SEC Panel Meeting 93
09:30 – 13:30, 18 June 2021
SECP_93_1806 – Meeting Headlines

Decision, Discussion and Information Items

1.   Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the May Panel meeting had been approved ex-committee. The Panel **NOTED** the update and **AGREED** that all actions marked as Propose to Close could be closed. SECAS also provided further updates on some actions, which will be detailed in the minutes.

2.   Market-wide Half Hourly Settlement (MWHHS): Implementation and governance arrangements (For Information) (GREEN)

Ofgem provided an update on the implementation and governance arrangements for MWHHS. The Panel **NOTED** the update.

3.   Response to Ofgem consultation on MWHHS programme governance (For Decision)

SECAS summarised the key areas of Ofgem's most recent MWHHS consultation and themes for the basis of a Panel response. The Panel **NOTED** the key areas identified and **AGREED** the themes for inclusion in the response.

4.   Contract Renewal Pipeline (For Discussion) (RED)

The DCC presented the Panel with a forward look of its contracts with external service providers which underpin the delivery of the smart metering network and that are due to expire between now and 2033. The Panel **NOTED** the proposed approach for categorising DCC's contracts AND **NOTED** it was not within its remit to agree the proposed approach to engagement.

5.   Comms Hub & Networks Cost Benefit Analysis Uplift (For Information) (AMBER)

The DCC provided an update to the Cost Benefit Analysis (CBA) for the Comms Hub and Networks programme previously published in October 2020. The Panel **NOTED** the updated Communications Hub and Networks CBA.

6.   Comms Hubs & Networks (For Information) (Verbal update)

SECAS provided a verbal update on the CH & Networks programme. The Panel **NOTED** the update.

7.   DCC Change Delivery Methodology – Overview (For Information) (GREEN)

The DCC provided a high-level overview of the DCC Change Delivery Methodology (CDM) and the associated governance artefacts produced throughout the lifespan of a project to provide visibility and assurance of the process followed. The Panel **NOTED** the update.

8.   Update on Operational Performance Regime (For Decision) (AMBER)

SECAS provided an update on the activities being undertaken to support Ofgem's new Operational Performance Regime (OPR). This included an overview of how the trial run for Customer Engagement

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will progress for Regulatory Year 2020/21, how the enduring process will be developed, and an update on the procurement for an auditor.

The Panel **NOTED** the approach to the Customer Engagement incentive, **AGREED** the approach for the trial run and for developing the enduring process, and **NOTED** the change in approach for the auditor procurement.

9. Privacy Controls Framework – Proposed Amendments (For Decision) (AMBER)

SECAS requested Panel approval for potential amendments to the Privacy Controls Framework (PCF), based on an amendment proposed by Other User 'Q'. The Panel **AGREED** that the PCF should be updated to include the amendment, based on the proposed benefits highlighted by Other User 'Q', to be brought back to the next Panel meeting for approval.

10. Other User 'L' – Ad-Hoc Privacy Assessment Outcome (For Decision) (RED)

SECAS recommended that the SEC Panel agrees the Compliance Status of Other User 'L' following the outcome of its Ad-Hoc Privacy Assessment undertaken in April 2021.

The Panel **AGREED** a Compliance Status for Other User 'L'.

11. Privacy Change Notification Requests (For Decision) (RED)

SECAS provided the Panel with an overview of the recent Change Notification Requests SECAS has received from Other Users and their status.

The Panel **CONSIDERED** Other User 'L's Change Notification Requests and **AGREED** the next steps for progressing its changes in process.

12. Effectiveness Review of the SMKI & DCCKI Document Sets (For Information) (AMBER)

SECAS provided the Panel with a report of the outcome of the SMKI PMA review of the effectiveness of the SMKI and DCCKI Document Sets as required by SEC Section L1.17(c). The SMKI PMA has agreed to raise a Draft Problem Statement to initiate a SEC Modification to make the changes identified from the review. The Panel:

- **NOTED** the report of the outcome of the SMKI PMA review of the effectiveness of the SMKI and DCCKI Document Sets as required by SEC L1.17(c);
- **NOTED** that the SMKI PMA has raised a Draft Problem Statement to initiate a SEC Modification to make the changes identified from the review; and
- **NOTED** that the SMKI PMA has notified the DCC under SEC L1.17(e)(i) of the changes that it considers should be made to the DCCKI Document Set to ensure that DCC meets its obligations under Section G.

13. SMETS2 Device Interoperability Project – Progress Update (For Decision) (GREEN)

SECAS provided the Panel with a progress update against the SMETS2 Device Interoperability recommendations provided by BEIS to the SEC Panel in Q3 2019. The Panel:

- **NOTED** the progress updates against Recommendations 5-10;
- **AGREED** that an ad-hoc workshop is required to discuss and agree next steps for Recommendation 5;
- **NOTED** the feedback on the Draft Firmware Management Best Practice Guidance; **APPROVED** the publication of v1.0 of this guidance and Device Assurance Framework User Guide;
- **AGREED** to close Recommendation 6 via a recommendation letter from the SEC Panel to BEIS summarising feedback received across the different governance groups;

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- **NOTED** the feedback on access to firmware and **AGREED** to close Recommendation 7 via a recommendation letter from the SEC Panel to BEIS summarising feedback received across the different governance groups;
- **NOTED** the progress updates against Recommendations 8, 9 and 10 and **AGREED** Recommendation 10 should remain on-hold until September 2021.

