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Paper Reference:	OPSG_30_0303_03
Action:	For Information

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Owner	Date raised	Target Completion Date	Update	Status
Action OPSG 16/02	The DCC to provide the approved and new cost comparison information as soon as possible, and to confirm which costs had been included in the indicative charging statement, for Production Proving; this action replaces: Action OPSG_05/02.	DCC	08/01/2019	07/04/2020	DCC to provide an update following the DCC Finance Forum on Tuesday 17 March.	Open

Action OPSG 22/12	DCC to investigate the cost benefit analysis of the Ecosystems Management Framework.	DCC	02/07/2019	07/04/2020	DCC to provide an update following the DCC Finance Forum on Tuesday 17 March.	Open
Action OPSG 24/02	The DCC to review and analyse the traffic generated on the network caused by the power disruption and subsequent reconnections.	DCC	03/09/2019	03/03/2020	This will be discussed under agenda item 9. The Supplier workshop on XML Logs was held on Friday 21 February, with minutes currently being drafted.	Open
Action OPSG 25/01	DCC to track the progress of DNO members experience following the change to the Incident Management System.	DCC	01/10/2019	03/03/2020	The DCC has provided a slide for this action (OPSG_30_0303_03 - Action_ 25-01 DNO Incorrect Assignment Progress).	Open
Action OPSG 25/14	DCC to canvas Users for their views on a per User Problem Record and for other suggestions.	DCC	01/10/2019	03/03/2020	The DCC reported that the customer forum gave a positive update, a further verbal update will be provided at the 3 March meeting (OPSG_30).	Open
Action OPSG 26/08	DCC to produce guidance notes for suppliers on how to avoid the production of superfluous Alerts.	DCC	07/01/2019	03/03/2020	The DCC will cover this under its Stability Plan. A verbal update will be provided at the 3 March meeting (OPSG_30).	Open
Action OPSG 27/07	The DCC to provide a clear statement on the impact of Alerts in the CSP N region.	DCC	03/12/2019	03/03/2020	The DCC has not provided an update.	Open

Action OPSG 27/09	The DCC to ensure that CSP N explain to OPSG and TABASC why their stated lack of a network model/simulation is justified.	DCC	03/12/2019	03/03/2020	The DCC has not provided an update.	Open
Action OPSG 27/12	The CSPs to report on how the unsatisfactory User experiences to date have been reflected in the drivers for the audit, and, in turn, how the changes made as a result of the audit will improve the User experience.	CSP N, C&S	07/01/2020	03/03/2020	The DCC has not provided an update.	Open
Action OPSG 27/14	<p>CSPs to clarify the measurement points used in OTA firmware updates to ensure it is consistent with what Suppliers are using.</p> <p>Updated from OPSG_29 meeting:</p> <ul style="list-style-type: none"> • CSP C&S to confirm what is considered a failure. • CSP N to produce measurement points and criteria in similar template as CSP C&S (presented at February OPSG meeting) • Working examples to be provided that articulate against the rules 	CSP N, C&S	03/12/2019	03/03/2020	The DCC provided slides for this action (OPSG_30_0303_03_action 27_14).	Open

Action OPSG 27/20	The DCC to provide examples of how the categorisation of changes had worked during the maintenance trial.	DCC	03/12/2019	03/03/2020	A verbal update will be provided at the 3 March meeting (OPSG_30).	Open
Action OPSG 28/01	The DCC to inform all Suppliers of the master key issue which will affect Itron meters.	DCC	07/01/2020	04/02/2020	Where a dedicated Service Manager is allocated they contact Service Users, however, where a dedicated Service Manager is not allocated, Service Users are contacted by the Service Centre.	Open
Action OPSG 28/02	The DCC to provide the number of CHs installed by region.	DCC	07/01/2020	04/02/2020	the volume of CHs installed by region is included in Operational Update under agenda item 5.	Open
Action OPSG 28/08	The DCC to provide a summary of the end-to-end capacity and the costs of the additional motorways.	DCC	07/01/2020	04/02/2020	The DCC will provide a verbal update at the 3 March meeting (OPSG_30).	Open
Action OPSG 28/11	The DCC to submit a SEC Modification for the revised Service Request Variance (SR) forecasting process and that the trial be included during the Refinement Stage of the Modification process.	DCC	07/01/2020	04/02/2020	The SEC Modification has been submitted as DP116 'Service Request Forecasting' .	Closed
Action OPSG 28/13	The OPSG to review the draft Metrics Report by the March meeting (OPSG_30).	OPSG	07/01/2020	03/03/2020	A verbal update will be provided at the 3 March meeting (OPSG_30).	Open

Action OPSG 28/15	The DCC to provide a document with a consolidated set of requirements for Order Management System (OMS) including reverse logistics.	DCC	07/01/2020	03/03/2020	The DCC has provided a slide for this action (OPSG_30_0303_03 - Action28-15_OMS Requirements Baseline).	Open
Action OPSG 29/01	The DCC to provide a quarterly review on the Planned Maintenance trial with the first review at the April meeting (OPSG_31)	DCC	04/02/2020	07/04/2020	An update will be provided at the 7 April meeting (OPSG_31).	Open
Action OPSG 29/02	SECAS to publish the Review Report for Incident INC000000526144 to all SEC Parties.	SECAS	04/02/2020	03/03/2020	The Review Report for Incident INC000000526144 has been published on the SEC Website .	Closed
Action OPSG 29/03	The DCC to provide an update on CSP N audits on all operations.	DCC	04/02/2020	03/03/2020	The DCC has not provided an update.	Open
Action OPSG 29/04	The DCC to provide assurance that protocols have been implemented to prevent changes being made to the Production and Disaster Recovery environments concurrently by the next meeting (OPSG_30).	DCC	04/02/2020	03/03/2020	The DCC has not provided an update.	Open
Action OPSG 29/05	The DCC to produce technical guidelines for new Users to ensure their configuration is resilient.	DCC	04/02/2020	03/03/2020	This has already been updated in the onboarding documentation - Gateway Connection options.	Open

