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## **MP109 ‘ADT and Exit Quarantine file delivery mechanism’**

### **April 2020 Working Group Meeting summary**

#### **Discussions**

The meeting began with an overview of MP109 ‘ADT and Exit Quarantine file delivery mechanism’ and the issue it seeks to address. The Proposer believes the Modification Proposal would be a better means of delivering ADT and Exit Quarantine files, which are currently sent via email and replacing it with the Self Service Interface (SSI) as the main means of delivery.

The Working Group was presented with a single business requirement which was “*To change the ADT and Exit Quarantine method of delivery from email to the SSI*”. SECAS asked whether there should be any additional requirements considered before requesting a Preliminary Assessment or if further amendment was required. The Working Group questioned the need for this as a modification. One member stated that ADT files have to be signed off by an Authorised Responsible Officer (ARO) and that the current process of submitting emails for these ADT files is fine for them as things stand.

The Working Group discussed ‘events’. They wanted clarity on what covered an “event” as there were two separate understandings of how events could be followed up on and notified via email or the SSI. One as an individual event through the SSI’s notification system. The other was for events logged and sent as a spreadsheet which the Working Group thought wouldn’t be an issue. SECAS took note of this and agreed to seek clarification on this from the Proposer.

Another point raised by a Working Group member was that previously the DCC had agreed with industry members that they would use the email system to send the ADT and exit quarantine files. They believed this should be stuck to where possible given that industry members had specifically made their business processes revolve around this email setup. They added too that the current SSI setup was inflexible and could lead to Users missing the individual events among other notifications in the SSI’s system, noting recycling the same setup could make things difficult for Users.

#### **Actions**

The actions SECAS would take after the meeting were as follows:

- To liaise with the Proposer over the meaning of “event” and provides specific instances of what it will cover if the delivery method shifts to the SSI; and
- To assess with the Proposer any steps that could make processing ADTs easier from the User perspective with any changes to the delivery mechanism.