14. Remote vs. Office-hosted Meetings (For Decision)

SECAS presented the Panel with a paper comparing the costs and benefits of hosting meetings remotely vs hosting them at the Gemserv office. The Panel **CONSIDERED** the benefits identified for operating remote and office-hosted meetings, **AGREED** the proposed approach for hosting meetings going forward and **AGREED** to recommend to SECCo Board the release of some of the Accommodation budget to fund Panel and Sub-Committee business networking events as required.

15. Current Events of Default (For Decision) (RED)

The Panel were updated on five new Events of Default and three existing Events of Default. The Panel **AGREED** the approach to dealing with these cases.

Change Items

16. Terms of Reference Review Project (For Decision)

SECAS presented the Panel with the proposed changes to the SEC Change Board (CB) and Change Sub- Committee (CSC) Terms of Reference (ToR) for SEC Panel approval, following the completion of the SEC Section D Review. Following the SEC Panel's decision to delegate oversight of modifications to the CSC, a further 18 SEC obligations are proposed for delegation to the CSC. The Panel **APPROVED** the publication of CB ToR v1.4 and CSC ToR v2.0 and **APPROVED** the publication of v8.0 of the SEC Delegations Register.

17. Change Status Report – June 2021 (For Information)

SECAS provided the Panel with an update on the progress of Modification Proposals going through the change process, a summary of potential future release content and the DCC Impact Assessment and Preliminary Assessment timetable. The Panel **NOTED** the report.

18. SEC Modification Timetables (For Decision)

SECAS provided the Panel with an update on the timetables for Modification Proposals currently in the Refinement Process. The timelines cover the next main programme of work for selected open modifications, and the due date this is expected to be completed by. The Panel also discussed some concerns about MP096 'DNO Power Outage Alerts' and MP122A 'Operational Metrics'. The Panel **AGREED** to the programmes of work and timelines laid out in the paper.

19. SEC Modification Progression (For Decision)

SECAS presented the Panel with the Draft Proposals and Modification Proposals which are currently ready to proceed to the next stage.

Proposal	Recommendations
MP138 'DCC Service Testing in ETAD'	**AGREED** that MP138 should be progressed to the Report Phase; **APPROVED** the Modification Report; **APPROVED** the implementation approach; and

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	• **AGREED** that MP138 should be progressed as a Self-Governance Modification.
DP159 'Credit Cover Review'	• **AGREED** that DP159 should be converted to a Modification Proposal; • **AGREED** that MP159 should be progressed to the Refinement Process; and • **AGREED** the first package of work and the timetable for this modification.
DP160 'Certificate Signing Request forecasting'	• **AGREED** that DP160 should be converted to a Modification Proposal; • **AGREED** that MP160 should be progressed to the Refinement Process; and • **AGREED** the first package of work and the timetable for this modification.
DP162 'SEC changes required to deliver MHHS'	• **AGREED** that DP162 should be converted to a Modification Proposal; • **AGREED** that MP162 should be progressed to the Refinement Process; and • **AGREED** the first package of work and the timetable for this modification.

20. Implementation risk for MP077 (For Information) (Verbal update)

The TAG Chair provided a verbal update on the implementation risk for MP077. The Panel **AGREED** to send a letter to all Electricity Network Parties to highlight the concerns raised by the TAG.

21. SEC Releases Update (For Information)

SECAS presented an update on progress with upcoming Smart Energy Code (SEC) Releases. This included a requests to agree that the June 2021 SEC Release can be set live on 24 June 2021, an update on the 2021 and 2022 scheduled SEC Releases, as well as a request to baseline the June 2022 SEC Release Implementation Document (RID) for DCC System impacting modifications. The Panel:

- **AGREED** that the June 2021 SEC Release can be set live on 24 June 2021;
- **BASELINED** the June 2022 SEC Release Implementation Document for the scope of the release on DCC Systems; and
- **NOTED** the updates on the other 2021 and 2022 SEC Releases.

Standing Agenda Items

22. BEIS Update (For Information)

BEIS provided an update on its recent publications, forthcoming consultations, and key milestones. The Panel **NOTED** the update.

23. DCC Update (For Information)

The DCC provided the Panel with an update on the activities undertaken by the DCC since the last Panel meeting. The Panel **NOTED** the update.

24. SEC Panel Sub-Committee Report (For Decision)

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SECAS provided an update on recent activities of the SEC Panel Sub-Committees, including four highlights raised by the Sub-Committees. The Panel **NOTED** the contents of this paper, and **ENDORSED** the concerns raised by the Sub-Committees.

25. DCC Reporting (For Information)

SECAS provided the Panel with details of the Post Commissioning Information report for April 2020 provided by the DCC. The Panel **NOTED** the updates and observations raised by the OPSG.

26. Operations Report (For Information)

SECAS provided the Panel with the Operations Report for May 2021 outlining the activities undertaken by the SECAS team in support of the SEC. The Panel **NOTED** the report.

27. Transitional Governance Update (For Information) (GREEN)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS and the Panel Chair in the last month. The Panel **NOTED** the update.

28. Any Other Business (AOB)

SECAS asked for the Panel to confirm their preferred approach to Alt-HAN updates gong forward, and the Panel agreed it will still have quarterly Alt-HAN updates.

The Chair informed the Panel that he has recently attended some Industry Panel Chair meetings.

Next Meeting Date: 16 July 2021

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