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SEC Panel Meeting 76
10:00 – 13:15, 17 January 2020

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_76_1701 – Meeting Headlines

Decision, Discussion and Information Items

1.   Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the December 2019 Panel meeting had been approved ex-committee. It was noted that all actions marked as Complete and Propose to Close could be closed except for SECP70/03.

The Panel **NOTED** the update.

2.   Privacy Assessment Reviews (For Decision) (**AMBER**)

The Panel considered a Privacy Assessment Report for Shared Resource Provider 'C' and Other User 'L', and a Full User Privacy Assessment Report for Other User 'H'. The Agenda Item was classified as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations for Shared Resource Provider 'C', Other User 'H' and Other User 'L'.

3.   Consumption Data Approach Change Notice – Other User 'C' (For Decision) (**RED**)

The Panel considered Other User 'C's notification to change its approach to obtaining Consumption Data. The Agenda Item was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** that Other User 'C' will require a further Privacy Assessment.

4.   Smart Metering Assurance for SMETS2 Device Interoperability on Change – Initial Assessment (For Decision) (**AMBER**)

Following receipt of a letter from BEIS requesting that the Panel take forward five recommendations arising out of a review of Smart Metering Assurance for SMETS2 Device interoperability, SECAS undertook a review of the feasibility of each of the recommendations and presented the Panel with the consequential impacts on the SEC and Panel activities. The Agenda Item was classified as **AMBER** and therefore recorded in the Confidential Minutes.

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The Panel **AGREED** the outlined approach to the implementation of each of the five recommendations.

5.   SEC Panel Risk and Issue Register update (For Decision) (**AMBER**)

SECAS presented the Panel with a revised set of risks, following a full review of the SEC Panel Risk and Issue Registers. The Agenda Item was classified as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations regarding the SEC Panel Risk and Issue Registers.

6.   Mitigating Supplier of Last Resort Risk – Project Brief (For Decision) (**GREEN**)

SECAS presented the Panel with the key deliverables for the Mitigating Supplier of Last Resort (SoLR) Risk project, an update on the progress made so far and the remaining work and timelines.

The Panel **DEFERRED** a decision to recommend the Project to the SECCo Board for release of funds pending resubmission of the project budget.

7.   Technical Effectiveness Review Survey Responses (For Information)

This item was deferred until the SEC Sub-Committees have reviewed the next steps identified from the Technical Effectiveness Review survey.

8.   SEC Technical Issue Resolution Capability and TSIRS transition – Phase 1 update (For Decision)

SECAS provided the Panel with an update on Phase 1 of the programme, which was to confirm the scope and service expectations for the technical specification issue resolution capability in an enduring state, as well as the activities and costs associated with transition.

The Panel **APPROVED** the issuance of a Request for Information such that Phase 1 can be completed.

9.   Procurement of the CIO for the Security and Privacy Assurance of DCC Users – Project Brief (For Decision) (**AMBER**)

SECAS provided the Panel with an update on the Competent Independent Organisation (CIO) Procurement activity. The Agenda Item was classified as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the procurement activities, the proposed procurement timetable and the appointment of a Procurement Sub-Group.

10.   Planned Maintenance Trial update (For Decision)

The Panel considered a request from the DCC to continue with the Planned Maintenance trial until MP092 'New Planned Maintenance methodology' is implemented.

The Panel **APPROVED** an extension to the Planned Maintenance trial until MP092 is implemented.

11. Current Events of Default (For Decision) (**RED**)

The Panel was provided with an update on two new and three existing Events of Default, in addition to Ofgem Licence revocations and Network Operator non-compliances. The Agenda Item was classified as **RED** and therefore recorded in the Confidential Minutes.

The Panel:

- **AGREED** the recommended actions for each Event of Default and Parties affected by Ofgem's Licence revocations;
- **AGREED** to expel Snowdrop Energy Limited from the SEC; and
- **NOTED** the three existing Events of Default and Network Operator non-compliance updates.

12. Digitalisation Strategy (For Decision)

SECAS presented the proposed Digitalisation Strategy to the Panel, which considers how SEC Parties interact with the SEC and SECAS.

