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## SEC Change Board Meeting 41

22 April 2020, 10:00 – 10:30

Teleconference

### SECCB\_41\_2204- Draft Minutes

#### Attendees:

| Category           | Change Board Members |
|--------------------|----------------------|
| Change Board Chair | David Kemp (DK)      |
| Large Suppliers    | Emslie Law (EL)      |
|                    | Paul Saker (PS)      |
|                    | David Rodger (DR)    |
|                    | Tim Larcher (TL)     |
|                    | Jenny Smith (JS)     |
| Small Suppliers    | Carolyn Burns (CB)   |
|                    | Andrew Margen (AM)   |
| Networks           | Paul Fitzgerald (PF) |
|                    | David Mitchell (DM)  |
|                    | Gemma Slaney (GS)    |
| Other SEC Parties  | Gerdjan Busker (GB)  |
|                    | Mike Woodhall (MW)   |
|                    | Alastair Cobb (AC)   |

| Representing | Other Participants                    |
|--------------|---------------------------------------|
| SECAS        | Holly Burton (HB) (Meeting Secretary) |
|              | Harry Jones (HJ)                      |
|              | Ali Beard (AB)                        |
|              | Joe Hehir (JH)                        |

|     |                     |
|-----|---------------------|
|     | Bradley Baker (BB)  |
|     | Jordan Crase (JC)   |
|     | Emmanuel Ajayi (EA) |
| DCC | Mari Toda (MT)      |

## Apologies:

| Representing   | Other Participants  |
|----------------|---------------------|
| Networks       | Shanna Barr (SB)    |
| Small Supplier | Gareth Evans (GE)   |
| Large Supplier | Simon Trivella (ST) |

## 1. Welcomes and Introductions & Approval of Previous Meeting Minutes

The Chair welcomed Members to the Change Board (CB) meeting.

The Chair confirmed no comments had been received on the minutes from the previous Change Board meeting held on Wednesday 25 March 2020. Therefore, the Change Board **APPROVED** the minutes as written.

## 2. Actions Outstanding

| Action Reference  | Action   |
|---|--|
| <b>ACTION CB 40/01</b>  | SECAS to reconfirm that the two IRPs which have been removed from MP078 are now incorporated into MP098 and to ensure relevant documentation has been updated to highlight the change. |
| <p>The Change Board was informed that IRP554 has been included in MP098. IRP582 has since been withdrawn. Therefore, this action can now be closed.</p> <p>Status: <b>Closed</b>.</p> |  |
| <b>ACTION CB 40/02</b>  | SECAS to clarify how the costs provided for completing an Impact Assessment are monitored for MP078.   |
| <p>It was noted that a new DCC Preliminary Assessment is being requested to get an accurate reflection of the cost of a DCC Impact Assessment.</p> <p>Status: <b>Open</b>.</p>        |  |

### 3. MP093 'Implementing IRP511 and CRP353 to support GBCS v3.2 devices' Change Board vote

The Change Board was invited to perform the final vote on [MP093 'Implementing IRP511 and CRP353 to support GBCS v3.2 devices'](#).

No comments were raised, and the Change Board proceeded to vote.

#### Change Board Vote – MP093 decision:

The voting outcome is shown below:

| Party Category      | Approve | Reject | Abstain | Conclusion |
|---------------------|---------|--------|---------|------------|
| Large Suppliers     | 5       | 0      | 0       | Approve    |
| Small Suppliers     | 2       | 0      | 0       | Approve    |
| Network Parties     | 3       | 0      | 0       | Approve    |
| Other SEC Parties   | 3       | 0      | 0       | Approve    |
| Consumers           | 0       | 0      | 0       | -          |
| Overall conclusion: |         |        |         | APPROVE    |

Change Board members believed that MP093 will better facilitate SEC Objective (a)<sup>1</sup> for the reasons given in the Modification Report.

The Change Board:

- **AGREED** that MP093 should proceed to vote;
- **DETERMINED** that MP093 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this decision against the General SEC Objectives.

MP093 has been progressed as a Self-Governance Modification, and so there will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the SEC Panel, to do so. This referral period will close at **5pm on Wednesday 6 May 2020**.

If no referrals are received by this date, then MP093 will be implemented on 5 November 2020 as part of the November 2020 SEC Release.

### 4. MP112 'Setting the Privacy Assessment Assurance Status' Change Board vote

The Change Board was invited to perform the final vote on [MP112 'Setting the Privacy Assessment Assurance Status'](#).

A Change Board Member (JS) advised that within Section I2.34, the phrase 'Provisionally Approved' was still showing in the report, and queried whether this was valid or an error. SECAS (BB) agreed to liaise with the SECAS Security team and circulate a response post-meeting.

<sup>1</sup> Facilitate the efficient provision, installation, operation and interoperability of smart metering systems at energy consumers' premises within Great Britain

No further comments were raised, and the Change Board proceeded to vote.

#### Change Board Vote – MP112 decision:

The voting outcome is shown below:

| Party Category      | Approve | Reject | Abstain | Conclusion |
|---------------------|---------|--------|---------|------------|
| Large Suppliers     | 5       | 0      | 0       | Approve    |
| Small Suppliers     | 2       | 0      | 0       | Approve    |
| Network Parties     | 3       | 0      | 0       | Approve    |
| Other SEC Parties   | 3       | 0      | 0       | Approve    |
| Consumers           | 0       | 0      | 0       | -          |
| Overall conclusion: |         |        |         | APPROVE    |

The view of the Change Board is that MP112 will better facilitate SEC Objective (g)<sup>2</sup> for the reasons given in the Modification Report by making the SEC more efficient.

