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Paper Reference:	TABASC_55_0207_01	Corporate member of Plain English Campaign Committed to clearer communication 592 
Action:	For Information	

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Grey highlight	Closed actions.
Blue highlight	Open actions pertaining to the agenda items being discussed at the 2 July TABASC meeting.
No highlight	Open actions that will be addressed at the 23 July or a future TABASC meeting.

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
TABASC49/03	The DCC to set out how the objectives of simplification and low cost in the Next Gen programme will be fulfilled and measured.	DCC	12/12/2019	23/07/2020	The DCC advised that this action will be fulfilled through the OBC. Discussions with DCC, SECAS and the TABASC Chair are continuing to determine the content required to appropriately address this action.	OPEN
TABASC49/04	The DCC to provide detailed strategy and business requirements documents for the Next Gen programme for the TABASC to review.	DCC	12/12/2019	06/08/2020	The DCC advised that this action will be fulfilled through the OBC. Discussions with DCC, SECAS and the TABASC Chair are continuing to determine the content required to appropriately address this action.	OPEN
TABASC50/03	The DCC to provide a report to the TABASC to understand the current reliability of the HAN communications to ascertain whether resolving the EUK problem as stated would deliver the intended benefits or whether there will still be a problem with delivery of critical Alerts.	DCC	06/02/2020	02/07/2020	An update will be provided under agenda item 10.	OPEN
TABASC51/05	DCC/SECAS to look at the User buffer in more detail and bring to	DCC/SECAS	05/03/2020	02/07/2020	An update will be provided under agenda item 10.	OPEN

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	the TABASC how it would be implemented.					
TABASC51/06	DCC to explore the CR for Telefonica to resolve the AD1 issue, for the alerts lost during DCC scheduled maintenance issue.	DCC	05/03/2020	02/07/2020	An update will be provided under agenda item 10.	OPEN
TABASC51/07	DCC to confirm whether there is a different way of solving the issue of AD1 mechanisms for effective AD1 generations, to stop the loss through Telefonica, for the alerts lost during DCC scheduled maintenance issue.	DCC	05/03/2020	02/07/2020	An update will be provided under agenda item 10.	OPEN
TABASC51/08	DCC to confirm to the TABASC how the N53 alerts are generated by Devices which drop off the HAN against Devices which do not, for the alerts lost during DCC scheduled maintenance issue.	DCC	05/03/2020	02/07/2020	An update will be provided under agenda item 10.	OPEN

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TABASC52X/05	The DCC to consider the cost impacts to DCC Users for set up and operational costs.	DCC	16/04/2020	23/07/2020	The DCC advised that this action will be fulfilled through the OBC. Discussions with DCC, SECAS and the TABASC Chair are continuing to determine the content required to appropriately address this action.	OPEN
TABASC53/02	SECAS/DCC to reanalyse the MWHHS capacity challenge from a multiple Meter Data Retrieval and DCC User perspective trying to retrieve half hourly data.	SECAS/DCC	07/05/2020	02/07/2020	SECAS will provide an update under agenda item 2.	OPEN
TABASC53/03	SECAS/DCC to consider the impacts of the Balancing and Settlement Code (BSC) Modification P379 'Multiple Suppliers through Meter Splitting' change on MWHHS.	SECAS/DCC	07/05/2020	02/07/2020	SECAS will provide an update under agenda item 2.	OPEN
TABASC53/04	SECAS to prepare the TABASC response to the MWHHS consultation and send to the TABASC Chair for review and then onto TABASC Members.	SECAS	07/05/2020	02/07/2020	SECAS will provide an update under agenda item 2.	OPEN

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TABASC53/07	The DCC to reassess the CH and Network WAN Chipset and technical options chart and provide the TABASC with a view of what each of the options would look like for implementation in 2021/2, in 2028 and in 2033.	DCC	07/05/2020	02/07/2020	The DCC will provide an update under agenda item 12.	OPEN
TABASC53/08	The DCC to consider other CH WAN Module processor and memory options, including the cost and benefit, and articulate what additional benefit this would give Service Users in real terms.	DCC	07/05/2020	23/07/2020	The DCC advised that the cost elements will be part of the CH pricing and cost element addressed in the OBC. Additional benefit in real terms will be understood in the next phase of the design process.	OPEN
TABASC53X/01	The DCC to communicate with Telefonica regarding performance of Mesh statistics for measurement to understand how it works and which Devices are operating on Mesh.	DCC	21/05/2020	23/07/2020	The DCC advised that Telefonica's response is due week commencing 29 June. The DCC aims to address this action at the 23 July meeting.	OPEN

