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Paper Reference:	**OPSG_36x_2809_02**
Action:	**For Information**

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Owner	Date raised	Target Completion Date	Update	Status
Action OPSG 31x/03	SECAS to investigate why Users are not submitting SRV forecasts.	SECAS	27/04/2020	06/10/2020	SECAS continue engage with Users who are not submitting forecasts and will provide a final update at the October meeting (OPSG_37), with recommendation for next steps and improvements.	Open
Action OPSG 31x/07	The DCC to provide a document describing the end service as it would be seen from a User's perspective, after implementation of	DCC	27/04/2020	23/11/2020	The DCC noted that this action will return to TABASC to be discussed further. The DCC will provide an update at the November meeting (OPSG_38x).	Open

	the proposed changes to queue management for the DSP Motorway Cache. The DCC also to provide an estimate of any costs incurred.					
Action OPSG 33xx/04	The DCC to reissue all PMRs affected by the CSP N reporting tool error with the inclusion of a summary of the impact to CPM1 and service credits	DCC	22/06/2020	28/09/2020	The DCC noted at the August meeting (OPSG_35x) that the all PMR reports will be reissued mid-September with summaries of changes to the reported metric and service credits.	Open
Action OPSG 34xx/01	The DCC to confirm a suitable checkpoint to review Secure MOC migrations.	DCC	21/07/2020	28/09/2020	The DCC presented a check point review on service stability to coincide with the start of migrations for Secure MOC at the September meeting (OPSG_36). The DCC will continue to monitor stability at future meetings	Propose to close
Action OPSG 34xxx/02	SECAS to discuss feedback from OPSG members on forecasting issues at the September meeting (OPSG_36x).	SECAS	27/07/2020	28/09/2020	As outlined in actions 31x/03, an update will be provided at the September meeting (OPSG_36x) with recommendation for next steps and improvements.	Closed
Action OPSG 34xxx/04	The DCC to investigate whether the exceptions outlined under PM1.1, should have had an effect on S1SP metrics.	DCC	27/07/2020	28/09/2020	The DCC have not provided an update.	Open
Action OPSG 34xxx/06	The DCC to provide an update on how CSP N intend to achieve the SEC SLA at the September meeting (OPSG_36x)	DCC	27/07/2020	26/10/2020	A plan is to be delivered by CSP N to DCC at the end of October.	Open

Action OPSG 34xxx/07	SECAS and the DCC to confirm the appropriate governing body or forum to discuss the BMax target.	SECAS	27/07/2020	28/09/2020	SECAS believe that Ofgem are the appropriate body and will engage to confirm and assess whether there is a relevant Forum to discuss BMax	Open
Action OPSG 34xxx/08	The DCC to share the outcomes from the Network and CH Evolution plan assessment undertaken by an external company, including cost benefit analysis with the OPSG	DCC	27/07/2020	28/09/2020	This action with be discussed at the September (OPSG_36x) meeting under agenda item 5, CH and Network Evolution - Solution & Business Requirements	Open
Action OPSG 34xxx/09	The DCC to provide documents describing the operational implications of the Network and CH Evolution plan for consideration by the OPSG.	DCC	27/07/2020	28/09/2020	This action with be discussed at the September (OPSG_36x) meeting under agenda item 5, CH and Network Evolution - Solution & Business Requirements	Open
Action OPSG 35x/01	The DCC to review if it is feasible to produce a monthly reconciliation report to analyse the discrepancies in SR reporting.	DCC	24/08/2020	26/10/2020	The DCC are looking into the feasibility of this around existing workloads. Will be able to provide an update at the October meeting (OPSG_37x).	Open
Action OPSG 35x/02	The DCC to provide a short statement at each meeting that the service has not been impacted by Covid-19.	DCC	24/08/2020	28/09/2020	The DCC noted that it will provide a statement service as part of the DCC Operational Update	Open
Action OPSG 35x/03	The DCC to add the age of Problems to the SEC Panel Quarterly Problem Report.	DCC	24/08/2020	23/11/2020	This will be included in the next SEC Panel Quarterly Problem Report	Open

Action OPSG 35x/04	The DCC to include a summary of the operational impact of Problems in the SEC Panel Quarterly Problem Report.	DCC	24/08/2020	23/11/2020	The DCC reporting team have added the number of working days for any open problem so this element can be fulfilled. The DCC are reviewing the additional requirements within the team and will look to incorporate for the November report as requested.	Open
Action OPSG 35x/05	The OPSG to provide any comments on the summary of DCC reporting (Annex 1) by 3 September.	OPSG	24/08/2020	28/09/2020	There were no further comments from OPSG members	Closed
Action OPSG 35x/06	The DCC to investigate if the missing SMWAN files which caused the failure of PM 3.2 in CSP C&S could also affect other Service Providers and performance measurement codes.	DCC	24/08/2020	28/09/2020	The DCC have not provided an update	Open
Action OPSG 35x/07	The DCC to report uncalculated performance measures as “no reported figure” in the PMRs going forward, instead of “TBC”.	DCC	24/08/2020	28/09/2020	The DCC have added this to the latest PMR report.	Propose to close
Action OPSG 35x/09	The DCC to confirm an appropriate timeline to review the CH and Network Evolution cost benefit analysis.	DCC	24/08/2020	28/09/2020	The DCC are in regular conversation with SECAS on the engagement timeline, and have had a general outline reviewed by the chair. This will be discussed at the September meeting under agenda item 5 (CH and Network Evolution - Solution & Business Requirements).	Open

Action OPSG 35x/10	The DCC to provide a summary of the robustness of the plan to changes in schedules of the various DCC programmes that will be affected by the SMETS1 FOC Go-Live plan.	DCC	24/08/2020	06/10/2020	The DCC noted that the SI Portfolio team will do a full impact analysis once the FOC timeline is finally confirmed (for IMF meeting on 24th September). The DCC will then support the affected programmes with their revised plans.	Open
Action OPSG 35x/11	SECAS to draft a response to the BEIS joint industry plan (JIP) change request consultation.	SECAS	24/08/2020	28/09/2020	The TAG consultation response was drafted and including the concerns raised by the OPSG on user testing. Unfortunately, this was not shared with the OPSG prior to submission. Subsequently, the DCC had decided to undertake a replan of the proposal following concerns from the industry (including those highlighted by TAG and OPSG).	Open
Action OPSG 35x/12	SECAS to schedule meeting dates for January and February 2021, and identify and propose alternative dates from the March meeting onwards.	SECAS	24/08/2020	28/09/2020	The OPSG meeting dates for January - March 2021 have been scheduled and will be sent out to members shortly. Meeting dates from March onwards will be based on the upcoming MP122 schedule.	Open