

Smart Energy Code Operations Group Elections Factsheet

Purpose

This factsheet outlines the background and process for the scheduled elections for the SEC Operations Group Sub-Committee Members.

The information outlined in this guide is described in SEC Section C: Governance, and further guidance is set out in the SEC Section Guide, which can be found on the SEC Website.

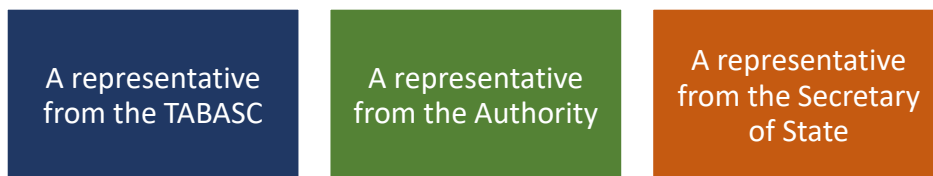
- [SEC Section C: Governance](#)
- [Governance Guidance](#)

Operations Group Composition

Voting Members



Additional Members



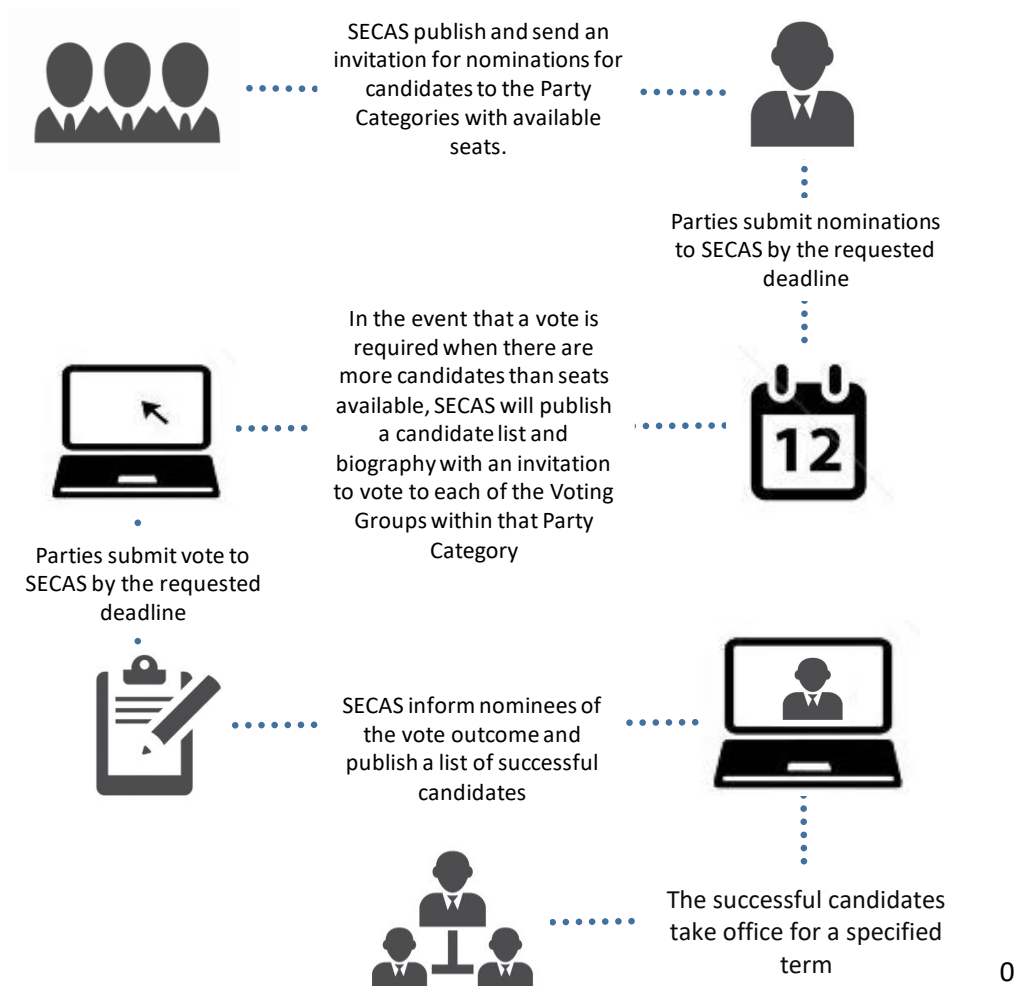
The Chair may also invite *ad hoc* attendees to meetings to provide expertise and knowledge about particular topics. These attendees will not be voting members of the Operations Group.

Before a person may serve on the Operations Group, that person shall provide written confirmation to SECCo that:

- They agree to serve on the Operations Group in accordance with the SEC; and
- They will be available as reasonably required by the Sub-Committee to attend meetings and undertake work outside of the meetings.

What is the Election process?

The Scheduled Elections follow the below process:



Nomination Requirements

The members of the Operations Group will comprise senior individuals with broad and authoritative knowledge and expertise relevant to the User perspective of operational matters, including the operations of DCC Services. Members shall act independently, not as a delegate, and without undue regard to the interests, of any Related Person and will act in a manner designed to facilitate the performance by the Panel of its duties under the SEC.

Voting

A vote will take place for each Party Category if the number of nominations received exceeds the number of seats available.

Each Voting Group within a Party Category is entitled to cast one vote in the election. Each Voting Group will be asked to complete an election voting form once the nomination window has closed.



Smart Energy Code

Election Timetable

The below timetable will be followed for the formation of the Operations Group Sub-Committee in 2021.

Action	Date
SECAS to publish and send an invitation for nominations to all SEC Parties	20 August 2021 (15 Working Days)
Deadline for nominations	10 September 2021
Candidate List published for each Party Category with an invitation to vote (if required)	24 September 2021 (10 Working Days)
Deadline for receipt of votes	8 October 2021
Notification of successful candidates published	As soon as is reasonably practicable following deadline
Candidates take office	18 October 2021