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Paper Reference:	SECP_76_1701_01
Action:	For Information

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
SECP74/03	BEIS to present a paper for the December Panel meeting which outlines the governance steps BEIS will complete when deciding whether a DMC should be added to the EPCL.	BEIS	15 November 2019	13 December 2019	BEIS presented the governance steps BEIS will take in deciding whether a Device Model Combination (DMC) will be added to the Eligible Products Combination List (EPCL) at the December Panel meeting.	CLOSED
SECP75/01	SECAS to issue the SEC Panel Draft Budget to SEC Parties for consultation.	SECAS	13 December 2019	2 January 2020	The SEC Panel Draft Budget was published for consultation on CodeWorks on 2 January 2020.	CLOSED

SECP75/02	SECAS to provide the total figure of the Draft Budget to the DCC for publication in the January 2020 Charging Statement and Indicative Budget.	SECAS	13 December 2019	13 December 2019	This information was provided to the DCC on 13 December 2019.	CLOSED
SECP75/03	SECAS to issue the response to the Ofgem Consultation on DCC Price Control on behalf of the SEC Panel.	SECAS	13 December 2019	17 December 2019	SECAS issued a response to the DCC Price Control consultation on behalf of the Panel on 17 December 2019.	CLOSED
SECP75/05	SECAS to publish the Privacy Controls Framework v2.7 to the SEC website.	SECAS	13 December 2019	17 December 2019	The Privacy Controls Framework v2.7 was published to the SEC website on 17 December 2019.	CLOSED
SECP75/09	SECAS to prepare and issue a letter from the Panel to ELEXON highlighting the errors in the ELEXON Policy View document, and requesting it be corrected.	SECAS	13 December 2019	18 December 2019	SECAS issued a letter to Elexon on behalf of the Panel on 18 December 2019. Elexon responded to advise that they would remove the content from the website and correct the information.	CLOSED
SECP75/07	SECAS to include effort days, costs and confirmation of whether a project is new or included in the SEC Panel Approved Budget in future Project Briefs.	SECAS	13 December 2019	10 January 2020	This process has now been documented in SECAS' internal processes and put into practice as seen in SECP_76_1701_06.	CLOSED
SECP75/11	SECAS to share the DCC Assessment timescales as reported in the Change Status Report with the DCC.	SECAS	13 December 2019	10 January 2020	SECAS has shared the most recent timescales and an explanation of the approach to measuring these with the DCC. SECAS also shares the Assessment timescales with the DCC on a regular basis.	CLOSED

SECP70/03	SECAS may publish the ICHIS and PPMID information on the SEC website on behalf of industry.	SECAS	12 July 2019	17 January 2020	ICHIS info has been published to the SEC website . Following the DCC's request to host this, SECAS has asked the DCC several times to confirm whether it is still necessary to publish the SMETS1 PPMID capability information on the SEC website, however the DCC has not responded. We are therefore proposing to close this action.	Propose to close
SECP74/04	SECAS to provide the DCC Impact Assessment response and draft Modification Report for SECMP0007 at the December Panel meeting.	SECAS	15 November 2019	17 January 2020	Following a Working Group meeting on 19 December 2019, the DCC is working with its Service Providers to re-assess the solution. The re-assessment will take some time to complete although no estimate on the return date has been given. SECAS will present the Modification Report as soon as possible. Propose to close.	Propose to close
SECP74/08	SECAS to review, assess and present the implications of each recommendation, regarding the review of smart metering assurance for SMETS2 Device interoperability on change, that are applicable to the Panel at the December Panel meeting.	SECAS	15 November 2019	17 January 2020	SECAS has provided a paper which will be discussed under Agenda Item 4.	Propose to close
SECP75/04	SECAS to inform SEC Parties of the Operations Group process for addressing Party differences.	SECAS	13 December 2019	17 January 2020	The differences process was presented to, and taken on board by, the OPSG. SECAS has now commenced developing the detailed documentation to support the	Propose to close