The Change Board:

- **AGREED** that MP112 should proceed to vote;
- **DETERMINED** that MP112 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this decision against the General SEC Objectives.

MP112 has been progressed as a Self-Governance Modification, and so there will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the SEC Panel, to do so. This referral period will close at **5pm on Wednesday 6 May 2020**.

If no referrals are received by this date, then MP112 will be implemented on 5 November 2020 as part of the November 2020 SEC Release.

*Post-Meeting Note: SECAS (BB) liaised with the SECAS Security Team and the Security Sub-Committee Chair, who confirmed that 'Provisionally Approved' within Section 12.34 has now been changed to 'Deferred'.*

## 5. MP114 'Alt HAN P2P Charging' Change Board vote

The Change Board was invited to perform the final vote on [MP114 'Alt HAN P2P Charging'](#).

No comments were raised, and the Change Board proceeded to vote.

#### Change Board Vote – MP114 decision:

The voting outcome is shown below:

<sup>2</sup> Facilitate the efficient and transparent administration and implementation of the SEC

| Party Category      | Approve | Reject | Abstain | Conclusion |
|---------------------|---------|--------|---------|------------|
| Large Suppliers     | 5       | 0      | 0       | Approve    |
| Small Suppliers     | 2       | 0      | 0       | Approve    |
| Network Parties     | 3       | 0      | 0       | Approve    |
| Other SEC Parties   | 3       | 0      | 0       | Approve    |
| Consumers           | 0       | 0      | 0       | -          |
| Overall conclusion: |         |        |         | APPROVE    |

Change Board members believed that MP114 will better facilitate SEC Objective (h)<sup>3</sup> for the reasons given in the Modification Report.

The Change Board:

- **AGREED** that MP114 should proceed to vote;
- **DETERMINED** that MP114 should be **APPROVED** under Self-Governance; and
- **PROVIDED** rationale for this decision against the General SEC Objectives.

MP114 has been progressed as a Self-Governance Modification, and so there will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the SEC Panel, to do so. This referral period will close at **5pm on Wednesday 6 May 2020**.

If no referrals are received by this date, then MP114 will be implemented on 7 May 2020 if the June 2020 SEC Release is implemented as scheduled on 6 May 2020, or as part of the June 2020 SEC Release if the release date is delayed.

## 6. MP099 'Incorporation of multiple Issue Resolution Proposals into the SEC – Batch 4' Impact Assessment Request

The Change Board was invited to approve the DCC Impact Assessment request for [MP099 'Incorporation of multiple Issue Resolution Proposals into the SEC – Batch 4'](#).

SECAS (JC) confirmed MP099 is to uplift the live SEC with two DCC System impacting Issue Resolution Proposals (IRPs) (IRP571 and IRP586). The Technical Specification Issues Resolution Sub-group (TSIRS) has informed SECAS that the implementation of IRP586 is of high importance to industry. MP099 was raised alongside [MP078 'Incorporation of multiple Issue Resolution Proposals into the SEC – Part 2'](#), the other DCC System impacting IRP modification

The Preliminary Assessment had indicated that based on requirements, the fixed price cost for a Full Impact Assessment is £18,481 with a lead time of 50 Working Days. SECAS had challenged this and it had been reduced to 40 Working Days.

A Change Board Member (GS) questioned what had happened to the IRPs that had been removed from MP078 as they did not appear to have been moved into any other modification. SECAS (AB) confirmed the documents would be updated. A Change Board member (EL) challenged why IRP586 had been removed from MP078. SECAS (AB) clarified the DCC was concerned about the system

<sup>3</sup> Facilitate the establishment and operation of the Alt-HAN Arrangements

impacts and that this was removed from MP078 as it was not fully approved at the time MP078 was raised.

A member (GS) noted the DCC's involvement with IRPs through the TSIRS discussions and queried which group should be challenging the timescales of this modification. Another member (EL) noted that in the TSIRS, the group works towards agreeing a timescale and highlighted that the DCC is heavily involved at this stage. SECAS (AB) clarified the discussions that happen at the TSIRS revolve around the technical aspect but does not involve the implementation costs, which is why the modification needs to be issued for Preliminary Assessment and Impact Assessment. A Change Board member (GS) questioned if part of the Impact Assessment is resource looking at implementation timescales. SECAS (AB) confirmed the Impact Assessment is partly based on the timescales and working out how long it will take to implement changes.

The Change Board agreed that a DCC Impact Assessment should be requested for MP099 but challenged and required justification for the 40 Working Day duration, considering all the previous work that had been done with the TSIRS.

SECAS (JC) noted that following the Working Group meeting in April 2020, discussions were held with the DCC to figure out how much of the assessment is completed by the DCC during the TSIRS discussions. Based on outputs from the GB Companion Specification (GBCS) Working Group, the DCC will determine the impacts against Service Providers and DCC Systems, however, it does not go into technical details of what the impacts would be at that point, nor the costs.

The Change Board Chair advised that SECAS is intending to issue a wider consultation to provide transparency around the work being done to put in place an enduring IRP process. Once issued, a discussion can be held to seek the Change Board's view on the proposed approach.

The Change Board **AGREED** that a DCC Impact Assessment should be requested for MP099.

## 7. Any Other Business

There was no further business and the Chair closed the meeting.

**Next scheduled meeting date: 27 May 2020**