

Details		Responsible	Dates		
Action Ref	Action	Owner	Due Date	Update	Status
SECP83/03	The DCC to return to the February 2021 Panel meeting for a review of its approach to disclosing confidential information.	DCC	12/02/2021	The DCC will provide an update at the February 2021 Panel meeting.	Open
SECP84/02	Ofgem to confirm with the Panel what changes will need to be made to the SEC so that they can be implemented in the DCC design.	Ofgem	12/03/2021	Ofgem will provide an update at the March Panel meeting.	Open
SECP85/01	SECAS to consider uploading all Network Evolution programme documents to the SECAS website or Microsoft Teams.	SECAS	13/11/2020	SECAS has expanded the use of the MicrosoftTeams platform to store documentation regarding Network Evolution which has been made available to Panel members. SECAS also intends to use this increased functionality to support the Panel more widely going forward. A demonstration of the new Teams platform was provided at the December Panel meeting.	Propose to close
SECP85/02	The DCC to re-circulate the Network Evolution Problem Statements to the SEC Panel.	DCC	15/01/2021	SECAS has uploaded all previous Network Evolution panel papers to the external MicrosoftTeams platform, including the overview of the programme. A Project Brief for the CHs and Network workstream has been uploaded, but briefs for the other workstreams are not yet drafted. A timetable of when these documents will become available is pending. This action has been combined with SECP86/01.	Propose to close
SECP86/01	The DCC to provide Project Briefs for each project workstream under Network Evolution, containing clear problem statements/scope, suggested solutions and timetables for progression.	DCC	15/01/2021	A Project Brief for the CHs and Network workstream has been uploaded, but briefs for the other workstreams are not yet drafted. A timetable of when these documents will become available is pending.	Open
SECP86/03	SECAS (AL) to work with the DCC to provide the DSP workstream plans for the December Panel meeting.	SECAS	12/02/2021	The DCC is engaging with the TABASC and the SSC in December and the OPSG in January to discuss an approach. Following those discussions, an engagement plan should be drafted. This will be targeted for the February Panel meeting.	Open
SECP86/06	SECAS to consider incorporating non-Sub-Committee specific risks, such as Network Evolution, in the next review of the Risks and Issues Register, and to include a section on Sub-Committee risks previously escalated to the SEC Panel for awareness.	SECAS	12/02/2021	The Panel Risks and Issues Register has been updated to include all escalated Sub-Committee risks. This will be presented to the SEC Panel at its February 2021 meeting for approval.	Open
SECP86/07	SECAS (AB) to seek Panel approval of <a href="#">MP139 'IVP and MVP dates for CHTS'</a> by ad-hoc meeting or ex-committee decision.	SECAS	12/02/2021	The Security Sub-Committee has decided to perform a Security risk assessment, after which SECAS will seek the Panel's approval of MP139.	Open
SECP87/01	SECAS to update the Panel on the progress of FOC in January, and whether it remains on track with the revised timetable.	SECAS	15/01/2021	SECAS will provide an update on the progress of FOC at the January Panel meeting.	Open

<b>SECP87/02</b>	SECAS to follow up with the DCC on the Panel's feedback that the Supplier Costs within the Cost Benefit Analysis (CBA), and the assumptions on which those costs were projected, were difficult to understand.	SECAS	15/01/2021	SECAS has shared this feedback with the DCC. The DCC will provide an update on its cost assumptions as part of its update presentations to the Sub-Committees following the RFP being returned. This question has previously been highlighted by the OPSG.	<b>Propose to close</b>
<b>SECP87/03</b>	The Panel to trial using the Meeting Platform and to bring any feedback to the January Panel meeting.	SEC Panel	15/01/2021	SECAS will provide a further update on the use of Microsoft Teams for meeting papers at the January Panel meeting.	<b>Open</b>
<b>SECP87/04</b>	SECAS to circulate the draft scope for the OPR Auditor Procurement project to the Panel as soon as available.	SECAS	12/02/2021	SECAS has been informed by Ofgem that the Audit scope will be available for circulation in mid January.	<b>Open</b>
<b>SECP87/05</b>	SECAS to investigate how they would approve any changes to costs for procurement of an OPR auditor following approval of the scope.	SECAS	12/02/2021	Any change in costs would need to go to the SECCo Board for approval in line with any other project. One of the reasons SECAS is being used to procure the Auditor is to ensure value for money and oversight from the SEC Panel/Board.	<b>Propose to close</b>
<b>SECP87/06</b>	The Panel to make any further comments to the DCC Price Control RY2019/20 draft response by Friday 18 December.	SEC Panel	18/12/2020	SECAS has issued a final response to Ofgem.	<b>Propose to close</b>
<b>SECP87/07</b>	The Panel to provide feedback ex-committee on the information that is included in the SEC Modification Timetables paper including whether the detail is sufficient and whether there are opportunities to streamline.	SEC Panel	15/01/2021	No feedback was received from the Panel on the Modification Timetable paper, therefore SECAS proposes to close the action.	<b>Propose to close</b>
<b>SECP87/08</b>	SECAS to ask the Operations Group to monitor MP139 'MVP and IVP dates for CHTS' with regards to the installation of these Communications Hubs and the upgrading of the firmware by the DCC to ensure no compatibility issues arise, and to monitor that firmware upgrades by the DCC take place in a timely fashion after installation.	SECAS	15/01/2021	SECAS representatives will highlight this at the next OPSG meeting on Tuesday 2 February, and will confirm once the OPSG has agreed.	<b>Open</b>
<b>SECP87/09</b>	SECAS to investigate various HAN issues following an update which the TSIRS is due to present to the SMDG in January.	SECAS	12/02/2021	TSIRS discussed the HAN issues at its December meeting and has agreed to monitor these issues going forward.	<b>Propose to close</b>
<b>SECP87/10</b>	SECAS to follow up on MP077 'DCC Service Flagging' to ensure that the modification is assessed with relation to the Switching Programme.	SECAS	15/01/2021	SECAS has been in close contact with the Master Registration Agreement (MRA), the Retail Energy Code (REC), Xoserve and Ofgem and an implementation approach has been agreed in principle by all groups. This has taken into account Ofgem's Switching Programme and is noted in the MP077 Modification Report. This modification is targeted for the November 2021 SEC Release, or if a decision is not received in time, then a fall-back date of the June 2022 SEC Release.	<b>Propose to close</b>
<b>SECP87/11</b>	The Panel to provide any feedback on the new format of the Operations Report offline.	SEC Panel	15/01/2021	SECAS has not received any feedback on the new format of the Operations Report and therefore proposes to close this action.	<b>Propose to close</b>
<b>SECP87/12</b>	SECAS to inform the OPSG that the Panel has delegated the crossed SMETS2 meters issue to the OPSG.	SECAS	12/02/2021	A new candidate issue will be proposed for the OPSG's consideration at the 2 February 2021 OPSG meeting (OPSG_42).	<b>Open</b>
<b>SECP87/13</b>	SECAS to review the MWHHS consultation when published by Elexon and provide a draft Panel response.	SECAS	05/02/2021	SECAS has agreed an extension to the consultation until Friday 5 February, so will request Panel approval ex-committee.	<b>Open</b>