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SEC Panel Meeting 78

10:00 – 13:20, 13 March 2020

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_78_1303 - Final Minutes

Attendees:

Category	SEC Panel Members
SEC Panel Chair	Peter Davies (PD)
Large Suppliers	Ash Pocock (AP) (Teleconference)
	Simon Trivella (ST)
Small Suppliers	Karen Lee (KL) (Teleconference)
	Mike Gibson (MG) (Teleconference)
Electricity Networks	Paul Fitzgerald (PF) (Teleconference)
Gas Networks	Tracey Saunders (TS) (Teleconference)
Other SEC Parties	Terry Jefferson (TJ)
	Mike Woodhall (MW)
DCC	Ro Crawford (RC)

Representing	Other Participants
Ofgem	Michael Walls (MWa) (Teleconference)
	Jonathan Coe (JC) (Teleconference)
BEIS (Secretary of State)	Duncan Stone (DS)
DCC	Del Kang (DKa) (Part) (Teleconference)

Representing	Other Participants
	Steve Readings (Part)
	Ian Speller (IS) (Part) (Teleconference)
SMDA	Martin Bell (MB) (Part) (Teleconference)
Meeting Secretary	Cecily Bain (CB)
SECAS	Abigail Hermon (AH)
	David Kemp (DK) (Part)
	Alison Beard (AB) (Part)
	Fiona Chestnutt (FC) (Part)
	Phil Twiddy (PT) (Part)
	Robin Healey (RH) (Part)
	Joey Manners (JM) (Part)
	Anik Abdullah (AA) (Part)
	Jordan Clarke (JC) (Part)
Independent Chair	Dave Warner (DW) (Part)

Apologies:

Representing	Other Participants
Citizens Advice	Ed Rees (ER)

1. Previous Meeting Minutes and Actions Outstanding

The minutes from the February 2020 SEC Panel meeting were approved ex-committee and circulated. The Panel noted that the majority of actions had been closed, with the outstanding actions on target for completion. The following updates were provided.

Action Reference	Action
SECP70/03	SECAS may publish the ICHIS and PPMID information on the SEC website on behalf of industry.
The addition of the web page is included within the scope of Phase 2 of the Website Enhancement Project and is expected to be implemented in March 2020. SECAS is finalising the web page content with the DCC. Status: OPEN	
SECP73/02	SECAS to seek SEC Parties views on how SECAS can improve Parties' understanding of modifications.
The Panel agreed that SEC Parties' views on the modification process should be sought via the annual SECAS Customer Satisfaction Survey. A question has been added to the annual Customer Satisfaction Survey which will assess this. Status: Open .	
SECP73/06	SECAS to liaise with the TABASC Chair to understand the timescales for resolving the issue relating to the retirement of 2G/3G cellular networks.
<p>The final Procurement requirements were presented at the March TABASC meeting. The DCC presented its problem statements for programmes A and B of their network evolution project as well as the high level requirements for its programme A, which deals with the immediate actions required to negate the sundown of the 2G/3G network as well as the level of flexibility in regard to SMETS1 + 2 CSP contracts. The TABASC agreed with the problem statements and requirements, given that certain feedback be considered by the DCC.</p> <p>In relation to the requirements of programme A, the TABASC caveated that agreement of these requirements is dependent on only the WAN module changing as part of any new iteration of the next generation CH design.</p> <p>The DCC's procurement strategy is expected to be presented to the Panel in April. Status: Open.</p>	
SECP74/06	The DCC to inform the Panel of how it intends to bring the SMETS1 metrics included in the PMR into alignment with SEC Section H13.2 (a), (b) and H13.6 (a).
DCC presented its intentions in adding the SMETS1 metrics to the PMM at the March OSPG meeting and is intending to consult with industry in March 2020 on the changes. OPSG expressed concern over the timescale of this project but welcomed the details of the consultation.	