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Action OPSG 29/06	The DCC to report the volume of superfluous Alerts in SMETS1 and SMETS2.	DCC	04/02/2020	03/03/2020	This action will be covered under agenda item 6.	Open
Action OPSG 29/07	The DCC to produce a “SMETS1 operated installations by customer” graph showing operational and non-operational volumes for DNOs.	DCC	04/02/2020	03/03/2020	A verbal update will be provided at the 3 March meeting (OPSG_30).	Open
Action OPSG 29/08	CSP N and C&S to provide updates on its progress to achieve a Green status for meter firmware OTAs at the next meeting (OPSG_30).	DC	04/02/2020	03/03/2020	This will be covered under agenda item 8.	Open
Action OPSG 29/09	CSP C&S to provide an explanation for “Cancelled Internal’ SKU2 (Mesh) hubs” relating to its OTA firmware remediation plans.	DCC	04/02/2020	03/03/2020	This will be covered under agenda item 8.	Open
Action OPSG 29/10	CSP N to provide more information on PBI000000118411 regarding On Demand Read Requests causing a degradation in the service.	DCC	04/02/2020	03/03/2020	The DCC has not provided an update.	Open
Action OPSG 29/11	The DCC to confirm its overall capacity status and its priorities for resolution for each Alert type by the next meeting (OPSG_30).	DCC	04/02/2020	03/03/2020	This has been declared in the Stability Plan. A verbal update will be provided at the 3 March meeting (OPSG_30)	Open

Action OPSG 29/12	The DCC to provide a draft of the proposed integrated deployment plan to OPSG members by 21 February.	DCC	04/02/2020	03/03/2020	The DCC has not provided an update.	Open
Action OPSG 29/13	The DCC to provide a report by the end of February highlighting all meters affected by 'incorrect or no credentials' Aged Incidents.	DCC	04/02/2020	03/03/2020	The DCC has not provided an update.	Open
Action OPSG 29/14	The DCC to provide an update to the MPxN field issue for 'no or incomplete address' in CSP C&S CH exception.	DCC	04/02/2020	03/03/2020	A verbal update will be provided at the March meeting (OPSG_30).	Open
Action OPSG 29/15	The DCC to perform an audit of its triage process and provide an update at the next meeting (OPSG_30).	DCC	04/02/2020	07/04/2020	The DCC will present its findings from the audit at the 7 April meeting (OPSG_31).	Open
Action OPSG 29/16	The DCC to confirm that Users are receiving the FAR following triage of returned CHs.	DCC	04/02/2020	03/03/2020	This action is also included in the upcoming audit and the DCC will present its findings at the 7 April meeting (OPSG_31).	Open
Action OPSG 29/17	The DCC to send the OMS requirements to the OPSG members.	DCC	04/02/2020	03/03/2020	This is a duplicate of action 28/15.	Propose to close
Action OPSG 29/18	SECAS to check if there is an amnesty on the CH returns process.	SECAS	04/02/2020	03/03/2020	The end of the 'amnesty' was not recorded at OPSG, however the DCC has confirmed that a communication was sent to Users ending the amnesty on Tuesday 13 November 2018.	Open

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Action OPSG 29/19	SECAS to add an agenda item for OPSG members to challenge Incident categorisation quarterly.	SECAS	04/02/2020	03/03/2020	This has been added to future meeting agendas.	Closed
Action OPSG 29/20	The OPSG members to notify the DCC if they have been impacted by an Incident that has been communicated, in order to assist with the DCC with categorisation and impacted parties.	OPSG	04/02/2020	03/03/2020	A verbal update will be provided at the 3 March meeting (OPSG_30).	Open
Action OPSG 29/21	The SECAS to confirm if the "Rules of Engagement" for OPSG Party Differences Process is on the remit of the OPSG ToR.	SECAS	04/02/2020	03/03/2020	In the OPSG ToR, one of the main objective statements is "Enabling and encouraging close collaboration and understanding between Users and the DCC on Operational Matters". However, this is not currently an enduring duty so an update to the ToR is recommended.	Open
Action OPSG 29/22	The OPSG to provide and comments on the Candidate Issues which issues to include in the OPSG Issues Log by 17 February.	OPSG	04/02/2020	03/03/2020	No further comments were received from OPSG members.	Closed
Action OPSG 29x/01	The DCC to check progress towards producing SMETS1 migration reporting as actioned by TBDG and report back to the OPSG.	DCC	07/02/2020	07/02/2020	The report has been issued and shared with TBDG; the next action is for TBDG to provide feedback.	Open

Action OPSG 29x/02	In addition to the current SMETS1 Reporting, the DCC to provide forward looking Dormant migration plans (volume and pacing) as part of the monthly OPSG.	DCC	07/02/2020	07/02/2020	This is currently stored on SharePoint at an aggregated level. The DCC will provide a further update at the April meeting (OPSG_31).	Open
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