

Details			Responsible	Dates			Overdue Actions		
Action Reference	Main/ Reporting meeting	Action	Owner	Raised on	Due Date	Closed Date	Update	Status	Revised Due Date
OPSG 29/15	Main	The DCC to perform an audit of the CSPs CH triage process and provide an update at the next meeting (OPSG_30)	DCC	04/02/2020	03/03/2020		Whilst the latest Government guidelines suggest there may be some form of 'normality' from June 2021 onwards, DCC continues to take a cautious approach especially with the rise in cases of the COVID Indian variant. The DCC Logistics Team continue to work towards an audit to be conducted in Q3/Q4 2021 but this is subject to change.	On Hold	05/10/2021
OPSG 33/03	Main	SECAS to send a questionnaire to members for feedback on experiences with CoS.	SECAS	02/06/2020	07/07/2020		This action is currently on hold as Xoserve is working with BEIS to perform analysis on: •The process by which the DCC Service Flag is updated into the UK Link database, and whether any validation/exception handling may mean the update fails •A reconciliation between the DCC Service Flag and whether the meter mechanism code (identified meter type) in the UK Link data says the Device is SMETS2 or SMETS1 (to highlight if there are industry meter asset data discrepancies)	On Hold	07/09/2021
OPSG 35/09	Main	The DCC to provide a view of end to end capacity showing a forecast reflecting service traffic, using traffic profiles and to reflect peak usage.	DCC	04/08/2020	03/11/2020		The DCC provided a set of slides at the May meeting (OPSG_48). This is to be discussed further at the July meeting (OPSG_52).	Open	06/07/2021
OPSG 36/09	Main	The DCC to produce a critical path plan for the Network and CH Evolution Plan, outline any ramifications of not meeting target dates	DCC	01/09/2020	06/10/2020		The DCC plans to provide an update after the conclusion of the LC13b consultation in mid June 2021.	Open	01/06/2021
OPSG 38/02	Main	SECAS to investigate if the issue of 'Other User Data Retrieval' is a separate issue or another manifestation of an existing issue.	SECAS	03/11/2020	01/12/2020		The DCC is working with manufacturers and undergoing scenario testing until 28 January to determine if this issue has any resemblance to current issues.	On Hold	22/02/2022
OPSG 39/12	Main	The DCC to provide a list of non-compliant and compliant meters by firmware and manufacturer, for RF noise level to the OPSG.	SECAS	01/12/2020	02/02/2021		The DCC hold a spreadsheet of the RF noise results but has outlined that this information is commercially sensitive and would not be comfortable sharing this information. However, as previously noted, Meter Manufacturers use a SECAS process to state when a Device has 'Passed' the ICHIS specification, although this is voluntary.	Propose to close	04/05/2021
OPSG 42/01	Main	The DCC to provide for information of how the DCC workorder process impacts the operational process seen by Users in the MPxN cross meter solution.	DCC	02/02/2021	01/06/2021		The DCC confirms that the workorder is an internal process. This will be discussed under agenda item 8, MPxN Crossed Meters.	Propose to close	
OPSG 42/03	Main	The DCC to engage with Users for input on the proposed process for MPxN cross meter issue.	DCC	02/02/2021	01/06/2021		This will be discussed under agenda item 8, MPxN Crossed Meters.	Propose to close	
OPSG 42/15	Main	The DCC to confirm the process for SEC Parties to engage with and consider non modification costs (e.g. change requests).	DCC	02/02/2021	04/05/2021		The DCC will provide a progress update at the meeting with supporting slides.	Open	
OPSG 42/20	Main	SECAS to provide an impact assessment on the impact of the revised OPR on the OPSG.	SECAS	02/02/2021	04/05/2021		SECAS and the DCC presented an overview of the reporting and approach to the new reporting at the May reporting meeting (OPSG_49). The presentation also included an update on the OPR derogation and working group discussions on OPR requirements.	Open	
OPSG 44/02	Main	The DCC and SECAS to confirm whether GBCS Version 1 meters are compatible, and if the CH firmware can be upgraded to the latest version.	DCC/SECAS	02/03/2021	04/05/2021		SECAS and the DCC could not provide an update at this time, investigations are ongoing.	Open	