Action Reference	Action
The DCC intends to include all the current and future SMETS1 Service Provider metrics in one consultation. The DCC presented the feedback received from OPSG to Panel at the 13 March Panel meeting. Status: CLOSED .	
SECP75/06	SECAS to provide an update on the benefits realised as a result of the website improvements.
SECAS will implement the website enhancements by end March 2020. An update on the benefits realised as a result will be provided at the June Panel meeting. Status: Open .	
SECP77/01	SECAS to complete the SoLR Project deliverables, ensuring this includes; investigating the temporary deferment of certificate updates to minimise day one disruption in a SoLR event and confirmation from MSPs of their ability to support a third party providing an interim service
A progress update was provided at Panel Meeting 78 on 13 March 2020 under agenda item 9, which was well received by the Panel. Status: Open .	
SECP77/02	SECAS to publish the Approved Budget 2020-2023.
SECAS published the Approved Budget on 2 March 2020. Status: CLOSED .	
SECP77/03	SECAS to issue the Panel response to Ofgem's Request For Information (RFI) on how consequential legal text changes will be dealt with.
The Panel response to Ofgem's RFI on how consequential legal text changes will be dealt with was provided on 28 February 2020. Status: CLOSED .	
SECP77/04	SECAS to arrange an extraordinary Panel teleconference on Friday 6 March at 2pm to agree a recommendation to BEIS on MDS MOC go-live.
SECAS scheduled the SECP77X meeting which took place on Friday 6 March in which the recommendation to BEIS on MDS MOC go-live was agreed. Status: CLOSED .	
SECP77/05	SECAS to issue the Panel Response to the DCC Consultation on the delivery plan for Enduring Change of Supplier.

Action Reference	Action
SECAS issued the Panel Response to the DCC Consultation on the delivery plan for Enduring Change of Supplier. Status: CLOSED .	
SECP77/06	DCC to present an update on FOC at the June Panel meeting
This action is on hold until the June Panel meeting. Status: Open .	
SECP77/07	SECAS to raise the management of PPMIDs and IHDs in relation to Meter-Splitting, the Half Hourly Settlement programme, at the next CACoP Forum meeting.
SECAS raised the management of PPMIDs and IHDs in relation to Meter-Splitting, the Half Hourly Settlement programme, at the CACoP Forum meeting on 10 March. A BSC representative confirmed that their Lead Analyst will be in touch for further discussion. Status: CLOSED .	

The Panel **NOTED** the updates and **AGREED** that any actions marked as Complete could be formally closed.

2. DCC Comms Hub Finance (**RED**)

In response to a prior request to source competitive funding, the DCC (RC) provided the SEC Panel with an update on its Comms Hubs financing arrangements, including notification of the DCC's Approved Finance Parties for discussion. The Agenda Item was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel:

- **NOTED** receipt of a letter from the DCC which formally explained that its finance party is considered to meet the SEC section A1 definition of Approved Finance Party; and
- **REQUESTED** that the DCC provide clarity about projected quantities and costs of Comms Hubs at an upcoming quarterly Finance Forum meeting scheduled for 17 March 2020.

3. Privacy Incident Notification (**RED**)

The DCC notified the Panel of a Data Privacy Incident which occurred on 28 January 2020. The Agenda Item was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel:

- **NOTED** the incident, but raised concerns that this incident should not be repeated;
- **REQUESTED** that the DCC re-issue the letter of notification with corrections to errors; and
- **REQUESTED** that the DCC share with SECAS details of the upcoming audit on identity and asset management.

4. SMETS2 Interoperability Review –SMDA Funding Proposal (**AMBER**)

The Smart Meter Device Assurance (SMDA) representative (MB) presented the Panel with an outline of the problems the SMDA scheme is facing and possible solutions to ensure future funding. The Agenda Item was classified as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel:

- **NOTED** the SMDA representative's concerns;
- **AGREED** to review the definition of interoperability under the SEC to determine Supplier responsibility; and
- **AGREED** to issue a joint SEC/SMDA Problem Statement consultation setting out the potential options for future funding, reiterating its importance to industry.

5. Smart Metering Assurance for SMETS2 Device Interoperability on Change (**AMBER**)

SECAS (RH) provided the Panel with an overview of the changes required to ensure that the Panel has sufficient regulatory authority to request and receive information relating to the commercial arrangements which Users depend upon to access updated firmware images. The Agenda Item was classified as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **REQUESTED** that SECAS confirm that the Panel has sufficient authority under the SEC to carry out the recommendations.

