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SEC Change Board Meeting 42

27 May 2020, 10:00 – 10:20

Teleconference

SECCB_42_2705- Draft Minutes

Attendees:

Category	Change Board Members
Change Board Chair	David Kemp (DK)
Large Suppliers	Emslie Law (EL)
	Simon Trivella (ST)
	Paul Saker (PS)
	David Rodger (DR)
	Tim Larcher (TL)
	Rachel Norberg (RN) (Alternate for Jenny Smith)
Small Suppliers	Daniel Davies (DD) (Alternate for Carolyn Burns)
	Andrew Margen (AM)
Network Parties	David Mitchell (DM)
	Gemma Slaney (GS)
Other SEC Parties	Gerdjan Busker (GB)
	Alastair Cobb (AC)

Representing	Other Participants
DCC	Mari Toda (MT)
SECAS	Holly Burton (HB) (Meeting Secretary)
	Harry Jones (HJ)
	Joe Hehir (JH)
	Ali Beard (AB)

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Apologies:

Representing	Other Participants
Small Suppliers	Carolyn Burns
Small Suppliers	Gareth Evans
Network Parties	Paul Fitzgerald

1. Welcomes & Introductions and Approval of Previous Meeting Minutes

The Chair welcomed members to the Change Board meeting.

The Secretary confirmed no comments had been received on the minutes from the previous Change Board meeting held on Wednesday 22 April 2020 and the ad-hoc Change Board meeting held on Wednesday 29 April 2020. The Change Board **APPROVED** both sets of minutes as written.

2. Actions Outstanding

Action Reference	Action
40/02	SECAS to clarify how the costs provided for completing an Impact Assessment are monitored for MP078.
It was noted that a new DCC Preliminary Assessment was requested to get an accurate reflection of the cost of a DCC Impact Assessment. This is yet to be returned. Status: **Open.**	

3. MP080 'Managing DUIS uplifts 'Change Board vote

The Change Board was invited to perform the final vote on MP080 'Managing DUIS uplifts'.

No comments were raised, and the Change Board proceeded to vote.

Change Board Vote – MP080 decision:

The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	6	0	0	**Approve**
Small Suppliers	2	0	0	**Approve**
Network Parties	2	0	0	**Approve**
Other SEC Parties	2	0	0	**Approve**
Consumers	0	0	0	**-**

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Party Category	Approve	Reject	Abstain	Conclusion
			Overall conclusion:	**APPROVE**

Change Board members believed that MP080 will better facilitate SEC Objectives (a)[1] and (g)[2] for the reasons given in the Modification Report.

The Change Board:

- **AGREED** that MP080 should proceed to vote;
- **DETERMINED** that MP080 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this decision against the General SEC Objectives.

MP080 has been progressed as a Self-Governance Modification, and so there will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the SEC Panel to do so. This referral period will close at **5pm on Wednesday 10 June 2020.**

If no referrals are received by this date, then MP080 will be implemented on 5 November 2020 as part of the November 2020 SEC Release.

MP115 'Changes to the NCSC Good Practice Guides' Change Board vote

The Change Board was invited to perform the final vote on MP115 'Changes to the NCSC Good Practice Guides'.

No comments were raised, and the Change Board proceeded to vote.

Change Board Vote – MP115 decision:

The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	6	0	0	**Approve**
Small Suppliers	2	0	0	**Approve**
Network Parties	2	0	0	**Approve**
Other SEC Parties	2	0	0	**Approve**
Consumers	0	0	0	**-**
			Overall conclusion:	**APPROVE**

[1] Facilitate the efficient provision, installation, operation and interoperability of smart metering systems at energy consumers' premises within Great Britain

[2] Facilitate the efficient and transparent administration and implementation of the SEC

The view of the Change Board is that MP115 will better facilitate SEC Objective (f)[3] and (g) for the reasons given in the Modification Report by making the SEC more efficient. One member also believed it will better facilitate SEC Objective (b)[4].

The Change Board:

- **AGREED** that MP115 should proceed to vote;
- **DETERMINED** that MP115 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this decision against the General SEC Objectives.

MP115 has been progressed as a Self-Governance Modification, and so there will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the SEC Panel, to do so. This referral period will close at **5pm on Wednesday 10 June 2020.**

If no referrals are received by this date, then MP115 will be implemented on 5 November 2020 as part of the November 2020 SEC Release.

4. Any Other Business

A Change Board member (EL) questioned the current status and next steps regarding MP130 'CH order and delivery changes due to COVID-19' which was approved as part of an ad-hoc Panel and Change Board meeting on Friday 22 May 2020.

The Chair confirmed that a further ad-hoc Panel meeting is taking place on Wednesday 27 May 2020 to review responses to the Consultation on Proposed Changes to the Temporary Communications Hub Ordering and Delivery Rules. The Authority determined to approve the modification on Tuesday 26 May 2020 for implementation one Working Day later. Confirmation will be circulated to the industry after the Panel meeting.

There was no further business and the Chair closed the meeting.

Next scheduled meeting date: 26 June 2020

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[3] Ensure protection of data and the security of data systems in the operation of the SEC

[4] Enable the DCC to comply at all times with the objectives of the DCC and to discharge the other obligations imposed upon it by the DCC License