OPSG 44/03	Main	The DCC to provide a view of the costs and benefits of the Adverse Weather trial for OPSG discussion	DCC	02/03/2021	01/06/2021		The DCC is working with SECAS to raise a SEC Modification to run in parallel with the trial. As part of that work it will include the Critical Success Factors and benefits.	Open	
OPSG 44/05	Main	SECAS to circulate the draft PMR with the new MP122A metric.	SECAS	02/03/2021	01/06/2021		SECAS and the DCC presented an overview of the reporting and approach of the new reporting at the May reporting meeting (OPSG_49). The current PMR will not be changed and a new Performance Indicator report will be produced. The first of this report will be shared with OPSG members ahead of the June Reporting meeting.	Open	
OPSG 44/06	Main	SECAS and the DCC to execute a full end to end trial of the new MP122A processes, which will include TOC, other parts of DCC, SECAS and the OPSG.	DCC/SECAS	02/03/2021	01/06/2021		SECAS and the DCC presented an overview of the reporting and approach of the new reporting at the May reporting meeting (OPSG_49). The OPSG were asked to provide any comments or feedback on the suggested approach ahead of the June Reporting meeting (OPSG_51).	Propose to close	
OPSG 46/02	Main	The DCC and SECAS to discuss and investigate the causes of prepayment top-up failures and how to report this information to the OPSG.	DCC/SECAS	06/04/2021	01/06/2021		The DCC has provided a failure delta slide for prepayment in the DCC Operational Update. Additional reporting will be provided as part of new performance indicator reporting on prepayment.	Propose to close	
OPSG 46/03	Main	The DCC to provide a strategic view of on the total outages of the service, how different types of outages are defined and how this might evolve (e.g. when the service is unavailable due to planned or unplanned maintenance, BCDR testing and Incidents) at the May meeting (OPSG_48).	DCC	06/04/2021	04/05/2021		This action is progress. The DCC aims to update as part of the Ops Dashboard improvement work.	Open	
OPSG 46/04	Main	The DCC to provide guidance on how to track and monitor issues with SRV4.10.	DCC	06/04/2021	01/06/2021		Updates are being posted to the master Incident (INC000000693311) and will follow to any associated child Incident.  SR4.10 will enter pilot stage on 13 May with full rollout into production on 17 May. Rollout is expected to take 4 weeks. This will have a significant improvement to the experience of DNOs operating in CSP N and those DNOs are currently undertaking pre and post change test to demonstrate improvements. The expectation is that parity with Central/South should be achieved.	Open	
OPSG 46/05	Main	The DCC to work with Suppliers to investigate the reasons why non-compliant meters are still being installed.	DCC	06/04/2021	04/05/2021		DCC Service Management has targeted remediation interventions with the highest installers. Non compliant reports have been shared with all other Service Users and updates requested if available.	Propose to close	
OPSG 46/08	Main	The DCC to work with Users on the remediation plans over the subsequent 90 days (approx. 23 July), to remove non-compliant meters.	DCC	06/04/2021	23/07/2021		DCC Service Managers have requested remediation plans. As of 24 May, DCC has not received these plans from Service Users.	Open	
OPSG 46/11	Main	SECAS to investigation how timescales of the SECMP0007 rollout approach will be monitored in regard to JIP processes.	SECAS	06/04/2021	01/06/2021		BEIS believe that it can monitor the SECMP0007 implementation in the JIP, however investigations are ongoing.	Open	
OPSG 48/01	Main	The DCC to remove the statement from the PMR that R1.3 installations affected PM2 performance.	DCC	04/05/2021	01/06/2021		The DCC has removed the statement. The PMRs V3.0 of February 2021 and V2.0 of March have been published with Service Centre issuing	Propose to close	
OPSG 48/02	Main	The DCC to explain the specific regional issues that affected PM2 performance.	DCC	04/05/2021	01/06/2021		The DCC could not provide an update at this time.	Open	
OPSG 48/03	Main	The DCC to confirm that the CH return process will not be dependent on DP155 'Communications Hub Re-Flash'.	DCC	04/05/2021	01/06/2021		The DCC can confirm that the CH return process does not have a dependency on DP155 'Communications Hub Re-Flash'	Propose to close	
OPSG 48/04	Main	The DCC to provide seasonal mapping that will outline variations in prepayment transactions.	DCC	04/05/2021	06/07/2021		The DCC will consider the seasonal mapping request and provide an update at the next meeting (OPSG_52).	Open	
OPSG 48/05	Main	The DCC to provide milestone dates for each area being investigated as part of E20/E21 aged Incidents, for example Banded Sim and RAN Review.	DCC	04/05/2021	06/07/2021		The RAN review is still ongoing with third party testing due to commence by end of May. The latest update for Banded SIMs has identified 20 problem sites which will have the SIMs upgraded at the next engineers' visits or during maintenance visits.	Open	
OPSG 48/06	Main	The DCC to present the CSPs change request for the remaining derogated stock of noisy meters at the June meeting (OPSG_50).	DCC	04/05/2021	01/06/2021		The DCC has provided further details on the CR (Impact assessment stage) within the paper for the agenda item 6, RF Noise.	Propose to close	

OPSG 48/07	Main	The DCC to consider the impact of SMETS1 noisy meters installations as part of its work.	DCC	04/05/2021	01/06/2021		This line of work is about compliant meters in the SMETS2 network (comply with ICHIS). Any impact due to SMETS1 noise should be directed to another sub-group e.g. TSIRS or ICHIS working group.	Propose to close	
OPSG 48/08	Main	The DCC to provide further analysis on the options for changing the Planned Maintenance timings, highlighting other activities that may be impacted.	DCC	04/05/2021	TBC		The DCC will provide more information around pre-pay and to re-issue for OPSG to comment on timings.	Open	
OPSG 48/09	Main	The DCC to provide provisions for User testing of SSI SIPs implemented outside of modifications.	DCC	04/05/2021	03/08/2021		The DCC has included provisions for SSI testing in the updated SSI Change Governance process consultation that will be published soon. Once the responses have been reviewed, the DCC aims to return to OPSG in the summer to seek approval of the changes.	Open	
OPSG 48/10	Main	The DCC to provide a ToR, including how it would share information from the Other Users Common Issues Forum with governance bodies.	DCC	04/05/2021	01/06/2021		The DCC has provided a slide for this action (OPSG_50_0106 - OPSG Actions Outstanding - Action 48_10 - Other Users CIF TOR v2.0). The first forum was delivered successfully. Further forums will have sections under the Chatham House rules (CHR) to allow open discussion and sections not covered by CHR to allow sharing of information. An updated TOR will be provided for both CHR and non CHR depending on the agenda item.	Propose to close	
OPSG 48/11	Main	SECAS, DCC and BEIS to investigate concerns raised regarding the implementation of MP093 'Implementing IRP511 and CRP535 to support GBCS v3.2 Devices'.	SECAS	04/05/2021	01/06/2021		Investigations for this action are ongoing.	Open	
OPSG 48/12	Main	CH and Network MVP and 4G Service - SECAS to circulate for comment a draft document summarising the OPSG conclusions so far, and the draft Panel response to BEIS.	SECAS	04/05/2021	01/06/2021	11/05/2021	This was circulated on 11 May.	Closed	