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SEC Panel Meeting 75

10:00 – 13:15, 13 December 2019

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_75_1312 – Meeting Headlines

Decision, Discussion and Information Items

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the November 2019 Panel meeting had been approved ex-committee. It was noted that all actions marked as Complete and Propose to Close could be closed except for SECP72/02.

The Panel **NOTED** the update.

2. SEC Panel Draft Budget 2020 – 2023 Consultation (For Decision) (**AMBER**)

The Panel was presented with the latest version of the SEC Panel Draft Budget for the next three Regulatory Years (April 2020 to March 2023). The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **APPROVED** the Draft Budget to be issued to SEC Parties for consultation, and for the total figure of the Draft Budget to be provided to the DCC for publication in the January 2020 Charging Statement and Indicative Budget.

3. Next Generation – DCC Core Evolution (For Information)

The DCC provided the Panel with an update on the Next Generation programme.

The Panel **NOTED** the update.

4. Ofgem Price Control – Consultation Response (For Decision) (**GREEN**)

The Panel considered a draft response to the Ofgem Consultation on DCC Price Control, which was published on 24 October 2019.

The Panel **AGREED** the response and **NOTED** the response will be issued to Ofgem by 20 December 2019.

5. OPSG Process for addressing Party differences (For Decision) (AMBER)

The Panel considered a proposed enhancement to the current Negotiation stage, which is documented in the Guidance on the Disputes Process, to resolve differences arising between Parties without invoking the full Disputes process. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel:

- **CONSIDERED** the proposed enhancement to the process;
- **AGREED** to its implementation and the development of a detailed supporting document;
- **AUTHORISED** SECAS and the Operations Group Chair to commence operation of the process; and
- **AGREED** to inform SEC Parties of the process.

6. Privacy Controls Framework update (For Decision) (AMBER)

The Panel considered proposed amendments to the Privacy Controls Framework (PCF) to incorporate the consent and authentication processes which can be followed by Other Users to demonstrate compliance with SEC Section I. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **APPROVED** the proposed amendments to the PCF.

7. SEC Website enhancement – Project Brief (For Decision)

SECAS presented the Panel with a project brief for the SEC website enhancement project.

The Panel **APPROVED** the scope of the project and the recommendation of the project to the SECCo Board for release of funds.

8. Consultancy support to the SSC for the 8th Security Risk Assessment - Project Brief (For Decision) (AMBER)

SECAS presented the Panel with a project brief for consultancy support to the Security Sub-Committee (SSC) for the 8th Security Risk Assessment as part of the SSC's annual obligations. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **APPROVED** that SECAS proceed with the procurement and timetable; a recommendation on budget will be made to the Board for its approval on 14 February 2020.

9. Consultancy support to the SSC for the End-to-End Security Architecture Document Review - Project Brief (For Decision) (AMBER)

SECAS presented the Panel with a project brief for consultancy support to the SSC for the End-to-End Architecture Document Review. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **APPROVED** the scope of the project and the recommendation of the project to the SECCo Board for release of funds.

10. Consultancy support to the SSC for the Security Incident Management Exercise - Project Brief (For Decision) (AMBER)

SECAS presented the Panel with a project brief for consultancy support to the SSC for the Security Incident Management Exercise. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **APPROVED** the scope of the project and the recommendation of the project to the SECCo Board for release of funds.

11. Market-Wide Half-Hourly Settlement Market Structure impacts - Project Brief (For Decision)

SECAS presented the Panel with a proposal for SECAS involvement in two industry projects relating to Market-Wide Half-Hourly Settlement Market Structure.

The Panel **APPROVED** the scope of the projects and the recommendation of the projects to the SECCo Board for release of funds.

12. SMETS1 Enrolment EPCL Governance (For Discussion) (GREEN)

BEIS provided the Panel with an overview of the proposed governance for advice and decision-making on different types of Eligible Product Combinations List (EPCL) entries in the context of the SMETS1 enrolment programme.

The Panel **NOTED** the presentation.

