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Paper Reference:	**TABASC_54_0406_01**	Corporate member of Plain English Campaign Committed to clearer communication 592
Action:	**For Information**	

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Grey highlight	Closed actions.
Blue highlight	Open actions pertaining to the agenda items being discussed at this 4 June 2020 TABASC54 meeting.
No highlight	Open actions that will be addressed at the 18 June TABASC54X meeting or a future TABASC meeting.

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
TABASC47/07	As per transferred OPSG action 24/06: DCC to explain the CSP N Scalability approach.	DCC	17/10/2019	04/06/2020	The DCC will provide an update under agenda item 10.	OPEN
TABASC48/04	The DCC to advise whether the Arqiva solution can meet the ISFT2 requirements in its current form.	DCC	21/11/2019	04/06/2020	The DCC will provide an update under agenda item 10.	OPEN
TABASC49/03	The DCC to set out how the objectives of simplification and low cost in the Next Gen programme will be fulfilled and measured.	DCC	12/12/2019	04/06/2020	The DCC will provide an update under agenda item 11.	OPEN
TABASC49/04	The DCC to provide detailed strategy and business requirements documents for the Next Gen programme for the TABASC to review.	DCC	12/12/2019	06/08/2020	The second iteration of the Business Requirements will be sent to BEIS for review at the end of June 2020, and following BEIS' response the DCC will bring the second iteration to the TABASC for its view. The DCC will provide an update under agenda item 11.	OPEN

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
TABASC50/03	The DCC to provide a report to the TABASC to understand the current reliability of the HAN communications to ascertain whether resolving the EUK problem as stated would deliver the intended benefits or whether there will still be a problem with delivery of critical Alerts.	DCC	06/02/2020	18/06/2020	The DCC will provide an update at the TABASC54X meeting.	OPEN
TABASC50/09	The DCC to provide proposals on how to handle new requirements that may be included in re-procured DCC Service Provider contracts for the TABASC to consider at the March TABASC meeting.	DCC	06/02/2020	04/06/2020	The DCC drafted a DCC Contract Change Requirements Tracker as part of the framework following internal DCC discussions and previous TABASC feedback. The draft Tracker and example requirement were provided to the TABASC Members on 13 May to assess its level of detail and to suggest any requirements to be added. The DCC will provide an update under agenda item 13.	OPEN
TABASC51/05	DCC/SECAS to look at the User buffer in more detail and bring to	DCC/SECAS	05/03/2020	18/06/2020	The DCC and SECAS will provide an update at the TABASC54X meeting.	OPEN

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	the TABASC how it would be implemented.					
TABASC51/06	DCC to explore the CR for Telefonica to resolve the AD1 issue, for the alerts lost during DCC scheduled maintenance issue.	DCC	05/03/2020	18/06/2020	The DCC and SECAS will provide an update at the TABASC54X meeting.	OPEN
TABASC51/07	DCC to confirm whether there is a different way of solving the issue of AD1 mechanisms for effective AD1 generations, to stop the loss through Telefonica, for the alerts lost during DCC scheduled maintenance issue.	DCC	05/03/2020	18/06/2020	The DCC and SECAS will provide an update at the TABASC54X meeting.	OPEN
TABASC51/08	DCC to confirm to the TABASC how the N53 alerts are generated by Devices which drop off the HAN against Devices which do not, for the alerts lost during DCC scheduled maintenance issue.	DCC	05/03/2020	18/06/2020	The DCC and SECAS will provide an update at the TABASC54X meeting.	OPEN

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TABASC51/11	(Network Evolution) The DCC to explain the commercial model for Communications Hubs cost over their life.	DCC	05/03/2020	21/05/2020	The DCC queried this with its charging and commercial team and has received a response on Communications Hubs ownership and handling of contracts, which was shared with TABASC Members on 13 May 2020. The TABASC further discussed the item at the TABASC53X meeting and agreed to close the action.	CLOSED
TABASC51/13	(Network Evolution) The DCC to explain to the TABASC what additional coverage would be provided by roaming.	DCC	05/03/2020	18/06/2020	The DCC provided an update at the TABASC53X meeting. The TABASC requested that the DCC provide further information regarding costs, benefits, and coverage after deciding on an operator. The DCC will provide an update at the TABASC54X meeting.	OPEN
TABASC51/16	(Network Evolution) The DCC to consider Mesh implementation to reduce the number of Communications Hubs requiring replacement.	DCC	05/03/2020	21/05/2020	The DCC provided an update at the TABASC53X meeting. The TABASC noted the update and agreed to close the action with the view that it can be challenged again under the Communications Hubs and Network Outline Business Case discussions.	CLOSED

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
TABASC51X/02	The DCC to provide the Service Requests associated with each Business Scenario included as part of the Test Automation scope prior to finalising the design and implementation plan by the May TABASC meeting.	DCC	19/03/2020	21/05/2020	SECAS, on behalf of the DCC, provided the TABASC with the list of Service Requests associated with each Business Scenarios on 13 May 2020.	CLOSED
TABASC52/02	SECAS to consolidate the critical alert list, removing the non-mandated alert and adding those which were provided as 'other suggestions' and share this with TABASC members for agreement over email in advance of the TABASC53 Meeting.	SECAS	02/04/2020	21/05/2020	SECAS provided TABASC Members with the consolidated critical alert list on 6 May 2020, highlighting the mandated/ non-mandated status of each. Pending comments from the TABASC Members this list will be shared with the DCC for consideration.	CLOSED
TABASC52X/01	The DCC to look into the CH & Network Programme A Phase 3 'Design/Build/Test' cost as it seems too high, and bring an update to the TABASC at the 7 May meeting.	DCC	16/04/2020	04/06/2020	The DCC will provide an update under agenda item 11.	OPEN

