

This document is classified as **White** in accordance with the Panel Information Policy.
Information can be shared with the public, and any members may publish the information,

SECP_79_1704 - Panel Paper Overview

This document provides an overview of all the papers to be presented at the SEC Panel meeting on 17 April 2020; so that Parties can determine those papers that may be of interest.

An indication of the focus of each paper has been provided to highlight whether it is of interest to a particular reader, i.e. security, technical, governance.

Following the meeting, SECAS will issue meeting headlines, which outline any decisions and outcomes from the Panel meeting.

Decision, Discussion and Information Items

SECP_79_1704__01 – Minutes and Actions Outstanding (For Information)

Paper focus:

- Governance

Summary:

The final minutes from the March 2020 Panel meeting and an update on outstanding actions from previous meetings.

SECP_79_1704__02 – Business Continuity Plans (For Information)

Paper focus:

- Other

Summary:

The Panel will be updated on the Business Continuity Plans of SECAS, Deloitte, and the DCC in light of Covid-19. The Panel is invited to raise any concerns or questions pertaining to ongoing business in the current climate.

SECP_79_1704__03 – Aclara IOC Decision (For Decision) (AMBER)

Paper focus:

- Testing

Summary:

This paper provides the Panel with the Sub-Committees' assessment of the DCC's statements of readiness against the Live Services Criteria (LSC) for additional entries onto the Eligible Products Combination List (EPCL) for the Initial Operating Capability (IOC) for Aclara Devices. The intent is that these views will facilitate the SEC Panel recommendation to BEIS.

SECP_79_1704__04 – Operational Metrics Review Project Recommendations (For Decision) (AMBER)

Paper focus:

- Governance
- Reporting

Summary:

This report outlines the findings of the Operational Metrics Review, commissioned by the Operations Group (OPSG) to identify improvements in the metrics used to measure the DCC service. The need for the review was identified following issues raised by the OPSG in relation to the monthly Performance Measurement report (PMR).

SECP_79_1704__04 Appx H – DP122 ‘Operational Metrics’ (For Decision)

Paper focus:

- Change

Summary:

This Draft Proposal will be discussed following the Operational Metrics Review Project, with which it is directly related. The Panel is asked to agree to convert this Draft Proposal to a Modification Proposal.

SECP_79_1704__05 – SMDA-SEC Problem Statement Consultation (For Decision) (AMBER) (Late Paper)

Paper focus:

- Testing

Summary:

SECAS and the Smart Metering Device Assurance (SMDA) Scheme have prepared a joint consultation to seek the views of Parties on the issues raised under SEC Draft Proposal [DP111](#) ‘[SMDA Budget Amendments](#)’.

The Panel is asked to approve that this document be issued for a 10 Working Day consultation period.

SECP_79_1704__06 – P379 Update (For Information) (AMBER)

Paper focus:

- Change

Summary:

The Panel is being informed of the TABASC’s concerns around BSC Modification P-379 ‘Multiple Suppliers through Meter Splitting’, which is expressed in a letter under Appendix A. The Panel is asked to consider these concerns and agree to raise them with Elexon and Ofgem, with the aim of seeking commitment for the modification working group to engage Smart Metering in the consideration of all options.

**SECP_79_1704__07 – DCC Network Evolution Procurement Requirements Update
(For Information) (Late paper)**

Paper focus:

- Testing

Summary:

The DCC will update the Panel regarding the Network Evolution Procurement Requirements. This includes the problem statements that were agreed, options for moving forward, technical challenges that are being considered and timelines. The Panel is asked to note the update.

**SECP_79_1704__08 – Security Characteristics Threat Mapping Project Brief (For Decision)
(AMBER)**

Paper focus:

- Security

Summary:

The purpose of this paper is to seek SEC Panel approval of the approach for the Commercial Product Assurance (CPA) Security Characteristics (SC's) Review. This paper includes the project overview and approach, scope and timeframe.

SECP_791704__09 – Risk and Issues Registers Update (For Information) (AMBER)

Paper focus:

- Security

Summary:

This paper escalates a high severity risk from the Security Sub-Committee (SSC) to the SEC Panel for its awareness. The SSC is escalating this risk for information only and there is no request for the Panel to take any action. There are no changes to the registers this month.

The Panel is requested note the risk escalated by the SSC and confirm that the risks will not be added to the SEC Panel Risk Register.

SECP_79_1704__10 – End of Year Regulatory Report (For Decision) (AMBER) (Late paper)

Paper focus:

- Governance

Summary:

This paper provides the Panel with a draft End of Regulatory Year Report for the 2019-20 period. The report is provided to the Panel as a confidential appendix to allow Panel review prior to wider circulation to Parties. The Panel are also required, as part of that Report, to set out their evaluation of whether the SEC continues to meet the SEC Objectives.