13. Audio Recording at SEC meetings (For Decision)

The Panel considered SECAS' proposal to adopt an audio recording policy which would permit SECAS to record the audio at SEC meetings for the purposes of ensuring the quality and accuracy of meeting minutes and correctly capturing actions.

The Panel **AGREED NOT to** adopt the policy for the SEC Panel and its Sub-Committees but **ACKNOWLEDGED** audio recording could be a useful tool for capturing discussions at modification Working Group meetings provided that appropriate consent was obtained.

14. SEC Panel Risk and Issue Register update (For Decision) (GREEN)

The Panel was presented with a revised set of risks, following a full review of all risks on the SEC Panel Risk Register.

The Panel decided to **DEFER** discussion of this item to the January Panel meeting.

15. Events of Default (For Decision) (RED)

SECAS provided an update on two new Events of Default and three existing Events of Default. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** recommendations for each Event of Default and **AGREED** to expel Snowdrop Energy Limited from the SEC.

Change Items

16. Change Status Report – December 2019 (For Information)

The Panel was provided with an update on the status and progress of Modification Proposals.

The Panel **NOTED** the report.

17. Delivery of DCC Assessments (For Information)

The DCC provided the Panel with an overview of its current thoughts on improvement areas, and the scheduled workshop DCC is hosting with key stakeholders in January to agree the actions each party will take to improve the delivery of DCC Impact and Preliminary assessments.

The Panel **NOTED** the presentation.

18. SEC Modification Timetables update (For Decision)

SECAS provided an update to the Panel on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel **AGREED** the programmes of work and timelines proposed.

19. SECMP0007 'Firmware updates to IHDs and PPMIDs' Modification Report (For Decision)

SECAS presented the Panel with the Modification Report for [SECMP0007 'Firmware updates to IHDs and PPMIDs'](#). It was noted that the DCC has still not provided the Impact Assessment for this modification.

The Panel **NOTED** the progress update for SECMP0007 and **AGREED** that this modification should remain in the Refinement Process.

20. SECMP0062 'Northbound Application Traffic Management - Alert Storm Protection' Modification Report (For Decision)

SECAS presented the Panel with the Modification Report for [SECMP0062 'Northbound Application Traffic Management - Alert Storm Protection'](#).

The Panel:

- **AGREED** that SECMP0062 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that SECMP0062 should be progressed as a Self-Governance Modification.

21. MP079 'Provisions for withdrawing modifications' Modification Report (For Decision)

SECAS presented the Panel with the Modification Report for [MP079 'Provisions for withdrawing modifications'](#).

The Panel:

- **AGREED** that MP079 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP079 should be progressed as an Authority Determined Modification.

22. DP097 'Improving SMETS2 Meter Installs for New Connections' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP097 'Improving SMETS2 Installs for New Connections'](#).

The Panel:

- **AGREED** that DP097 is ready to be converted to a Modification Proposal;
- **AGREED** that MP097 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP097 should be progressed as a Self-Governance Modification.

23. SEC Document Management Review update (For Discussion)

SECAS provided the Panel with an update on its progress with the SEC Document Management Review and set out the intended next steps.

The Panel:

- **ENDORSED** SECAS' proposed improvements to the management of SEC documentation and the approach to taking these improvements forward; and
- **ACKNOWLEDGED** that the improvements would be complimentary to the Digital SEC.

Standing Agenda Items

24. BEIS Update (For Information)

BEIS provided an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

25. DCC Update (For Information)

The DCC presented an update on the activities undertaken since the last Panel meeting, including:

- Operations update;
- SMETS1; and
- Release 2.

The Panel **NOTED** the update.

26. SEC Panel Sub-Committee Report (For Information)

SECAS provided an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

27. DCC Reporting (For Decision)

The Panel was provided with the Post Commissioning Information Report from the DCC as required by the SEC.

The Panel **NOTED** the observations raised by the Operations Group against the reports currently delegated to them.

28. Operations Report – November 2019 (For Information)

The Panel was presented with the Operations Report for November 2019. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

29. Transitional Governance Update (For Information) (**GREEN**)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

30. Any Other Business (AOB)

There was no further business and the Chair closed the meeting.

Next Meeting: 17 January 2020