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TABASC53X/04	The DCC to facilitate further dialogue about the ability to transition Telefonica CH onto new architecture, and when and how this would be assessed.	DCC	21/05/2020	23/07/2020	The DCC advised that this action will be fulfilled through the OBC. Discussions with DCC, SECAS and the TABASC Chair are continuing to determine the content required to appropriately address this action.	OPEN
TABASC53X/05	The TABASC Chair to contact the SEC Panel Chair to consider whether external assurance of the DCC business cases is required, and to report back at the next TABASC meeting.	TABASC Chair	21/05/2020	23/07/2020	Following discussions between the Sub-Committee Chairs, the consensus is that the OBC from the DCC needs to be reviewed, prior to making a decision on whether external assurance is required.	OPEN
TABASC54/01	SECAS to take DP125 'Correcting ESME Variant' to the Working Group and consider the wider use of Service Requests and consider the changes of the Business Processes in the Business Architecture Document.	SECAS	04/06/2020	02/07/2020	SECAS will progress MP125 at the next Working Group meeting on 1 July, to discuss the wider use of Service Requests and changes of the Business Processes.	OPEN
TABASC54/02	DCC and SECAS to look at alternative technical solutions to delivery of the requirements for SECMP0024 'Enduring	DCC/SECAS	04/06/2020	02/07/2020	SECAS has asked the Proposer if a solution providing only an Alert upon Communications Hub (CH) firmware activation would suffice. The Proposer believes this would not be	OPEN

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	Approach to Communication Hub Firmware Management' .				<p>enough and would like the current CH firmware management processes to be formalised in the SEC.</p> <p>SECAS asked the DCC for a breakdown of the cost of option 2 in the Preliminary Assessment. However, it is unable to provide this as it does not receive a breakdown of individual elements from its Service Providers. SECAS is scheduling a meeting with the Proposer and the DCC to understand the Proposer's needs to try and find alternative technical solutions.</p>	
TABASC54/03	The DCC to send the Contract Change Requirements Register to SECAS to capture known requirements from all Sub-Committees.	DCC	04/06/2020	02/07/2020	SECAS received the Contract Change Requirements Register from the DCC and sent it to the SSC Chair to add any known and/or previously agreed requirements from an SSC perspective. Following this, SECAS will add the known and/or previously agreed requirements from a TABASC perspective.	OPEN
TABASC54/04	The DCC to confirm the timeline and the programme plan for TSP	DCC	04/06/2020	23/07/2020	The DCC is currently conducting planning and working through internal	OPEN

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	procurement and where this sits in the network evolution programme.				governance before aiming to bring a response to TABASC in late July.	
TABASC54/05	The DCC to map out TABASC decision points, including what is needed from the TABASC and when, for each element of the Network Evolution programme.	DCC	04/06/2020	23/07/2020	The DCC is developing its approach in consultation with SEC Committee Chairs. More information will be available for the 23 July meeting.	OPEN
TABASC54/06	SECAS to liaise with the Operations Group requesting they collect anecdotal evidence from Operations Group members of the Arqiva system performance.	SECAS	04/06/2020	23/07/2020	SECAS held a meeting with the technical lead for OPSG to explain the background of this action to support the transfer. The OPSG technical lead agreed to take this action to the next OPSG meeting on 7 July, following this an update will be provided to the TABASC.	OPEN
TABASC54/07	The DCC to return to the TABASC56 meeting to report on the performance against User experience in CSP North for the TABASC to understand if the scalability approach design is	DCC	04/06/2020	06/08/2020	The DCC will work with SECAS to develop a single consolidated response to this action, incorporating aspects that have previously been discussed at TABASC, in order to close this action.	OPEN

