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## MP140 ‘CH Stock Transfer’

### October 2020 Working Group – meeting summary

#### Attendees

Attendee	Organisation
Harry Jones	SECAS
Joe Hehir	SECAS
Alison Beard	SECAS
Sasha Townsend	DCC
Richard Amey	DCC
David Walsh	DCC
Emslie Law	OVO (SSE)
Simon Trivella	British Gas
Mahfuzar Rahman	Scottish Power
Gemma Slaney	Western Power Distribution
Alastair Cobb	Landis + Gyr
David Lyons	E.ON
Allan Row	British Gas
Gary Williams	DCC
Lynne Hargrave	Calvin Capital
Daniel Davies	Utiligroup
Eric Taylor	SLS
Julie Geary	E.ON
Elias Hanna	Landis + Gyr
Rachel Norberg	Utilita
Ferenc Vanhoutte	Geotogether

#### Issue and Background

The Smart Energy Code Administrator and Secretariat (SECAS) explained the issue that had been raised by the Data Communications Company (DCC) due to excess Communications Hub stock that Smart Energy Code (SEC) Parties possess and haven’t been able to install as a consequence of COVID-19.

#### Issue:

- Currently Parties have to confirm their Communications Hub orders in advance and some Parties are building up excess stock, some of which would likely be returned to the DCC.

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- The DCC want to explore ways in which Parties could transfer Communications Hub stock directly with one another.
- This would eliminate an unnecessary returns process to transport the Communications Hub units to the DCC who would then later send it out to whichever Parties are still placing Communications Hub orders.

## Solution discussions

### The Proposed Solution

SECAS explained that the Proposed Solution is for the DCC to provide an environment where the transfer of Communications Hub stock could take place. The DCC elaborated on this with flow charts to explain their preferred process.

Party A would list the Communications Hub stock for transfer and Party B wishes to apply for receiving the listed stock.

The DCC proposed that the method for Parties requesting stock being allocated through a 'first come, first served' basis. A Working Group member queried the use of a 'first come, first serve' basis, and asked whether other factors should be considered such as geographical distance, timeliness and cost. The DCC agreed with this viewpoint and suggested that any process for transferring the stock should factor these in for the receiving Party as filters. In addition, some Suppliers share warehouses which could make the transfers much easier from a logistical viewpoint.

The DCC emphasised they want a solution to be written into the SEC for the transfer of stock as currently this process isn't codified, and they believe this is a risk for the DCC.

### Liability

The DCC stated that they would not be taking on the liability for any transfer of the Communications Hub stock, advising that the liability would lie with both Parties undertaking the transfer. The DCC added that once the Parties had completed any such transfer, the Data Service Provider (DSP) and Technical Operations Centre (TOC) would then handle the transfer of liability between Parties via the Global Unique Identifiers (GUIDs) of each Communications Hub unit. This would ensure that the right Party is charged through the DCC Charging Methodology for the Communications Hub units after the transfer has taken place.

One Working Group member enquired as to when the transfer of liability takes place between the two Parties, also suggesting that this may require a disputes process considered as part of any solution. The DCC stated that the liability switching process would begin once the transfer is signed for between both Parties, Party A when the Communications Hubs leave their warehouse and Party B when the Communications Hubs arrive at the destination. This would then be updated in the DSP/TOC once both parties have stated they have sent/received the respective Communications Hub stock.

### Business requirements

SECAS then proceeded to talk through the drafted business requirements. The DCC and Working Group agreed with all of the requirements, but one member suggested that the first requirement should be expanded upon to include details for Parties sending and receiving the Communications Hub stock. The DCC agreed with this, stating that it should cover details for both Party types. SECAS noted they would amend this requirement in line with the Working Group comments and DCC's approval of this. Following this, another Working Group member enquired into whether an Advanced Shipping Notice (ASN) would be issued. The other Working Group members agreed with this and the DCC confirmed they would add that to any Preliminary/Impact Assessment going forwards.

## Next Steps

The following actions were recorded from the meeting:

- SECAS will amend the first business requirement to elaborate on details for Parties sending and receiving the Communications Hub stock.
- Following this, a Preliminary Assessment will be requested with the updated requirements and the inclusion of an ASN and incoming stock levels to the DCC.
- Once the Preliminary Assessment has been returned, the Working Group would reconvene to discuss the Preliminary Assessment before a Refinement Consultation is issued.