6. Sharing Information on Issues and Defects

The SEC Operations Group (OPSG) Independent Chair (DW) presented a proposal to the Panel regarding SEC Party information sharing on issues, suspected defects, and defects related to Devices and device combinations, including Communication Hubs. The OPSG Independent Chair (DW) explained that feedback from stakeholders indicates concern that the discussion and resolution of issues is constrained by the absence of a data sharing policy of this nature. However, the OPSG

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Independent Chair (DW) also acknowledged the issue of certainty when publishing such information, specifically regarding any potential reputational consequences were incorrect information to be disseminated.

The Panel expressed some concerns about confidentiality. The DCC (RC) highlighted the Common Issues Forum as an example of a membership body which would be uncomfortable with sharing such information outside of meetings. Furthermore, the Chair (PD) agreed that completely open access to information may result in Suppliers unnecessarily avoiding certain Devices.

The Panel discussed the Options identified in the paper.

Option 1, “Continue as is”, was not supported as an appropriate strategy.

The Panel approved ‘Option 2: Formal request to DCC to state their position regarding the legal framework’, The DCC Panel Representative (RC) suggested that a SEC Modification would need to be raised to facilitate information sharing on issues.

The Panel noted Option 3, in essence comprising individual communications to Manufacturers and SEC Parties, but felt that this would be less effective than Option 4.

The Panel approved ‘Option 4: A Centralised Information Service accessible to SEC Parties’, noting that an appropriate process would need to be developed.

The Panel:

- **CONSIDERED** the proposal by the SEC Operations Group (OPSG) Independent Chair; and
- **REQUESTED** that the DCC set out the legal position and why it is believed that a SEC Mod is required to enable this proposal.
- **REQUESTED** that SECAS (working with DCC) develop a process to implement Option 4, a centralised information service available to SEC Parties

SECP78/01: DCC to set out the legal position from their perspective and say why it is believed that a SEC Mod is required to enable this proposal.

SECP78/02 SECAS (working with DCC) to develop a process to implement Option 4, a Centralised Information Service available to SEC Parties, and then report back to the OPSG for review and SEC Panel for approval.

7. OPSG – Spurious Alerts

The SEC Operations Group (OPSG) Independent Chair (DW) presented the Panel with a proposal for the OPSG to take a leading role in overseeing the resolution of the Superfluous Alerts issue. This proposal is in response to feedback from the Smart Metering Delivery Group (SMDG), which suggested at its most recent meeting that OPSG was the correct forum for coordinating this.

The Panel **ENDORSED** the proposed role of the OPSG in overseeing the resolution of the Superfluous Alerts issue.

8. Panel Information Policy

SECAS (AH) presented the Panel with draft changes for Version 4.1 of the Panel Information Policy to include classification of the Authority and the Secretary of State's access to confidential information via the Panel and its Sub-Committees.

There was some discussion about whether a Non-Disclosure Agreement (NDA) should apply to the organisation rather than the individual, and whether the Electricity Act takes precedence for Ofgem. Ofgem (MWa) advised that they have received legal advice in this regard.

BEIS (DS) suggested that the Security Sub-Committee (SSC) be consulted on any changes to the Panel Information Policy.

The Panel **DEFERRED** a decision on amending the policy and **REQUESTED** that revisions to the wording of the Non-Disclosure Agreement be made to clarify that Ofgem's authority under the Electricity Act is not impeded, assisted by Ofgem's legal advisors.

SECP78/03: SECAS to revise the wording of the Non- Disclosure Agreement in the Panel Information Policy to clarify that Ofgem's authority under the Electricity Act is not impeded, assisted by Ofgem's legal advisors.

SECP78/04: SECAS to consult with the Security Sub-Committee (SSC) on any changes to the Panel Information Policy, prior to bringing back to the Panel for approval.

9. SOLR Processes (**AMBER**)

SECAS provided the Panel with an update on the Supplier of Last Resort (SoLR) project, reporting against the project brief agreed by the Panel in February 2020, including the key outputs produced since the last Panel meeting in February. The Agenda Item was classified as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **NOTED** the update.

10. SECP_78_1303_10 – Current Events Default (For Decision) (**RED**)

SECAS provided the Panel with updates on two new Events of Default, three existing Events of Default, and Network Operator non-compliances. The Agenda Item was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel:

- **NOTED** the updates provided on the existing and former Events of Default; **AGREED** the recommended actions for each Event of Default; **AGREED** to expel Better Energy Supply Limited from the SEC; and

11. Change Status Report – March 2020

SECAS (DK) updated on the progress of Modification Proposals going through the change process. The DCC's progress report on Preliminary Assessments and Impact Assessments was also provided.

