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SEC Panel Meeting 48

Meeting SECP_48_1509, 15th September 2017

10:00 – 12:30, Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

Final Minutes

Attendees:

Category	SEC Panel Members
SEC Panel Chair	Peter Davies
Large Suppliers	Simon Trivella
Small Suppliers	Andrew Green (Alternate)
Electricity Networks	David Lane
Gas Networks	Hilary Chapman (Teleconference)
Other SEC Parties	Mike Woodhall
	Hugh Mullens
DCC	Carmen Strickland (Alternate)

Representing	Other Participants
Ofgem (the Authority)	Michael Walls
BEIS (Secretary of State)	Duncan Stone
	Robert Thornes
DCC	Ian Marshall (Part)
	Dave Broady (Part)
Meeting Secretary	Hollie McGovern
SECAS	Adam Lattimore
	Alys Garrett
	James Simmonds (Part)
	David Barber (Part)
	Talia Addy (Part)
	Courtney O'Connor (Part)

Apologies:

Category	SEC Panel Members
Citizen's Advice	Morgan Wild
Small Suppliers	Eric Graham
Ofgem	Raymond Elliot

1. Minutes and Actions Outstanding

The minutes from the August 2017 SEC Panel meeting were approved.

SECAS provided the Panel with an update on the Actions Outstanding from previous meetings, noting that the majority of the actions had been closed, with the outstanding actions on target for completion and/or updates to be provided under respective agenda items.

For action SECP45/02, the Panel noted that legal advice had been received and would be presented to the SECCo Board alongside information regarding the General Data Protection Regulation.

2. DCC SOC2 Assessment Scope Approval

At the August 2017 Panel meeting, SECAS presented a proposal to delegate the authority to the SSC in relation to the decision-making requirements for the DCC Service Organisation Control (SOC) 2 assessment. The Panel deferred the decision and requested further information in regard to the SOC2 requirements.

The DCC is required to undertake a SOC2 assessment annually from Live (Release 1.2) and therefore, the first assessment is required to be complete by November 2017. As such, due to the tight timescales, it was noted that approval of the SOC2 assessment scope was being requested at the Panel meeting without time for further consideration of delegated authority.

The Panel were presented with a confidential proposal for the scope of the DCC's SOC2 assessment, in accordance with SEC Section G9.3(c). The Security Sub-Committee (SSC) also provided a recommendation to the Panel, following their meeting on the 13th September 2017. The Panel **APPROVED** the SOC2 Assessment Scope in accordance with Section G9. Further information can be found within the Confidential Minutes from this Panel meeting.

3. Updated Demand Profile for Security Assurance Services from the User CIO

SECAS provided the Panel with an updated estimated Demand Profile for Security Assurance Services following an initial review by the Panel at the August 2017 meeting.

The Panel **AGREED** for the updated demand profile estimate to be included as a contractual amendment between SECCo and the User Competent Independent Organisation (CIO). Further information can be found within the Confidential Minutes from this Panel meeting.

ACTION SECP48/01: SECAS to inform the User CIO of the updated assessment demand profile forecasts.

4. Release 1.4 Testing Services Maintenance Duration Formal Approval Request

In accordance with SEC Section H8.3, the DCC presented the Panel with a proposal regarding the maintenance window for uplifting the Release 1.4 (R1.4) functionality into the testing environments.

The Panel noted that the DCC Testing Services will be unavailable to Testing Participants while R1.4 is uplifted into the testing environment, and that the Planned Maintenance will exceed the amount of Maintenance time permitted by the SEC. The DCC requested to use 20 hours of additional Maintenance time to support the upgrade to R1.4, with the proposed Maintenance to take place from 20:00 on 7th October 2017 to 16:00 on 8th October 2017.

The Panel noted the upgrade to R1.4 would require a full outage of the test environment (excluding SMKI Services) and that the impacts on Testing Participants during the outage would be that Self-Service Interface (SSI) would be unavailable.

The Panel Chair expressed his concern in relation to a further extended outage, noting that the DCC had committed to reducing the extended outages following the completion of DCC R1.3. In addition, the Panel Chair requested that the DCC provide further rationale and explanation as to why 20 hours of additional maintenance uplift was required by the DCC. The DCC confirmed that the extended outage request for the uplift into the Production Environment is required in order for the DCC to undertake additional structural change that will ensure smoother upgrades in the future e.g. Release 2.0. The DCC committed to including this explanation within their paper requesting approval of the maintenance period required for the uplift into the production environment, which will be presented to the Panel at the October 2017 meeting.