The Panel **APPROVED** the implementation of the Digitalisation Strategy.

13. Updates to the Change Board Terms of Reference (For Decision)

SECAS presented proposed changes to the Change Board's Terms of Reference.

The Panel **APPROVED** the updated Change Board Terms of Reference.

Change Items

14. Change Status Report – January 2020 (For Information)

The Panel was provided with an update on the status and progress of Modification Proposals.

The Panel **NOTED** the report.

15. SEC Modification Timetables update (For Decision)

SECAS provided an update to the Panel on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel **AGREED** the programmes of work and timelines proposed.

16. Change of implementation date for MP081 'Alignment of DUIS and CHISM to reflect current DCC Processing' (For Decision)

SECAS requested the Panel to request a revision of the implementation date for MP081 'Alignment of DUIS and CHISM to reflect current DCC Processing' to align it with other SEC Modification Proposals that impact SEC Appendix AD 'DCC User Interface Specifications'.

The Panel **AGREED** to request that the Authority directs a revised implementation date of 5 November 2020 for MP081.

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17. MP084 'Other User Panel Seating Amendment' Modification Report (For Decision)

SECAS presented the Panel with the Modification Report for MP084 'Other User Panel Seating Amendment'.

The Panel:

- **AGREED** that MP084 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP084 should be progressed as an Authority Determined Modification.

18. MP088 'Power to raise modifications' Modification Report (For Decision)

SECAS presented the Panel with the Modification Report for MP088 'Power to raise modifications'.

The Panel:

- **AGREED** that MP088 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP088 should be progressed as an Authority Determined Modification.

19. DP099 'Incorporation of multiple Issue Resolution Proposals into the SEC – Batch 4' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP099 'Incorporation of multiple Issue Resolution Proposals into the SEC - Batch 4'.

The Panel:

- **AGREED** that DP099 is ready to be converted to a Modification Proposal;
- **AGREED** that MP099 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for MP099.

20. DP102 'Power Outage Alerts triggered by an OTA firmware upgrade' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP102 'Power Outage Alerts triggered by an OTA firmware upgrade'.

The Panel:

- **AGREED** that DP102 is ready to be converted to a Modification Proposal;
- **AGREED** that MP102 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for MP102.

21. DP103 'DCC SOC2 Assessments' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP103 'DCC SOC2 Assessments'](#).

The Panel:

- **AGREED** that DP103 is ready to be converted to a Modification Proposal;
- **AGREED** that MP103 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for MP103.

22. DP105 'Sending SR11.2 to Devices in Suspended State' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP105 'Sending SR11.2 to Devices in Suspended State'](#).

The Panel:

- **AGREED** that DP105 is ready to be converted to a Modification Proposal;
- **AGREED** that MP105 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and the timetable for MP105.

23. SEC Releases update (For Decision)

SECAS provided an update on the scope of the SEC Releases in 2020 and 2021 and presented proposed acceptance criteria to use for future SEC Releases.

The Panel:

- **RE-BASELINED** the Release Implementation Document for the June 2020 SEC Release; and
- **AGREED** the updated set of acceptance criteria.

Standing Agenda Items

24. BEIS Update (For Information)

BEIS provided an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

25. DCC Update (For Information)

The DCC presented an update on the activities undertaken since the last Panel meeting, including:

- Operations update;
- SMETS1; and
- Release 2.

The Panel **NOTED** the update.

26. SEC Panel Sub-Committee Report (For Information)

SECAS provided an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

27. DCC Reporting (For Decision)

The Panel was provided with the Post Commissioning Information Report from the DCC as required by the SEC.

The Panel **NOTED** the observations raised by the Operations Group against the reports currently delegated to them.

28. Operations Report – December 2019 (For Information)

The Panel was presented with the Operations Report for December 2019. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

29. Transitional Governance Update (For Information) (**GREEN**)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

30. Any Other Business (AOB)

There was no further business and the Chair closed the meeting.

Next Meeting: 14 February 2020