all actions marked as Propose to Close could be closed.

2. Further Work on Systems Performance Aspects of Ofgem's OPR in the Operations Group (For Decision) (GREEN)

The DCC sought the agreement of SEC Panel to remit work on DCC non-compliance against the SEC, including further work on the systems performance aspects of Ofgem's Operational Performance Regime (OPR) to the SEC Operations Group (OPSG). The Panel **NOTED** the contents of the paper with regard to the work required to address areas of non-compliance in the SEC, and the status of work on the systems performance aspects of the new OPR due to come into effect as of RY22/23, and **AGREED** that further work on proposing revised OPR Measures for Ofgem approval should be referred to the OPSG in the first instance, and the Panel will retain ownership of non-compliances.

3. Test Automation Framework Update (For Discussion) (RED)

The DCC presented an update on and proposed approach for the Test Automation Framework (TAF) along with an update on the engagement DCC has done with the SEC Sub-Committees. The Panel **NOTED** the position taken by Panel Sub-Committees, including the Testing Advisory Group (TAG), on the endorsement of the TAF solution. The conclusions from the TAG review are to be presented to the Panel once completed with a view to providing a recommendation to the DCC and BEIS ex-committee.

4. Network Evolution: Comms Hubs & Networks Functional and Operational Optional Requirements (For Decision) (AMBER)

SECAS presented the DCC's proposed approach, and related views of the Panel Sub-Committees, for the inclusion of optional requirements in the Communications Hubs (CHs) and Network programme. The Panel discussed additional concerns for inclusion in the Panel's recommendation to the DCC.

The Panel:

- **NOTED** the recommendation of the Sub-Committees;
- **AGREED** that option F should be progressed as part of the MVP;
- **AGREED** that options H and I should be included in the contract for future consideration;
- **AGREED** that options A-E and G should be deferred;
- **NOTED** the next steps and related actions; and
- **AGREED** to write to the DCC to confirm Panel's recommendation, highlighting the additional points raised in the meeting.

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5. Consultation on the Design and Delivery of the Energy Code Reform (For Decision) (AMBER)

On 20 July 2021 BEIS and Ofgem issued a joint consultation on Design and Delivery of Energy Code Reform, which contains 23 questions covering governance proposals. SECAS summarised the consultation. The Panel **NOTED** the consultation summary as set out in this paper, and **AGREED** key areas for inclusion in any response.

6. Privacy Change Notification Requests (For Decision) (RED)

SECAS provided the SEC Panel with an overview of the recent Change Notification Requests SECAS has received from Other Users and their status, including feedback from Other Users. The Panel **NOTED** the update and **AGREED** to authorise SECAS to progress with the suggested option to address the feedback.

7. Privacy Assessment Outcomes (For Decision) (RED)

SECAS requested that the Panel consider and set an assurance or compliance status for each SEC Party that has undergone a Privacy Assessment. The Panel **NOTED** the update and **AGREED** SECAS' recommendations.

8. SSC: Survey relating to the NCSC CPA Scheme (For Decision) (AMBER)

The Security Sub-Committee (SSC) Chair reported the findings of a survey initiated by the SSC to obtain industry feedback on aspects of the Commercial Product Assurance (CPA) Scheme operated by the National Cyber Security Centre (NCSC). The Panel **NOTED** the findings and **AGREED** that the SSC should continue to work with NCSC and BEIS to achieve improvements to the management, administration and operation of the CPA Scheme, taking account of the responses to the survey.

9. Current Events of Default (For Decision) (RED)

SECAS updated the Panel on three new Events of Default and two existing Events of Default, as well as four Parties which are going through the Supplier of Last Resort (SoLR) process. The Panel **AGREED** the approach to dealing with these cases.

10. SEC Panel 2022 Meeting Dates (For Decision)

SECAS sought approval of the suggested 2022 SEC Panel meeting dates. The Panel **AGREED** the proposed meeting date schedule for 2022, including the proposed April meeting, and **NOTED** that SECAS will ask the Panel at its December meeting to decide which 2022 meetings should be office-hosted

11. Panel Budget Timetable (For Decision)

SECAS sought Panel approval of the timetable for the preparation and approval of the 2022 - 2025 SEC Panel budget, and invited Panel members to join the Panel Finance and Contracts Sub-Group (PFCG), who will then be engaged by SECAS in the initial drafting of the budget. The Panel **APPROVED** the timetable for the development of the budget, **VOLUNTEERED** to join the PFCG, and **AGREED** for SECAS to hold discussions with the PFCG on initial drafting.

12. BEIS Update (For Information)

BEIS provided an update on its recent publications, forthcoming consultations, and key milestones. This included upcoming publications which may be of interest to the Panel throughout September and October 2021. The Panel **NOTED** the update.

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13. DCC Update (For Information)

The DCC provided the Panel with an update on the activities undertaken by the DCC since the last Panel meeting. The Panel **NOTED** the update.

14. SEC Panel Sub-Committee Report (For Decision)

SECAS provided an update on recent activities of the SEC Panel Sub-Committees, including highlights raised by the Sub-Committees. The Panel **NOTED** the update, and **ENDORSED** the concerns raised by the Sub-Committees.

15. DCC Reporting (For Information)

SECAS provided the Panel with details of the Post Commissioning Information report for July 2021 provided by the DCC. The Panel **NOTED** the updates and observations raised by the OPSG.

16. Operations Report (For Information)

SECAS provided the Panel with the Operations Report for August 2021, outlining the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the report.

17. Transitional Governance Update (For Information) (GREEN)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS and the Panel Chair in the last month. The Panel **NOTED** the update.

18. Any Other Business (AOB)

SECAS informed the Panel that, following approval at the August Panel meeting, Tim Newton is now the SECAS representative on the Cross Code Steering Group (CCSG) and provided a brief update on the key activities of the first CCSG meeting. These updates will be captured in the Operations Report from October.

The SEC Panel Chair suggested that a Panel member becomes an SMDA sponsor to improve links with the Smart Metering Device Assurance Sub-Committee (SMDASC). The Panel agreed to defer this decision to the October meeting.

SECAS provided an update on the annual SEC Panel Elections, confirming that the Small Supplier, Large Supplier, and Gas Networks seats have all been filled by the current Panel members. A new representative for Other SEC Parties has been appointed, Alastair Cobb from Landis+Gyr.

SECAS invited Panel members to consider attending the October Panel meeting in the Gemserv offices.

There was no further business, and the Chair closed the meeting.

Next Meeting Date: 15 October 2021