The Panel **NOTED** the report.

12. Authority decision on MP079 'Power to withdraw modifications'

The Panel discussed [MP079 'Power to withdraw modifications'](#) following the Authority's decision to reject the modification. A Panel member (ST) asked the Panel for its opinion on pursuing the matter further, as there had been industry support across the board for this change to reduce costs to industry.

The Ofgem Representative (MWa) discussed a potential option which may address the underlying issue that MP079 was trying to solve. The Ofgem Representative (MWa) noted that the main issue with stalled modifications being presented to Ofgem without a complete Impact Assessment (IA) is that they would not have enough information to base a decision upon, and this would in turn result in it being sent back to the Panel. Therefore, an option, which has been discussed many times over the past year, and with various people from many organisations, is whether a Preliminary Assessment (PA) could include additional information that Ofgem would be able to use in order to evaluate the modification effectively against the SEC Objectives. The type of information the Ofgem Representative (MWa) suggested was having the PA include a form of confidence levels of certainty regarding impacts and costs. As the DCC have the expertise in this area, this shouldn't prove a

difficult task once the industry, Panel, and DCC agree how to define the variables which would underlie this confidence rating. This extra information would not be as detailed as a full IA, but offer up extra information which should be readily available. The Ofgem Representative (MWa) felt that this could prove to be a useful tool for not only stalled modifications, but for future modifications as well.

However, the Panel felt that this would be too lengthy a process and that it would be a lot of effort for a modification that was not supported, especially for a complex systems-impacting solution. The DCC Representative (RC) also raised concerns about this, suggesting that the level of detail proposed would be that provided under an Impact Assessment. MWa noted that from the discussion it was clear that there was minimal support from the Panel and the DCC for this proposal. It was also highlighted that Ofgem was not recommending a way forward, but identifying a potential solution for industry to consider in light of MP0079 being rejected by the Authority. It is the prerogative of the industry whether or not they wish to evaluate the potential of this proposal.

The Chair proposed that alternative approaches should be identified to fast-track decisions on modifications that don't better facilitate the SEC Objectives. SECAS will work with the DCC and the Panel Member who sponsored MP079 (ST) to investigate potential ways forward.

The Panel **NOTED** that MP079 had been rejected by the Authority and **AGREED** a way forward for exploring this matter further.

SECP78/05: SECAS to work with the DCC and Panel Member (ST) to investigate potential ways forward in light of the Authority's rejection of MP079 'Power to withdraw modifications'.

13. SEC Modification Timetables update

The Panel considered the timetables for Modification Proposals currently in the Refinement Process.

The Panel **AGREED** the packages of work and the progression timetables outlined in the paper.

14. Prioritising SEC Modifications

SECAS (DK) proposed the implementation of a system for prioritising SEC modifications in order to better manage any peaks in workload. SECAS (DK) explained that there are currently around fifty open modifications, so SECAS is proposing a method of prioritisation to be used during times of resource constraint.

The Panel was supportive of the concept and felt this would be a good idea. Members agreed to proceed with what had been proposed and refine this over the coming months based on live use. One member (AP) queried how much of an effect this will have, as he would want to see important modifications coming through sooner. SECAS (DK) confirmed one use would be to prioritise which DCC Assessments are completed first when the DCC's workload is high.

The Chair voiced concerns about the status of low-priority modifications and whether these would ultimately be forgotten. Another Panel Member (TS) asked whether there could be a risk of accusations about prejudice if modifications that only benefitted one Party, but would have a large benefit for them, were dropped down the priority list. Another Panel Member (ST) questioned whether the proposed scoring system would always be accurate, and suggested that the scoring outcomes always be sense checked.

SECAS (DK) assured the Panel that it would be fully transparent in the use of this matrix, and would use it primarily to prioritise modifications where there is a bottleneck. The matrix will be added to the timetables paper so the Panel will get sight of it each month. SECAS (AB) assured the Panel that this process is a trial to manage the efficient progression of modifications, and none would be forgotten or not progressed. SECAS (AH) raised that an alternative option was to increase the amount of SECAS resource assigned to Modifications, but highlighted that it is currently trying to manage the costs to industry, and also flagged that this would not necessarily overcome the DCC's resourcing constraints..