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	true to the modelling provided by the DCC.					
TABASC54/10	The DCC to consider whether and/or how existing Communications Hubs will be migrated to the new delivery model over time, and how it will manage change to both old and new services.	DCC	04/06/2020	23/07/2020	The DCC advised that this action will be fulfilled through the OBC. Discussions with DCC, SECAS and the TABASC Chair are continuing to determine the content required to appropriately address this action.	OPEN
TABASC54/11	The DCC to come back to the TABASC 54X meeting to advise whether there is an overage cost risk which may not be included in the OBC for the CH and Network programme.	DCC	04/06/2020	23/07/2020	This action will be fulfilled through the OBC. Discussions with SECAS and the TABASC Chair are continuing to determine the content required to appropriately address this action.	OPEN
TABASC54/12	The DCC to articulate the cost model in more detail and provide the TABASC with the makeup of the running cost for option one of the CH and Network programme OBC, at the TABASC 54X meeting.	DCC	04/06/2020	23/07/2020	This action will be fulfilled through the OBC. Discussions with SECAS and the TABASC Chair are continuing to determine the content required to appropriately address this action.	OPEN

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TABASC54/13	The DCC to define its operating model for the legacy Communications Hub estate at the TABASC 54X meeting.	DCC	04/06/2020	06/08/2020	<p>The DCC anticipates presenting to the TABASC in two stages to address this action. Firstly, to outline scenarios and considerations for comment; and secondly arrange a later programme milestone to return for detailed discussion/agreement.</p> <p>The DCC will request an agenda item at the 6 August TABASC meeting to commence this.</p>	OPEN
TABASC54X/01	SECAS to confirm whether SECMP0067 'Service Request Traffic Management' would cause a DUIS uplift to version 4.1 or version 5.	SECAS	18/06/2020	23/07/2020	SECAS will provide an update at a future meeting.	OPEN
TABASC54X/02	The DCC to track the progress of TABASC feedback item 8 on the CH WAN Technology Assessment paper, which relates to the potential risk of deliver slippage for option 3 (LTE Cat 1/2G + LTE Cat M1/2G (Dual Technology)).	DCC	18/06/2020	23/07/2020	An update will be provided at a future meeting.	OPEN

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TABASC54X/03	The DCC to confirm the year that 5G would become possible CH WAN technology.	DCC	18/06/2020	02/07/2020	The DCC will provide an update under agenda item 12.	OPEN
TABASC54X/04	The DCC to provide the TABASC with further clarity regarding PA Consulting's capacity modelling, including traffic requirements.	DCC	18/06/2020	06/08/2020	The DCC advised it has discussed this with PA Consulting and is working collaboratively to produce further detail for TABASC.	OPEN
TABASC54X/05	The DCC to revise the Assessment of WAN Technology document and present it to the TABASC for final agreement at TABASC meeting 55.	DCC	18/06/2020	02/07/2020	The DCC will provide an update under agenda item 12.	OPEN
TABASC54X/06	The DCC to share its current draft of the Network Evolution DSP problem statement with the TABASC.	DCC	18/06/2020	20/08/2020	The DCC will provide an update at a future meeting.	OPEN
TABASC54X/07	The DCC to share an early draft of the DSP customer engagement survey with the TABASC in advance of wider	DCC	18/06/2020	02/07/2020	The DCC advised that it considered this further after the meeting and found that TABASC members will have the opportunity to provide comments in their responses to the	OPEN

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	industry circulation in July to help shape the questions.				survey in their capacity as customers, as well as providing feedback on relevant documentation as TABASC members. As such, the DCC does not intend to bring the draft survey to TABASC.	
TABASC54X/08	The DCC to confirm the Engagement Plan including an indication of what needs to be agreed when, for Network Evolution DSP.	DCC	18/06/2020	23/07/2020	The DCC is developing an approach through consultation with the Sub-Committee Chairs. An update will be provided at the TABASC 55X meeting on 23 July.	OPEN
TABASC54X/09	The DCC to consider changing existing documentation from Red paper classifications to Amber, and ensure the appropriate SEC classification is applied in the future.	DCC	18/06/2020	02/07/2020	The DCC has resubmitted RED classified documentation from the TABASC 54X meeting to SECAS to reissue, and the DCC will continue to review content to ensure the appropriate security classifications are in place.	OPEN