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TABASC52X/02	The DCC to bring back to the TABASC how Users will be impacted from a cost perspective for usage and roaming.	DCC	16/04/2020	18/06/2020	The DCC will provide an update at the TABASC54X meeting.	OPEN
TABASC52X/03	The TABASC provided feedback and requested clarity on the benefits of DCC CH and Network problem statements, investment options, business needs and delivery timing. The DCC to return to 7 May TABASC meeting to re-present the business case noting the six feedback points made by the TABASC at the TABASC52X meeting.	DCC	16/04/2020	04/06/2020	The DCC will provide an update under agenda item 11.	OPEN
TABASC52X/05	The DCC to consider the cost impacts to DCC Users for set up and operational costs.	DCC	16/04/2020	04/06/2020	The DCC will provide an update under agenda item 11.	OPEN
TABASC52X/06	The DCC to provide architectural diagrams for each of the programme options for CH &	DCC	16/04/2020	04/06/2020	The DCC will provide an update under agenda item 11.	OPEN

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
	Network, showing how the technical architecture changes.					
TABASC53/01	The DCC to provide the TABASC with the draft Contract Change Requirements Tracker and example requirement, to assess its level of detail and to suggest any requirements to be added in order for it to be discussed at the TABASC54 meeting.	DCC	07/05/2020	04/06/2020	The draft Contract Change Requirements Tracker and example requirement was shared with TABASC Members on 13 May 2020, for response by 28 May 2020. The DCC will provide an update under agenda item 13.	OPEN
TABASC53/02	SECAS/DCC to reanalyse the MWHHS capacity challenge from a multiple Meter Data Retrieval and DCC User perspective trying to retrieve half hourly data.	SECAS/DCC	07/05/2020	18/06/2020	SECAS will provide an update at the TABASC54X meeting.	OPEN
TABASC53/03	SECAS/DCC to consider the impacts of the Balancing and Settlement Code (BSC) Modification P379 'Multiple Suppliers through Meter Splitting' change on MWHHS.	SECAS/DCC	07/05/2020	18/06/2020	SECAS will provide an update at the TABASC54X meeting.	OPEN

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TABASC53/04	SECAS to prepare the TABASC response to the MWHHS consultation and send to the TABASC Chair for review and then onto TABASC Members.	SECAS	07/05/2020	02/07/2020	SECAS is drafting a response and will provide an update on the progress at a future meeting.	OPEN
TABASC53/05	The DCC to return to the TABASC to present on the DSP Sandpit lessons learnt and indicate the befit it obtained from conducting Stage 1 of the project.	DCC	07/05/2020	18/06/2020	The DCC will provide an update at the TABASC54X meeting.	OPEN
TABASC53/06	The DCC to bring the outcome of its independent assessment of the CH and Network Chipset and WAN technology to address to coverage issue, to the TABASC54 meeting.	DCC	07/05/2020	21/05/2020	The DCC provided an update at the TABASC53X meeting including its preference to using LTE Cat 1 for addressing the coverage issue.	CLOSED
TABASC53/07	The DCC to reassess the CH and Network WAN Chipset and technical options chart and provide the TABASC with a view of what each of the options	DCC	07/05/2020	18/06/2020	The DCC provided an update at the TABASC53X meeting. This update only covered 2021/2022, the TABASC require view of 2028 and 2033.	OPEN

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	would look like for implementation in 2021/2, in 2028 and in 2033.					
TABASC53/08	The DCC to consider other CH WAN Module processor and memory options, including the cost and benefit, and articulate what additional benefit this would give Service Users in real terms.	DCC	07/05/2020	18/06/2020	The DCC provided an update at the TABASC53X meeting. The TABASC requested that the DCC provide more detailed information about the costs associated with varying the memory. There was also an ask to show memory costs alongside the cumulative costs of the proposed Communications Hub so that the delta between memory and hardware implementation can be well understood. The DCC was also asked to include the benefits in practical terms.	OPEN
DRAFT: TABASC53X/01	The DCC to communicate with Telefonica regarding performance of Mesh statistics for measurement to understand how it works and which Devices are operating on Mesh.	DCC	21/05/2020	18/06/2020	The DCC will provide an update at the TABASC54x meeting.	OPEN

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
DRAFT: TABASC53X/02	The TABASC to review the DCC Assessment of WAN Technology document and provide comments by 3 June 2020 for it to be discussed at the TABASC54 meeting.	DCC	21/05/2020	04/06/2020	The DCC Assessment of WAN Technology document was circulated to TABASC Members on Tuesday 26 May 2020. Any TABASC feedback will be discussed under agenda item 12.	OPEN
DRAFT: TABASC53X/03	The DCC to confirm the expected timeline for the CH and Network Programme A and the delivery of the CH Minimal Viable Product and the indicative date for UIT Entry on the CH and Network Program.	DCC	21/05/2020	18/06/2020	The DCC will provide an update at the TABASC54X meeting.	OPEN
DRAFT: TABASC53X/04	The DCC to facilitate further dialogue about the ability to transition Telefonica CH onto new architecture, and when and how this would be assessed.	DCC	21/05/2020	18/06/2020	The DCC will provide an update at the TABASC54X meeting.	OPEN
DRAFT: TABASC53X/05	The TABASC Chair to contact the SEC Panel Chair recommending a third-party	TABASC Chair	21/05/2020	18/06/2020	The TABASC Chair will provide an update at the TABASC54X meeting.	OPEN

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
	report on the DCC's Network Evolution business case.					