					process, including 'rules of engagement' for OSPG members. SECAS is also engaging with the party whose concerns triggered the development of the process to identify the next steps in taking it forward. The Panel proposed that this need not be publicised on a wider basis. We are therefore proposing to close this action.	
SECP75/08	Panel Members to review the SEC Panel Risk and Issues Registers and provide comments for full discussion at the January 2020 Panel meeting.	Panel Members	13 December 2019	17 January 2020	No comments were received. This will be discussed under Agenda Item 5.	Propose to close
SECP70/01	SECAS to investigate the temporary deferment of certificate updates to minimise day one disruption in a SoLR event.	SECAS	12 July 2019	20 January 2020	An industry workshop is scheduled for 20 January 2020 and this will form part of the agenda.	Open
SECP72/01	SECAS to formally confirm with all MSPs their ability to support the solution of using a third party to provide an interim service in a SoLR event.	SECAS	13 September 2019	20 January 2020	This has been discussed and agreed in outline with the two major Managed Service Providers and will form part of the agenda for an industry workshop scheduled for 20 January 2020.	Open
SECP72/02	SECAS to consult with the PSPs on their ability to support vending following a SoLR event.	SECAS	13 September 2019	20 January 2020	Discussions have been held with two market leading Payment Service Providers. Further discussions will take place following the industry workshop on 20 January 2020.	Open

SECP73/02	SECAS to seek SEC Parties views on how SECAS can improve Parties' understanding of modifications.	SECAS	11 October 2019	13 March 2020	SECAS is planning to perform the SECMP0049 post-implementation review in the next few months. It would be prudent to ask these questions in parallel with this review, so as not to unnecessarily inundate Parties with requests for feedback on the modifications process.	Open
SECP73/05	SECAS to include the risk relating to the retirement of 2G/3G cellular networks on the SEC Panel Risk Register.	SECAS	11 October 2019	17 January 2020	Once the SEC Panel has approved the Escalation from Sub-Committee Approach, being presented under Agenda item 5, escalated risks from all Sub-Committees will be brought to the February Panel meeting for consideration.	Open
SECP73/06	SECAS to liaise with the TABASC Chair to understand the timescales for resolving the issue relating to the retirement of 2G/3G cellular networks.	SECAS	11 October 2019	13 March 2019	Final Procurement requirements to be presented to the TABASC in March, prior to procurement commencing in April.	Open
SECP74/05	DCC to provide an update on where SMETS1 changes, including PPMID updates and GSME replacements, are included on the release plan and environment strategy at the December Panel meeting.	DCC	15 November 2019	17 January 2020	An update will be provided at the January Panel meeting.	Open
SECP74/06	The DCC to inform the Panel of how it intends to bring the SMETS1 metrics included in the PMR into	DCC	15 November 2019	14 February 2020	The DCC is currently drafting a consultation on changes to the PMM to incorporate SMETS1. Once completed, the consultation	Open

	alignment with SEC Section H13.2 (a), (b) and H13.6 (a).				will be brought first to the OPSG and then to the Panel at its February meeting.	
SECP75/06	SECAS to provide an update on the benefits realised as a result of the website improvements.	SECAS	13 December 2019	11 June 2020	SECAS will implement the website enhancements by end March 2020. An update on the benefits realised as a result will be provided at the June Panel meeting.	Open
SECP75/10	DCC to provide a plan of action and timetable for how it intends to improve the delivery of DCC Assessments to the February 2020 Panel meeting.	DCC	13 December 2019	14 February 2020	A meeting is set to take place in mid-January to finalise the improvement plan. This will then be presented at the February Panel meeting.	Open
SECP75/12	DCC to ensure that SEC Parties are informed of the scope of the next firmware release for Single Band Communication Hubs in the CSP North Region, when it will be made available and the impacts that this will have on the re-plan.	DCC	13 December 2019	17 January 2020	An update will be provided at the January Panel meeting.	Open