

Operations Group Meeting 50_0106

1 June 2021, 09:20 – 16:00

Teleconference

Paper Overview

Item No.	Agenda Item	Paper Overview	Recommendations
Welcome and Introductions			
Items for Business			
1.	Previous Meeting Minutes FOR DECISION	The draft minutes from the May 2021 meeting (OPSG_48) are presented for approval.	The OPSG is requested to: APPROVE the minutes as final.
2.	Actions Outstanding FOR DECISION	An update on the outstanding actions from previous meetings (OPSG_48).	The OPSG is requested to: NOTE the outstanding actions; and AGREE to any revised dates.
3.	DCC Operational Update FOR DISCUSSION	This presentation provides an update on the DCC's operations including portfolio, prepayment performance, Incidents, Planned and Unplanned Maintenance, Change Management and SMETS1.	The OPSG is requested to: NOTE the update and overview of DCC's current data.
4.	CSP N Performance FOR DISCUSSION	This item was first presented in July 2020 (OPSG_34). This month's presentation provides an update on CSP N Performance in April, and the progress of DCC Service Improvement Plans (SIPs).	The OPSG is requested to: DISCUSS and comment on the SIPs progress.
5.	Service Provider Reporting - Audit Findings FOR INFORMATION	This presentation provides a summary of an independent audit on Service Provider reporting.	The OPSG is requested to: NOTE the audit findings
6.	RF Noise FOR DISCUSSION	At the Dec 2020 meeting (OPSG_39) the issue of derogated ESME meters was discussed, and an approach was agreed.	The OPSG is requested to: NOTE the presentation and provide any comments.

		This presentation provides an update on progress made and the next steps on the installation of derogated meters, the associated Change Request and non-compliant installations.	
7.	Introduction to BCDR Standards FOR DECISION	<p>This provides an introduction into the concept of Business Continuity Standard ISO 22301.</p> <p>This presentation also provides an update to the Business Continuity Disaster Recover (BCDR) testing dates</p>	<p>The OPSG is requested to:</p> <p>NOTE the presentation;</p> <p>NOTE the updated BCDR testing schedule; and</p> <p>PROVIDE views on the DCC seeking accreditation for the Business Continuity Standard ISO 22301 and implementing this into the supply chain.</p>
8.	MPxN Crossed Meters FOR DISCUSSION	This presentation provides an update on the process of manual MPxN correction for crossed meters.	<p>The OPSG is requested to:</p> <p>NOTE the update; and</p> <p>PROVIDE a view to understand the scale of the issue.</p>
9.	CH Reporting FOR DISCUSSION	This presentation provides and update on the reporting for CHTs stock volumes	<p>The OPSG is requested to:</p> <p>NOTE the presentation and provide any comments.</p>
10.	ECoS Migration FOR DISCUSSION	This is the first time this item will be presented to the OPSG. It provides an overview of the Enduring Change of Supplier (ECoS) programme and what is required from key stakeholder groups.	<p>The OPSG is requested to:</p> <p>NOTE the presentation and provide any comments.</p>
11.	OPSG Issues Log – Progress Report FOR DISCUSSION	This paper provides an update on the status of actively managed entries on the OPSG Issues Log, together with any activities planned to take place during the following month.	<p>The OPSG is requested to:</p> <p>NOTE the contents of this paper; and</p> <p>NOTE the recommended next steps for each issue.</p>
12.	OPSG Risk Register FOR DISCUSSION	This is a verbal update. This presentation will provide an update on items on the Risk Register and actions taken.	<p>The OPSG is requested to:</p> <p>NOTE the presentation.</p>

13.	November 2021 Releases FOR DISCUSSION	This paper presents an assessment of the readiness and operational impacts of the June 2021 SEC Release and an update on the progress and full scope of the November 2021 SEC Release.	The OPSG is requested to: NOTE the impacts of the June 2021 SEC Release; and PROVIDE any views and comments on the scope of the November 2021 SEC Release.
14.	DP162 'SEC changes required to deliver MHHS' - initial feedback FOR DISCUSSION	This paper provides a summary of new Draft Proposal DP162 'SEC changes required to deliver MHHS'	The OPSG is asked to: PROVIDE any initial views and comments.
15.	DP155 'Communications Hub Re-Flash' FOR DISCUSSION	This paper provides a summary of DP155 'Communications Hub Re-Flash'	The OPSG is requested to: NOTE the contents of this paper; PROVIDE views on whether there is merit in proceeding with this modification to cater for future situations; and AGREE that the issue is clearly defined as presented in the Draft Proposal.
16.	DP154 'CH Returns SLA Amendment' FOR DISCUSSION	This paper provides an overview of MP154 'CH Returns SLA Amendment' and the business requirements to create the Proposed Solution.	The OPSG is requested to: NOTE the contents of this paper; and PROVIDE any views on the MP154 business requirements as presented ahead of requesting a Preliminary Assessment.
17.	Work Package - Q2 2021 submission (Jul - Sept) FOR DECISION	This paper provides an overview of the activities and associated resource requirements for the SECAS Core Team and Subject Matter Experts, for the OPSG in during the period 1 July – 30 September 2021. This is FOR DECISION and will not be discussed at length.	The OPSG is requested to: RECOMMEND the Work Package for Q2 2021 – 22 for SECCo Board approval. .
18.	Customer Perspective FOR DISCUSSION	Verbal	

19.	Any Other Business (AOB)	Verbal	
For Information Items			
20.	SEC Panel Feedback FOR INFORMATION	An update of the recent SEC Panel meeting. This is FOR INFORMATION and will not be presented at the meeting	The OPSG is requested to: NOTE the SEC Panel Feedback
21.	Spurious Alerts FOR INFORMATION	This presentation provides an update on SMETS2 Alerts and the actions taken by the DCC to mitigate and resolve the Alerts. This is FOR INFORMATION and will not be presented at the meeting.	The OPSG is requested to: NOTE the update on Spurious Alerts
22.	DSP Contract Extension Update FOR INFORMATION	This provides an update on the progress of the DSP Contract Extension negotiations between DCC & CGI. This is FOR INFORMATION and will not be presented at the meeting.	The OPSG is requested to: NOTE the update on DSP Contract Extension.