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MP083 'Change Coordination'

Legal text – version 0.3

About this document

This document contains the redlined changes to the SEC that would be required to deliver this Modification Proposal.

These changes have been drafted against SEC Version 6.20

Section A 'Definitions and Interpretation'

Add the following new definition in alphabetical order to Section A1 as follows:

User System Change Reporting Methodology	means the document established in accordance with Section H8.8A (User System Maintenance)

Section H 'DCC Services'

Add new Sections H8.8A. H8.8B and H8.8C as follows:

Maintenance of the DCC Systems

H8.2 The DCC shall (insofar as is reasonably practicable) undertake Maintenance of the DCC Systems in such a way as to avoid any disruption to the provision of the Services (or any part of them).

H8.3 Without prejudice to the generality of Section H8.2, the DCC shall (unless the Panel agrees otherwise and subject to any contrary provisions in the SEC Subsidiary Documents applying in relation to the SMETS1 SM WAN and/or the Systems of the SMETS1 Service Providers):

(a) undertake Planned Maintenance of the DCC Systems only between 20.00 hours and 08.00 hours;

(b) limit Planned Maintenance of the Self-Service Interface to no more than four hours in any month; and

(c) limit Planned Maintenance of the DCC Systems generally (including of the Self-Service Interface) to no more than six hours in any month.

H8.4 At least 20 Working Days prior to the start of each month, the DCC shall make available to Parties, to Registration Data Providers and to the Technical Architecture and Business Architecture Sub-Committee a schedule of the Planned Maintenance for that month (subject to any contrary provisions in the SEC Subsidiary Documents applying in relation to the SMETS1 SM WAN and/or the Systems of the SMETS1 Service Providers). Such schedule shall set out (as a minimum) the following:

(a) the proposed Maintenance activity (in reasonable detail);

(b) the parts of the Services that will be disrupted (or in respect of which there is a Material Risk of disruption) during each such Maintenance activity;

(c) the time and duration of each such Maintenance activity; and

(d) any associated risk that may subsequently affect the return of normal Services.

H8.5 The Panel may (whether or not at the request of a Party and subject to any contrary provisions in the SEC Subsidiary Documents applying in relation to the SMETS1 SM WAN and/or the Systems of the SMETS1 Service Providers) request that the DCC reschedules any Planned Maintenance set out in a monthly schedule provided pursuant to Section H8.4. In making any such request, the Panel shall provide the reasons for such request to the DCC in support of the request. The DCC will take all reasonable steps to accommodate any such request.

H8.6 As soon as reasonably practicable after the DCC becomes aware of any Unplanned Maintenance, the DCC shall notify the Technical Architecture and Business Architecture Sub-Committee, Parties and (insofar as they are likely to be affected by such Unplanned Maintenance) Registration Data Providers of such Unplanned Maintenance (and shall provide information equivalent to that provided in respect of Planned Maintenance pursuant to Section H8.4).

H8.7 During the period of any Planned Maintenance or Unplanned Maintenance, the DCC shall provide Parties and (insofar as they are likely to be affected by such maintenance) Registration Data Providers with details of its duration and the expected disruption to Services to the extent they differ from the information previously provided.

DCC Internal System Changes

H8.8 Where the DCC is proposing to make a change to DCC Internal Systems, the DCC shall:

(a) undertake an assessment of the likely impact on:

(i) Parties in respect of any potential disruption to Services; and/or

(ii) RDPs in relation to the sending or receipt of data pursuant to Section E (Registration Data),

that may arise as a consequence of the Maintenance required to implement the contemplated change;

(b) where such assessment identifies that there is a Material Risk of disruption to Parties and/or RDPs, consult with Parties and/or RDPs (as applicable) and with the Technical Architecture and Business Architecture Sub-Committee regarding such risk;

(c) provide the Parties and RDPs the opportunity to be involved in any testing of the change to the DCC Internal Systems prior to its implementation; and

(d) undertake an assessment of the likely impact of the contemplated change upon the security of the DCC Total System, Smart Metering Systems, and the Systems of Parties and/or RDPs.

User System Maintenance

H8.8A The DCC shall establish and maintain a policy for the reporting of User System changes (the "**User System Change Reporting Methodology**"). Any changes to the User System Change Reporting Methodology shall be prepared and consulted upon by the DCC and approved by the Panel.

H8.8B The DCC shall ensure the User System Change Reporting Methodology:

(a) defines the types of User System changes that Users are required to report to the DCC;

(b) defines the information that a User is to report to the DCC and the mechanism and timescales for reporting this information; and

(c) defines a mechanism by which the DCC shall report on the risk all changes are expected to have on the DCC Systems.

H8.8C Users shall be required to provide such information to the DCC in accordance with the User System Change Reporting Methodology.