

This document is classified as **White** in accordance with the Panel Information Policy. Information can be shared with the public, and any members may publish the information, subject to copyright.

SEC Modification Working Group Meeting

3 March 2021, 10:00 - 12:10 – via teleconference

Agenda

Item No.	Approx. Time	Agenda Item	Meeting Lead
1.	9.45	Coffee and a chat	Ali Beard - SECAS
2.	10:00	Chair's welcome and introductions Including Competition Act reminder	Ali Beard – SECAS
3.	10:05	<u>MP104 'Security Improvements'</u> Outcome: To provide information on the business requirements, Preliminary Assessment, legal text and next steps. <ul style="list-style-type: none"> Summary of modification Summary of Business Requirements Summary of Preliminary Assessment Review of legal text Summary of next steps 	Manny Ajayi - SECAS
4.	10:15	<u>MP116 'Service Request Forecasting'</u> Outcome: To review legal text and agree next steps. <ul style="list-style-type: none"> Summary of modification Review legal text Agree next steps 	Bradley Baker - SECAS
5.	10:45	<u>MP137 'Sharing information on Defects and Issues'</u> Outcome: To review agree next steps. <ul style="list-style-type: none"> Summary of modification Agree next steps 	Khaleda Hussain - SECAS
	10:55	Break	

Item No.	Approx. Time	Agenda Item	Meeting Lead
6.	11:05	<p><u>MP099 'Incorporation of multiple Issue Resolution Proposals into the SEC – Batch 4'</u></p> <p>Outcome: To review the Impact Assessment, business case and agree next steps.</p> <ul style="list-style-type: none"> • Summary of modification • Review Impact Assessment • Discuss the Business Case for change • Agree next steps 	Khaleda Hussain - SECAS
7.	11:25	<p>SSI changes within modifications</p> <p>Agree next steps</p>	Ali Beard - SECAS
8.	11:30	Extra time/AoB	Ali Beard - SECAS
9.	12:00	Customer Satisfaction Survey	Ali Beard - SECAS
10.	12:05	Section D Review Consultation	Ali Beard - SECAS
11.	12:10	Meeting close	Ali Beard – SECAS

Gemserv is committed to ensuring everyone has equal access and can participate effectively. If you have any requirement that will make your visit to Gemserv or meeting experience better, please do let us know at Business.Support@Gemserv.com