The Panel **APPROVED** the proposal and noted that a further proposal will be presented for approval of the maintenance uplift into the production environment at the October 2017 meeting.

ACTION SECP48/02: The DCC to present a paper requesting approval of the maintenance uplift into the production environment at the October 2017 meeting.

5. Temporary Maintenance Schedule August Review and Consultation Responses

At the August 2017 meeting, the DCC requested the Panel approve extending the current temporary maintenance schedule for a further three months until November 2017. The Panel requested the DCC consult with DCC Users on the impacts of the proposed extension.

The DCC provided the Panel with an overview of the five responses received from the consultation held in August. It was noted that all five responses agreed that the temporary maintenance schedule should be extended for a further three months. The DCC noted that one respondent suggested the DCC monitor live activities and assess whether temporary arrangements need to be extended as a result. The Panel Chair noted that if the DCC consider requesting future extensions, they consider the consultation required with Users and therefore, ensure that the length of extension proposed covers an appropriate period of time so further extensions should not be required.

There was discussion regarding the benefits of defining criteria that the DCC might use to make decisions regarding Unplanned Maintenance. The DCC provided the Panel with an example where if after a short time into the Maintenance activity, the DCC anticipates that a change will significantly overrun the allotted time, they may choose to abort the activity. However, if the risk of an overrun becomes apparent near the end of the maintenance window, it may be beneficial to complete the

activity based on the rationale that the change would still need to be completed at a later date, and therefore would result in greater disruption to DCC Services.

The DCC clarified that this would be assessed on a case-by-case basis, so at this time it would not be necessary to define detailed criteria in advance of a maintenance window.

The Panel **APPROVED** the extension of the DCC's temporary provisions for Planned Maintenance until November 2017.

6. Business Architecture Document Approval

In accordance with SEC Section F1.4, the Technical Architecture and Business Architecture Sub-Committee (TABASC) are required to develop and maintain a Business Architecture Document (BAD) which describes the Business Architecture for GB smart metering. The Panel were provided with an update on the activities undertaken by the TABASC in regard to the development of the BAD, and were presented with the final version of the BAD to be approved prior to publication.

A Panel Member queried who holds ownership of the model, as historically it was developed by BEIS and passed on to TABASC. It was confirmed that the requirement in the SEC is on the TABASC to develop and maintain the BAD, and therefore future updates will not require Panel approval. It was also confirmed that the document is not defined as a Subsidiary Document and therefore, will not require a Modification Proposal to amend the document. SECAS agreed that the governance of the document will be explained on the BAD webpage.

SECAS noted that as part of the publication of the BAD, SECAS will issue user guidance and supporting information to help users navigate the document.

The Panel:

- **NOTED** the contents of the paper; and
- **APPROVED** version 1.0 of the BAD for publication.

ACTION SECP48/03: SECAS to publish the BAD on the SEC website, including supporting information and the governance arrangements.

7. SEC Panel Risk and Issue Register Update

SECAS presented the Panel with the proposed updates to the Risk Register and the Issues Register, which included one amendment to an existing risk. No new risks had been identified.

It was noted that at the August Panel meeting, it was discussed that Risk 2 was currently an issue, and has therefore been added to the Issues Register.

The Panel:

- **NOTED** the contents of the paper; and
- **AGREED** the updates to the SEC Panel Risk Register and SEC Panel Issues Log.

8. Testing Advisory Group Terms of Reference Update

SECAS provided the Panel with the proposed amendments to the Testing Advisory Group (TAG) Terms of Reference (ToR) for approval, following the completion of the initial DCC Live testing activities, and thus the role of the TAG supporting the Panel with DCC Live matters.

SECAS informed the Panel that to avoid confusion, any reference to DCC Live activities had been removed in regard to the role of the TAG. It was noted that the Panel (and the TAG) may have a role in the 'sign off' governance for further transitional releases, however specific details of this role have not been confirmed. SECAS have therefore updated the ToR to include the ability of the TAG to be called on by the Panel to support any transitional release testing activities that may be required. It was noted that these changes will mirror enduring release activities, but include provision for additional activities to be undertaken if required.

A Panel Member noted the ToR referenced 'decision-making' and it was agreed that as the TAG is not a decision-making body, SECAS would update the ToR so that any reference to decision-making would be changed to recommendation.

There was discussion on the proceedings of the TAG meetings, and it was agreed that it should be clarified in the ToR that the Chair has the ability to call the meeting, but at the request of the Panel.