A Panel Member (KL) raised a Small Supplier's concern regarding [DP119 'CH Alert Storm Consolidation'](#) and how it crosses over with [SECMP0062 'Northbound Application Traffic Management – Alert Storm Protection'](#). The Party was concerned that DP119 would make SECMP0062 redundant and queried whether proceeding with SECMP0062 would result in wasted money. The DCC Representative (RC) responded that SECMP0062 had already been approved and was pending implementation, so the costs had already been incurred.

The Panel:

- **ENDORSED** the proposed approach to prioritising modifications; and
- **AGREED** the proposed prioritisation of the open modifications.

15. SECMP0007 progress update

The Panel was updated on the developments of [SECMP0007 'Firmware updates to IHDs and PPMIDs'](#). SECAS (DK) confirmed that the Security Sub-Committee (SSC) is currently carrying out a risk assessment, and the Technical Architecture and Business Architecture Sub-Committee (TABASC) are also intending to review SECMP0007. SECAS is currently working with the DCC to

investigate whether a two-part implementation could work, which the DCC (RC) concurred would be the most logical approach.

The Panel:

- **NOTED** the update on the progress with SECMP0007.

16.DP095 ‘Alignment of SEC Credit Cover’ Progression

SECAS (AB) presented the Panel with Draft Proposal [DP095 ‘Alignment of SEC Credit Cover’](#).

The Panel:

- **AGREED** that DP095 should be converted to a Modification Proposal;
- **AGREED** that MP095 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for this modification.

17.DP098 ‘Incorporation of multiple Issue Resolution Proposals into the SEC – Batch 3’ Progression

SECAS (AB) presented the Panel with Draft Proposal [DP098 ‘Incorporation of multiple Issue Resolution Proposals into the SEC – Batch 3’](#).

SECAS (AB) noted that since the paper had been issued, SECAS had identified a question over the implementation approach that needed to be resolved before the modification could proceed to decision. SECAS recommends to the Panel that this modification should proceed to the Refinement Process, and that the Modification Report would be targeted for decision at the May 2020 Panel meeting.

The Panel:

- **AGREED** that DP098 should be converted to a Modification Proposal
- **AGREED** that MP098 should be progressed to the Refinement Process; and
- **AGREED** to the first package of work and the timetable for the modification.

18. DP107 ‘SMETS1 Validation of SRV 6.15.1’ Progression

SECAS (AB) presented the Panel with Draft Proposal [DP107 ‘SMETS1 Validation of SRV 6.15.1’](#).

The Panel:

- **AGREED** that DP107 should be converted to a Modification Proposal;

- **AGREED** that MP107 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for the modification.

19. DP109 ‘ADT and Exit Quarantine file delivery mechanism’

Progression

SECAS (AB) presented the Panel with Draft Proposal [DP109 ‘ADT and Exit Quarantine file delivery mechanism’](#).

The Panel:

- **AGREED** that DP109 should be converted to a Modification Proposal;
- **AGREED** that MP109 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for the modification.

20. DP112 ‘Setting the Privacy Assessment Assurance Status’

Progression

SECAS (AB) presented the Panel with Draft Proposal [DP112 ‘Setting the Privacy Assessment Assurance Status’](#).

The Panel:

- **AGREED** that DP112 should be converted to a Modification Proposal;
- **AGREED** that MP112 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP112 should be progressed as a Self-Governance Modification.

21. DP113 ‘Unintended Data Disclosure when using SR8.2’

Progression

SECAS (AB) presented the Panel with Draft Proposal [DP113 ‘Unintended Data Disclosure when using SR8.2’](#).

The Panel:

- **AGREED** that DP113 should be converted to a Modification Proposal;
- **AGREED** that MP113 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for the modification.

22.DP114 'Alt HAN P2P Charging Data' Progression

SECAS (AB) presented the Panel with Draft Proposal [DP114 'Alt HAN P2P Charging Data'](#).

SECAS (AB) noted that this modification was being targeted for the June 2020 SEC Release, noting the Panel had agreed the scope of this release in January 2020. The Panel was asked to include this modification in the scope of this release as an exception.