The Panel is requested to agree the End of Regulatory Year Report for the period 2019-20, subject to any revisions discussed at the Panel meeting.

SECP_79_1704__11 – Current Events of Default (For Decision) (RED)

Presentation focus:

- Governance

Summary:

This paper provides the SEC Panel with updates on four new Events of Default, one existing Event of Default, and Network Operator non-compliances.

Change Items

SECP_79_1704_12 – Change Status Report (For Information)

Paper focus:

- Change
- Reporting

Summary:

This paper provides an update on the progress of Modification Proposals going through the change process, a summary of potential future release content, alongside the DCC Impact Assessment (IA) and Preliminary Assessment (PA) updates.

SECP_79_1704_13 – Modification Timetables (For Decision)

Paper focus:

- Change

Summary:

This paper provides an update on the timetables for Modification Proposals currently in the Refinement Process. The timelines here cover the next main programme of work for selected open modifications, and the due date this is expected to be completed by. At that point, the Panel will be provided with an update on progress and be invited to approve the next programme of work for that proposal. The Panel is invited to agree the programmes of work and timelines in this paper.

SECP_79_1704_14 – SECMP0067 ‘Service Request Traffic Management’ Modification Report (For Decision) (Late paper)

Paper focus:

- Change

Summary:

SECAS will present the Panel with an update on [SECMP0067 ‘Service Request Traffic Management’](#).

SECP_79_1704_15 – Modification Progression (For Decision)

Paper focus:

- Change

Summary:

This paper sets out the Draft Proposals and Modification Proposals that are ready to proceed to the next stage of the framework and our recommendations to the Panel on how each should be taken forward. The Modification Proposals included are:

- Appx A – [MP080 'Managing DUIS Uplifts'](#)
- Appx B – [DP100 'Service Response Traffic Management'](#)
- Appx C – [DP116 'Service Request Forecasting'](#)
- Appx D – [DP117 'Bulk CH Returns'](#)
- Appx E – [DP118 'Communications Hub Finance Charges'](#)
- Appx F – [DP119 'CH Alert Storm Consolidation'](#)
- Appx G – [DP120 'Correcting DUIS Matrix for SRV7.7 Eligible Users'](#)
- Appx I – [DP123 'IVP and MVP realignments of SMETS2 v2.1'](#)

SECP_79_1704_16 – Delegation of the Traffic Management Document (For Decision) (Late Paper)

Paper focus:

- Change

Summary:

[SECMPO062 'Northbound Application Traffic Management - Alert Storm Protection'](#) was approved under Self-Governance on 7 February 2020 and will be implemented as part of the June 2020 SEC Release. This modification will introduce the Traffic Management Mechanism Document as a code defined document. The Panel is requested to delegate responsibility for approving changes to this document to the Operations Group.

SECP_79_1704_17 – SEC Releases Update (For Decision)

Paper focus:

- Change

Summary:

This paper provides an update on progress with upcoming June and November 2020 SEC Releases, and the 2021 SEC Releases. The Panel is invited to note the updates.

Standing Agenda Items

SECP_79_1704_18 – BEIS Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on recent publications, forthcoming consultations and key milestones.

The Panel is requested to note the update.

SECP_79_1704_19 – DCC Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on the activities undertaken by the DCC since the last Panel meeting.

The Service Request Forecasting Problem Statement has also been provided for information.

The Panel is requested to note the update.

SECP_79_1704_20 – SEC Panel Sub-Committee Report (For Information)

Paper focus:

- Governance
- Reporting

Summary:

An update on recent activities from the Panel Sub-Committees. It highlights the key issues discussed and details specific points the Sub-Committees would like to bring to the Panel's attention.

The Panel is requested to note the update.

SECP_79_1704_21 – DCC Reporting (For Information)

Paper focus:

- Governance
- Reporting

Summary:

This paper details the Post Commissioning Information report for March 2020 provided by the DCC for the SEC Panel to review, as required by the Smart Energy Code (SEC). The Panel is requested to review the updates and note the observations raised by the Operations Group.

SECP_79_1704_22 – Operations Report (For Information)

Paper focus:

- Governance
- Reporting

Summary:

The Operations Report is a monthly update based on SECAS activities in support of the SEC. It includes a breakdown of days by driver and provides commentary related to the activities undertaken by the SECAS team in March 2020.

The Panel is requested to note the report.

SECP_79_1704_23 – Transitional Governance Update (For Information) (GREEN)

Paper focus:

- Governance
- Reporting

Summary:

A compendium of activities occurring under the Smart Metering Implementation Programme (SMIP). The paper includes updates on the following areas:

- High level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month; and
- An overview of relevant notices from the Secretary of State.

The Panel is requested to note the update.