A Panel Member also requested it to be clarified that if there is a conflict of interest, then the TAG member must declare it and abstain from the meeting.

SECAS proposed that the Panel review the TAG membership, following the completion of Releases 1.x activities, and in advance of future transitional and enduring release testing activities. The Panel noted that it would be beneficial to confirm whether existing members would like to continue to serve on the TAG to enable continuity, and then SECAS should seek to fill any consequential or current vacancies.

It was noted that subject to approval, a TAG meeting would be scheduled to discuss the updated ToR and any changes to TAG membership, if required. It was noted that SECAS would aim to align the meeting with when the DCC release the response to the Release 2.0 Testing Approach Documents.

The Panel:

- **NOTED** the contents of the paper; and
- **AGREED** the revised TAG Terms of Reference.

ACTION SECP48/04: SECAS to amend the TAG ToR in line with the Panel's suggestions and publish the revised ToR.

9. SEC Panel Budget Timetable

SECAS provided the Panel with a timetable for the preparation of the SEC Panel budget and associated work plan for 2018-2021. It was noted that the proposed timetable is the same as in previous years, and allows sufficient time for a draft and review cycle before it is released to Parties for consultation in January 2018.

SECAS proposed engaging with the Panel Finance and Contracts Sub-Group (PFCG) as in previous years, to develop the Draft Budget prior to the initial review by the Panel. The Panel confirmed that membership of the PFCG would comprise the following Panel Members: Mike Gibson, David Lane and Simon Trivella.

The Panel:

- **NOTED** the contents of the paper;
- **AGREED** for SECAS to hold discussions with the PFCG on initial drafting; and
- **APPROVED** the timetable for the development of the budget.

10. SEC Panel Meeting Dates

SECAS presented the Panel with the proposed 2018 meeting dates for approval. It was proposed that the monthly meetings continue with the current schedule, with meetings occurring on the Friday following the second Thursday of each month. The Panel noted that the SEC Panel Engagement Day will be added as a placeholder in advance of the Panel formalising the arrangements.

SECAS noted that there had been a request to move the December meeting, currently scheduled for Friday 15th December 2017, to 8th December 2017. The Panel **AGREED** that the December 2017 meeting be held on Friday 8th December 2017.

The Panel:

- **NOTED** the contents of the paper; and
- **AGREED** the proposed meeting date schedule for 2018.

11. Party Support and Operations Update

SECAS presented the Panel with an update on emerging matters regarding Party support and operations. This included Small Supplier representation on SEC Governance bodies, Events of Default, Operations Group Establishment and Cross-Code survey action plan update.

Small Supplier representation on SEC Governance bodies

SECAS informed the Panel that most SEC governance bodies currently have vacancies for Small Supplier Members. It was also noted that the Working Group for SECMP0041 cannot reach quorum until a Small Supplier representative is identified, due to the Panel requesting that each Party Category be represented to discuss the modification. It was noted that SECAS would continue to request representation from the Small Supplier category to attend the Working Group, but in the event that no Small Supplier representatives could attend the Panel agreed to amend their initial decision to reflect that representation from each Party Category was preferred but not required for the Working Group to reach quorum. SECAS noted that they would also investigate the option of approaching smaller Large Supplier Parties to ensure diverse views are captured at SEC committees.

[Post-Meeting Note: a Small Supplier representative has agreed to attend the Working Group for SECMP0041]

Events of Default

SECAS informed the Panel that a number of Other SEC Parties have been in contact regarding SEC Section M8.1, querying how Section M8.1(a) will be applied. SECAS requested the Panel to specifically consider the intention of Section M8.1(a), and what actions the Panel may consider taking if that event arose. Section M8.1(a) states that an Event of Default occurs when a SEC Party that does not hold an energy licence has not taken any DCC Services for six months. This is likely to be a common occurrence in the short term, and there are some SEC Parties that may choose to never

take DCC Services. The Panel decided to defer taking any actions in relation to this type of Event of Default for 12 months as the market matures, and agreed that if a situation that warranted action arose in the meantime, they would reconsider. The BEIS representative noted that the intention behind the clause was to give the Panel the ability to consider taking action if required.

Operations Group Establishment

In August 2017, SECAS issued a call for nominations for the recently established Operations Group Sub-Committee. As set out in the Terms of Reference (ToR), the Panel are requested to approve the members who were nominated by the respective SEC Party Categories. SECAS presented the Panel with a list of nominees for approval. The Panel **APPROVED** the nominated SEC Party representatives.