The Panel:

- **AGREED** that DP114 should be converted to a Modification Proposal;
- **AGREED** that MP114 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP114 should be progressed as a Self-Governance Modification.
- **AGREED** to include this modification in the scope of this release as an exception.

23.DP115 'Changes to the NCSC Good Practice Guides' Progression

SECAS (AB) presented the Panel with Draft Proposal [DP115 'Changes to the NCSC Good Practice Guides'](#).

The Panel:

- **AGREED** that DP115 should be converted to a Modification Proposal;
- **AGREED** that MP115 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP115 should be progressed as a Self-Governance Modification.

24. SEC Release update

One Panel Member expressed an issue with combining the SEC Release with the SMETS1 Core 1.1 release. The BEIS Representative (DS) noted BEIS was supportive of this approach, and that the main issue would be ensuring the two different governance approaches were aligned. SECAS (RH) confirmed the two releases were separate entities. Although testing will be carried out in parallel, testing would be targeted and would be completely separate. A benefit of testing the two releases in parallel is only one set of regression and end-of-cycle testing is required, which can be repeated quickly if needed.

The DCC (DKa) noted that the total cost, including contingency, is confirmed at just over £1.8million, which is higher than the original quote of £600,000, due to the need for an increased testing window to keep hold of resource. A Panel Member (AP) noted that this increased cost has been incurred, and that if the decision had been made earlier this extra cost could have been avoided. He noted that the MOC and FOC timescales had been known for some time, and so it was unfortunate this couldn't have been resolved sooner. The DCC acknowledged the points, assured the Panel that this is still a very good price for the release, noting the desire for delivering two SEC Systems Releases a year.

The Panel noted the request to change the implementation date, and that this revised date had been considered by the TAG when developing the Testing Approach Document (TAD). It agreed to issue a request to the Authority to change the date of the release to 6 May 2020

SECAS (DK) informed the Panel of the November 2020 SEC Release scope on the DCC Systems, and the BEIS-mandated DCC Change Requests proposed to be implemented alongside the release. The BEIS Representative (DS) confirmed that there will be a meeting with SECAS and the DCC in the week commencing 16 March 2020 to agree these. The revised list will be clarified in the Release Implementation Document (RID)

The Chair queried when transitional governance was expected to end. The BEIS Representative was not able to provide a date and expected it to continue until SMETS1 enrolment had been completed, which is currently expected to be by the end of 2021. The Chair wondered if an expedited Modifications Process could be followed for these, so that there was a single route for all change.

A Panel Member (ST) was concerned that it is not yet clear enough exactly what is being implemented in November, and the subsequent impact on Parties. It was agreed that SECAS (DK) will provide a further updated at the next Panel Meeting on 17 April 2020.

The Panel noted and approved the cost of a DCC Impact Assessment to obtain the full costs of the release based on the expected scope.

The Panel noted the DCC's letter on the final costs of the November 2019 SEC Release. The DCC Representative (RC) agreed that the letter could now be released to all SEC Parties.

The Panel:

- **CONDITIONALLY APPROVED** the June 2020 SEC Release Testing Approach Document subject to any amendments made by the Testing Advisory Group and incorporation into the Release Implementation Document;
- **NOTED** the total costs of the June 2020 SEC Release;
- **AGREED** to request a revised implementation date for the June 2020 SEC Release of 6 May 2020 with the power to further amend this to no later than 31 May 2020 without needing further Authority approval;
- **APPROVED** the cost to complete a DCC Impact Assessment for the November 2020 SEC Release; and
- **NOTED** the DCC's update on the actual costs of the November 2019 SEC Release.

SECP78/06: SECAS to provide an update on the November 2020 SEC Release at the next Panel Meeting.

SECP78/07: SECAS to release the DCC's letter on the November 2019 SEC Release final costs to all SEC Parties.

25. Document Management Review

SECAS (DK) provided the Panel with an update on progress with the SEC Document Management Review and intended next steps. SECAS will return to the Panel at the next meeting with a more detailed plan for a phase 2 to this review.

The Panel **ENDORSED** SECAS' proposed improvements to the management of SEC documentation and the approach to taking these forward.

26. BEIS Update

BEIS (DS) provided the Panel with an update on recent publications, forthcoming consultations and key milestones.

