CACoP
Code Administration Code of Practice

Introduction

Welcome to the CACoP Newsletter, the voice of the Code Administration Code of Practice (CACoP). This quarterly newsletter from the CACoP Forum provides you with the latest information on cross-Code issues, important dates and key events.

In this edition, we will be covering:

• A word from the new Chair of the CACoP Forum
• Cross-Code changes and projects taking place
• A closer look at how we are achieving CACoP Principle 2.

If you have any feedback on this Newsletter or if there are any further items you'd like us to be covering, please contact your Code Administrator – our details are available in the CACoP.

The Latest Forum Discussions

The last CACoP Forum meeting was held on 21 January 2020. The minutes from that meeting will be available here in due course.

CACoP Forum Chair role moves to IGT UNC

The CACoP Forum chairmanship rotates annually and has been led by the Grid Code for the last year. Under its chairmanship, the CACoP Forum has delivered many successes, including:

• The Forward Work Plan
• The Engagement Day
• Establishing a quarterly newsletter
• Raising awareness of the Horizon Scanner and Central Modifications Register.

National Grid ESO has produced a review of the last year, and you can read this here.

All the Codes would like to thank Rob Marshall and his team at National Grid ESO for their hard work in managing the CACoP Forum over the past 12 months.

In 2020, it will be the turn of the Independent Gas Transporters Uniform Network Code (IGT UNC), managed by Gemserv, to chair the Forum.

Paul Rocke, the new Chair of the Forum, says "from January 2020, the IGT UNC is pleased to provide the chair of CACoP for the coming year. I am committed to building on the foundations put in place by the previous chairs – including the outgoing Grid Code – to support and champion a CACoP that works for the industry. To ensure we succeed, we will continue to listen closely to Code Parties to understand their needs and will react quickly and with co-ordination wherever improvements are identified."

This year will also see a number of large-scale industry changes such as the joint BEIS/Ofgem Energy Code Review and the Faster Switching Service proceed through industry assessment. The CACoP Forum will have a key role to play in understanding the cross-Code interactions arising from these reviews.

The Forward Work Plan has been updated for the work the Forum intends to complete this year, and you can find this here.

News and Developments

An update on Brexit

In the last edition, we provided a summary of each Code's progress towards implementing changes to cater for Brexit. With the UK now expected to leave the EU at the end of January, we would like to refer you back to this article – you can find a copy of the last edition here.

Allowing DNOs to control electric vehicle chargers

Smart Energy Code (SEC) Modification Proposal SECMP0046 'Allow DNOs to control Electric Vehicle chargers connected to Smart Meter infrastructure' is proposing to allow Distribution Network Operators (DNOs) to be able to use smart metering functionality to reduce the charging rate of electric vehicle chargers during times of exceptional network stress, where a power outage is imminent unless action is taken. This would be used by DNOs as a last-resort option if the only alternative was a wider power outage.

The SEC has recently completed an industry consultation on the proposed changes and is working on addressing these with the Proposer.

During assessment, changes to the Distribution Connection and Use of System Agreement (DCUSA) have been identified to capture the governance of the new arrangements. The SEC and the DCUSA are now working together with the Proposer to develop the changes, in order to produce a single holistic solution to present to the Authority (Ofgem) for decision. Both Codes will be consulting further on these changes before the final decisions are made.

Engagement Day feedback

The CACoP Forum has completed its review of the feedback received at July's Engagement Day. We have now updated the Forward Work Plan with the actions we intend to complete over the next year in response to this. As part of this, we have also captured where we have decided not to proceed with any changes in response to feedback, and our rationale for this.

New Joint Office Panel Chair Appointed

Ms. Wanda Goldwag has been appointed to the position of Independent Uniform Network Code (UNC) Modification Panel Chair from 1 January 2020 for a two-year period. Ms. Goldwag is presently an adviser to Smedvig Venture Capital, Non-Executive Director of the Royal Free London Foundation Trust and interim Chair of LEASE and Chair of the Financial Services Consumer Panel. She is also currently Chair of the Office of Legal Complaints (the board of the Legal Ombudsman) but will be standing down from this role in March 2020. Wanda is looking forward to working and engaging with the gas industry, to support good governance.

Principle Focus

As we continue our look at all the CACoP Principles, we arrive at Principle 2, which requires documents to be in plain English. But why is this important? And how do we ensure this happens? For the answers to these questions, read on...

The documents produced by Code Administrators cover a range of topics. From proposal forms describing the issue, to business requirements laying out the solutions, to final Modification Reports presented for decision, these all need to be used and understood by a broad range of readers. As Parties will have a varied level of understanding and background to each Code, documents need to be clearly written.

So how do we go about ensuring that this is the case?

One of the main things you will notice when reading across the different Modification Reports is that they all follow the same broad structure. This makes it easier for you, the reader, to be able to quickly find the information you need, whether it is the impacts of a change, the costs it will incur, or the industry's conclusions on the business case, regardless of which Code the modification is for.

In our reports, we also open with a high-level summary of the issue and solution(s) presented in the report. This is intended to give you the key points up-front, with the report and any supporting documents gradually going into more and more detail. This allows you to go only as far into the detail as you want or need.

As much as possible, we try and avoid using too much technical language, and instead include a more 'lay man' description in the main reports. Where we do need to include more technical descriptions, we capture these in a supporting appendix or attachment.

We also try and limit the number of acronyms in a document, only using them where appropriate. Our documents include supporting glossaries summarising the acronyms that have been used in one easy-to-use table, so you can quickly look up what an acronym means.

Following feedback from the last Engagement Day, all of the Code Administrators have now committed to using the guidance from the Plain English Campaign as the basis for writing documents.

The documents we produce are the definitive record of what a modification is proposing to do and why, to help inform your decisions on their approval and aid in your implementation of the changes. As such, we are constantly looking to improve how we can present these to you in a clear and concise way. If you have any comments or feedback on this, your Code Administrator will be happy to listen and capture your views.

Dates for your diary

Upcoming CACoP Forum meetings:

- **11 February**
- **10 March**
- **14 April**

Please email cacop@gemserv.com if you would like to attend and observe any of these meetings.

CACoP Products

The CACoP Forum has produced several items to help you navigate the cross-Code landscape:

- The Central Modifications Register, updated monthly, lists all the open modifications across all the Codes.
- The Horizon Scanner, updated every few months, summarises all the wider industry initiatives over the next five years which are expected to impact at least two of the Codes.

If you have any questions or feedback on this Newsletter or what you would like to see in the future, please email us at cacop@gemserv.com or contact your Code Administrator.

The next edition of this Newsletter will be published in April 2020.