Cross-code survey action plan update

SECAS presented the Panel with an update on the cross-code survey action plan, approved by the Panel in June 2017. It was noted that to date, the majority of actions have been completed, and the remaining actions were on track to be completed by their agreed due dates. The Panel noted that in relation to the action on the Panel Information Policy, a review has taken place with a number of changes identified that will be presented to a future Panel meeting for approval.

The Panel:

- **NOTED** the update;
- **AGREED** not to take actions in the case of an Event of Default under SEC Section 8.1(a) for 12 months; and
- **APPROVED** the nominated SEC Party representatives to the Operations Group.

12. Modification and Release Status Report – September 2017

The Panel were provided with an update on the status and progress of Modification Proposals going through the Modification Process.

At its August 2017 meeting the Panel asked that SECAS, with input from the DCC, provide greater clarity and certainty about potential DCC impacts on the extended Modification Timetables for SECMP0010, SECMP0012, SECMP0013 and SECMP0015. SECAS therefore included detailed progression timetables in the report and provided information around the time allocated to each DCC Assessment.

SECAS shared this information with the DCC, as requested by the Panel, who advised that they broadly agree with the feasibility of the timetables but noted that Release 1.4 is due to go live in November 2017 which may impact the delivery of DCC Preliminary Assessments (PAs) and Impact Assessment (IAs) during that time.

The Panel **NOTED** the update.

13. Modification Proposals – Initial Modification Report SECMP0042

SECAS presented the Panel with an Initial Modification Report (IMR) for:

- SECMP0042 – Amendment to SMKI Services to provide DCC Users and/or SMKI Participants with Authorised Responsible Officer Statistics and Information

SECAS invited the Panel to discuss and determine how the modification should be progressed through the Modification Process. It was noted that the modification was raised by the Smart Metering Key Infrastructure (SMKI) Policy Management Authority (PMA), and that the solution has been finalised, as the SMKI PMA have already developed a set of business requirements to deliver the proposed solution. The Panel noted that the modification therefore only requires a short refinement period to allow for a full DCC assessment.

The Panel:

- **AGREED** that the modification should be submitted into the refinement process;
- **AGREED** the progression timetable; and
- **AGREED** that SECMP0042 should be progressed as a Path 3 Modification Proposal.

14. Certified Products List Submissions Update

SECAS provided the Panel with an update on the recent issues that the DCC have been encountering when valid Certified Products List (CPL) submissions are being uploaded into the DCC Data Service Provider (DSP) System, and the interaction it had with the resolution of the Severity 1 major Incident in the North region. The paper provided details of what had occurred, and what correspondence was issued to the Panel since the August 2017 meeting. In addition to the content of the paper, SECAS informed the Panel of the activities that had been undertaken by SECAS and the DCC, since issuing the supporting paper to the Panel.

The Panel were informed that all the issues presented in the paper had been resolved, with the exception of the Pre-Payment Meter Interface Device (PPMID). It was noted that the DCC are progressing a fix to resolve the issue with an expected implementation date of mid-September 2017. The Panel requested the DCC to provide an exact date the issue would be resolved as soon as possible so that customers could be kept up to date. In addition, SECAS highlighted that the fix is needed to enable the PPMID manufacturer to proceed with activities planned for the end of September 2017.

A Panel Member requested that clarity is provided on any discrepancy between the CPL published on the SEC Website and the CPL uploaded into the DSP System and therefore, the Smart Metering Inventory. SECAS advised the Panel that going forwards Parties would be notified of an updated CPL, following confirmation from the DCC that any new entries have been successfully uploaded.

SECAS informed the Panel of a further issue relating to CPL submissions, which is that there have been an increasing number of discrepancies that have been occurring between CPL Submissions and the content listed on the associated assurance certificates (specifically Hardware and Firmware versions). SECAS provided an example of this which showed a firmware version of 02:03:05:06 on the CPL Submission, with the firmware version on the certificate stating 2.4.5.6. It was noted that SECAS had been accepting the submissions as the information had been broadly similar and with confirmation provided by the submitter that they matched.

The Panel noted that the matter has been raised with the SECAS technical experts, and with both the TABASC and SSC chairs, who agree that the content and supporting evidence should match exactly as per the requirement in SEC Section F.

Based on this advice the Panel agreed to set a date of 1st December 2017, from when the CPL submission content and relevant support certificate evidence must match exactly. If they do not match

the CPL submission will be rejected. It was noted that SECAS would issue supporting notification and guidance for all interested and affected parties in advance of the date agreed.