The Panel **NOTED** the update.

27. DCC Update

The DCC (RC) presented the Panel with an update on the activities undertaken since the last Panel meeting. The DCC (RC) acknowledged the Panel's prior feedback regarding the length of their presentations and presented a reduced number of slides.

Operations Update

The DCC (RC) reported that this month has been much improved from the last, with no major incidents reported.

SMETS1 Programmes

Currently, there are over 4 million SMETS2 meters installed, and just short of 11,000 SMETS1 meters enrolled and adopted.

Device availability means that the planned DMCT will not be complete by the end of March. The first tranche of DMCT with Elster devices will be completing governance in March, and Tranche 2 of DMCT is now undergoing testing. Aclara device testing is due by the end of April; Core release 1.1 is now aligned with the June 2020 release, and scheduled for 5 May 2020.

MOC MDS goes live on 15 March 2020, following the Panel's recommendation to BEIS on 6 March 2020. Due to problems with the migration approach to complex device behaviour, there is a recovery plan in place for Final Operating Capability (FOC) Systems Integration Testing (SIT).

Release 2 – CSP North Release 2.02.4 Single Band Transition Update

There has been good progress on Release 2, which is expected to conclude on 17 March 2020. Some defects have been raised, but the DCC (RC) assured the Panel that nothing was above Severity 2, and several have been closed. PPMID is on track for completion on 13 March 2020.

Dual Band Communications Hub Delivery Date

The DCC (RC) also reported good progress regarding Dual Band Communication Hubs, with TEF and Arqiva issues resolved. The DCC and BEIS are working together to finalise the JIP CR, with a completion date of 13 March 2020.

A Panel Member (MW) asked the DCC why they report numbers of Comms Hubs rather than number or properties installed at. The DCC (RC) agreed to take this away and find out.

The Panel **NOTED** the update and **REQUESTED** that the DCC provide information on Comms Hub volumes.

SECP78/08: The DCC to clarify why they report number of Comms Hubs rather than number of properties installed.

28. SEC Panel Sub-Committee Report

SECAS (AH) provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

29.DCC Reporting

SECAS (AH) provided the Panel with the Post Commissioning Information Report from the DCC as required by the SEC. This paper set out the observations raised by the Operations Group against each DCC report that has been delegated to them.

The Panel **NOTED** the observations raised by the Operations Group against the reports currently delegated to them.

30. Operations Report – February 2020

SECAS (AH) presented The Panel with the Operations Report for February 2020. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

31.Smarter Markets Project Update

SECAS (RH) presented The Panel with the monthly overview of the key activities of the Ofgem Switching Programme which have the potential to impact the SEC.

SECAS originally proposed regulatory arrangements which closely reflect those used under the SMETS1 programme. This would involve Ofgem placing a regulatory requirement on the DCC to obtain agreement from the Panel's Testing Advisory Group (TAG) prior to requesting permission to exit SIT from Ofgem.

This proposal was not supported by Ofgem or the DCC, so SECAS and Ofgem have continued to discuss the potential options. SECAS (AH) confirmed that these discussions remain ongoing.

A Panel Member (KL) asked to be included in the process, which SECAS (RH) agreed to investigate.

The Panel **NOTED** the update

SECP78/09: SECAS to include Panel Member (KL) in discussions with Ofgem regarding the regulatory cover proposal.

32. Transitional Governance Update (**GREEN**)

SECAS (AH) presented the smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

33. Any Other Business

A Panel Member raised a P379 Technical Architecture and Business Architecture Sub-Committee (TABASC) paper for discussion, which they consider to be a growing issue worthy of discussion. SECAS confirmed that this paper had been debated at a previous TABASC meeting, and the Panel will be provided with an update at the next SEC Panel Meeting on 17 April 2020.

SECP78/10: SECAS to present an update on P379 which has been discussed at TABASC, to the April Panel meeting.

The Panel **NOTED** that the TABASC is intending to move to meet on a bi-monthly basis and agreed that SECAS will provide a relevant work package for the next SEC Panel Meeting on 17 April 2020.

The Panel **NOTED** the deadline for providing consent to participate in the SECAS Customer Satisfaction Survey as close of play Friday 13 March.

There was no further business and the Chair closed the meeting.

Next Meeting Date: 17 April 2020