The Panel:

- **NOTED** the contents of the paper; and
- **AGREED** that all the content of CPL submissions and supporting certification evidence content must match from 1st December 2017.

ACTION SECP48/05: SECAS to issue notification to affected and interested parties communicating the Panel's decision and update the relevant guidance in regard to CPL submissions.

15. BEIS Update

The Panel were provided with an update on the forthcoming consultations and upcoming key milestones from BEIS, including upcoming proposed changes to the DCC licence and the quarterly statistical release.

The Panel noted that BEIS wished to engage with the Testing Advisory Group (TAG) to utilise their knowledge and expertise regarding testing documentation for upcoming Transitional Releases. It was noted that it would be beneficial for TAG to provide a direct input into the process.

The Panel **NOTED** the update.

16. DCC Update

The DCC presented the Panel with an update on the activities undertaken by the DCC since the last Panel meeting. This included an update on Release 1.4 (R1.4), Disaster Recovery Performance, and the Release 1.3 Severity 1 Incident.

Release 1.4

The Panel noted that R1.4 was due to exit Systems Integration Testing (SIT) on 29th September 2017, and that all functional tests have now been executed, with a low number of defects. It was noted that there was one Severity 2, which may be reclassified as Severity 3, with the fix date scheduled for 26th September 2017.

The DCC confirmed with the Panel that the update to the Self-Service Interface (SSI) and the Self-Service Management Interface (SSMI) can be deployed into the production environment for customer use before the November 2017 release, and is currently scheduled to be deployed through the production maintenance release process on 19th September 2017. It was noted that sufficient information regarding this had been circulated.

The DCC proposed to the Panel that both User Integration Testing (UIT) and Production environment uplifts be deployed during the weekend to avoid disrupting meter installation times. A Panel Member noted that a proposal had been discussed at IMF in relation to uplifting the release into the production environment over the weekend to achieve minimal disruption. The DCC noted that they had requested initial views from the Implementation Managers' Forum (IMF) and this would inform the proposal to the Panel at the October 2017 meeting.

In addition, the DCC provided an update on End-to-End (E2E) Testing & Recovery Procedure Changes in relation to DCC Change Request (CR)183 – Recovery Procedure Changes. The DCC

informed the Panel that CR183 was being consulted upon by both BEIS and the DCC in order to amend the Joint Industry Plan (JIP). The DCC confirmed that BEIS and the DCC needed to conclude on the testing period of either four weeks (with a live date of March 2018) or eight weeks (with a live date of April 2018). In addition, the Panel were informed that the DCC was engaging with the SMKI PMA in relation to governance of SMKI-related change.

Disaster Recovery Performance

The DCC had provided the Panel with an update on the current Business Continuity and Disaster Recovery (BCDR) testing activities currently underway throughout September 2017.

The Panel noted that Stages 1 and Stage 2 were complete, and that the Communications Service Providers (CSPs) had achieved a 'satisfactory' rating. In addition, the DCC informed the Panel that the Data Service Provider (DSP) had achieved an 'unsatisfactory' rating due to the excessive timescales and issues encountered during the BCDR failover testing. The Panel noted their concern in relation to the potential associated loss of Data and the practical implications this would have in the Live Environment. The DCC confirmed that they would provide further information at the end of the BCDR testing, with a report submitted to the Panel setting out several recommendations.

Release 1.3 Severity 1 Incident

The DCC provided an update on the major incident, which has now been resolved with Communications Hubs (CHs) being now being able to be upgraded over the air in the Northern Region, which should have no future impact on DCC Services.

The DCC informed the Panel that the cause of the incident was due to the CH Supplier introducing a code change to improve design for R1.3, which was not identified in testing due to the way the CH firmware upgrades were undertaken. It was noted that this was discovered as part of the R1.3 production proving activities.

The DCC noted that if a change was required to the Code base to resolve a major incident, then the Target Resolution Time (TRT) of 4 hours would not be achievable. The Panel discussed whether the TRT could be met in any instance, and the DCC noted that fixes not requiring code changes could be implemented in the required timescale. The Panel raised concern over the time taken to resolve the incident, and it was noted that this incident would have caused severe disruption had it happened when the live environment was in full use.

The Chair noted that the incident should enforce the importance of the testing regime, as the incident could have been catastrophic if it had occurred in the live environment. The Panel requested the DCC include recommendations on the changes to the testing regime in their final report which will detail the lessons learned from the incident.

The DCC also presented a general update to the Panel on the activities and projects currently underway, including the Smart Metering Equipment Technical Specifications 1 (SMETS1) release, customer engagement and the Release 2.0 consultations. It was also noted that the DCC will present a proposal in October 2017 on the potential changes required to the Panel Release Management Policy.

The Panel **NOTED** the update.

17. DCC Reporting

The Panel were provided with a paper that includes reports issued to the Panel from the DCC as required by the SEC.

The Panel Chair noted that some of the data in the report had been incorrectly reported, due to an issue with the reporting functionality. It was noted that in this case, it would be better to exclude data that is known to be incorrect. It was also noted the Major Incident, affecting Over The Air (OTA) Firmware upgrades for Communications Hubs in the CSP North Region, had not been reported in the July 2017 report, even though it had been raised at the end of July 2017. It was requested that the report is be updated to include reference to the incident. The Panel Chair also requested that once the defect within the reporting systems had been resolved, the DCC should reissue all affected reports that contained erroneous information. The DCC agreed to take on board the comments raised.

The Panel **NOTED** the contents of the paper.

ACTION SECP48/06: DCC to reissue reports that contain erroneous information following the resolution of the reporting defect, and to include reference to the Major Incident in the July 2017 Report.

18. Operations Report – August 2017

The Panel were presented with the Operations Report for August 2017. The report provided an outline of the SECAS activities undertaken by the SECAS team in support of the SEC. Headline items from each of the Sub-Committee meetings held in the month were also provided.

The Panel **NOTED** the contents of the paper, which included a breakdown of days by driver, product and grade.

19. Security Assurance Status Update

At the August 2017 Panel meeting, the Panel agreed to delegate the decision-making to the SSC in relation to setting a Party's Assurance Status following undertaking a User Security Assessment.

SECAS provided the Panel with a confidential update on the Assurance Statuses set by the SSC following the August Panel meeting. The Panel noted that this update would be provided on a monthly basis. Further information can be found within the Confidential Minutes from this SEC Panel meeting.

20. Smarter Markets Project Update

SECAS provided an overview of the developments and work undertaken in August 2017 in support of the Smarter Markets project.

A Panel Member questioned when they would start to consider the support requirements for the next financial year and SECAS noted that this would be taken into consideration when setting the budget over the coming months.

The Panel **NOTED** the contents of the paper.

21. Transitional Governance Update

SECAS presented the Panel with an update from the transitional governance entities and other smart metering related meetings and workshops attended by the SECAS in the last month.

The Chair presented the Panel with an update on the Smart Metering Delivery Group (SMDG) headlines, which were issued to Panel Member's prior to the meeting. The update will be provided in the paper presented at the October Panel meeting.

The Panel **NOTED** the contents of the paper.

22. SEC Panel Activity Planner

The Panel were presented with the SEC Panel Activity Planner as a standing agenda item. The Activity Planner provides a high-level overview of the forthcoming Panel activities, and a forward look at Panel agenda items for the next three months based on the latest information available.

The Panel **NOTED** the contents of the paper.

23. SEC Party Update

SECAS informed the Panel of the Parties who have officially completed the User Entry Process as described in SEC Section H1.10 and confirmation of Parties that have completed various testing activities as required by the SEC.

The Panel **NOTED** that the following organisations would be admitted as Parties to the SEC following countersignature of their Accession Agreements by the SECCo Board:

- Arruzzi Energy Supply Limited (Small Supplier);
- Callesti Energy Supply Limited (Small Supplier);
- Cilleni Energy Supply Limited (Small Supplier);
- Colgano Energy Supply Limited (Small Supplier);
- Oreba Energy Supply Limited (Small Supplier);
- Pirranello Energy Supply Limited (Small Supplier);
- People's Energy (Supply) Limited (Small Supplier); and
- Symbio Energy Supply Limited (Small Supplier).

24. Any Other Business

SECAS informed the Panel of the newly elected Panel members, who will be taking office on 23rd September 2017. The Panel Chair expressed his thanks and gratitude to those outgoing Panel Members and recognised their substantial contributions and commitment over the past two years, the Chair further acknowledged the contribution made by Eric Graham who has served on the Panel since the inception of the SEC. The Panel also noted the sad news that David Ross-Scott had, in August 2017, lost his battle with cancer. David was also a founder Panel Member and the Panel paid tribute to David's extensive knowledge, noting that he was respected and liked by all those he came into contact with in the industry.