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SECP_75_1312 - Panel Paper Overview

This document provides an overview of all the papers to be presented at the SEC Panel meeting on 13 December 2019; so that Parties can determine those papers that may be of interest.

An indication of the focus of each paper has been provided to highlight whether it is of interest to a particular reader, i.e. security, technical, governance.

Following the meeting, SECAS will issue meeting headlines, which outline any decisions and outcomes from the Panel meeting.

Decision, Discussion and Information Items

SECP_75_1312_01 – Minutes and Actions Outstanding (For Information)

Paper focus:

- Governance

Summary:

The final minutes from the November 2019 Panel meeting and an update on outstanding actions from previous meetings.

SECP_75_1312_02 – SEC Panel Draft Budget 2020 – 2023 Consultation (For Decision) (AMBER)

Paper focus:

- Governance

Summary:

This paper provides the latest version of the Draft SEC Panel Budget for the next three Regulatory Years (April 2020 to March 2023) and seeks approval prior to consultation with Parties.

The Panel is requested to approve that SECAS provides the total figure of the Draft Budget to the DCC for publication in the January 2020 Charging Statement and Indicative Budget and approve the Draft Budget to be issued to SEC Parties for consultation.

SECP_75_1312_03 – Next Generation - DCC Core Evolution (For Information)

Presentation focus: To be presented on the day

- Governance
- Other

Summary:

This presentation will provide the Panel with an update on the DCC's Next Generation programme.

The Panel is requested to note the update.

SECP_75_1312_04 – Ofgem Price Control - Consultation response (For Decision) (AMBER)

Paper focus:

- Governance
- Other

Summary:

This paper sets out a draft response to the Ofgem Consultation on DCC Price Control, published on 24 October 2019.

The Panel is requested to agree any amendments to the draft response and note that an agreed response will be issued to Ofgem by 20 December 2019.

SECP_75_1312_05 – OPSG Process for addressing Party differences (For Decision) (AMBER)

Paper focus:

- Governance

Summary:

This paper proposes an enhancement to the current Negotiation stage (documented in the “Guidance on the Disputes Process”) to resolve differences arising between Parties with the intention of resolving such differences without invoking the full Disputes process.

The Panel is requested to consider the proposed process and agree to its implementation.

SECP_75_1312_06 – Privacy Controls Framework update (For Decision) (AMBER)

Paper focus:

- Governance
- Privacy

Summary:

The Privacy Controls Framework (PCF) has been uplifted to version 2.7 to incorporate the consent and authentication processes which can be followed by Other Users to demonstrate compliance with SEC Section I.

The Panel is requested to approve the proposed amendments to the PCF.

SECP_75_1312_07 – SEC Website enhancement – Project Brief (For Decision)

Paper focus:

- Governance

Summary:

This paper sets out a request for SECAS to implement the proposed improvements to the SEC website.

The Panel is requested to approve the scope of the project and approve the recommendation of the project to the SECCo Board for release of funds.

SECP_75_1312_08 – Consultancy support to the SSC for the 8th Security Risk Assessment - Project Brief (For Decision) (AMBER)

Paper focus:

- Governance
- Security

Summary:

The purpose of this paper is to inform the Panel of the approach for the 8th Security Risk Assessment as part of the Security Sub-Committee (SSC) Annual Obligations.

The Panel is requested to approve that SECAS proceeds with the procurement and timetable set out in the paper.

SECP_75_1312_09 – Consultancy support to the SSC for the End-to-End Security Architecture Document Review – Project Brief (For Decision) (AMBER)

Paper focus:

- Governance
- Security

Summary:

The purpose of this paper is to request SEC Panel approval for the Security Sub-Committee (SSC) to proceed with the End-to-End Security Architecture Document (SAD) Review.

The Panel is requested to approve the scope of the project and approve the recommendation of the project to the SECCo Board for release of funds.

SECP_75_1312_10 – Consultancy support to the SSC for the Security Incident Management Exercise – Project Brief (For Decision) (AMBER)

Paper focus:

- Governance
- Security

Summary:

The purpose of this paper is to request SEC Panel approval for the Security Sub-Committee (SSC) to proceed with the Security Incident Management Exercise.

The Panel is requested to approve the scope of the project and approve the recommendation of the project to the SECCo Board for release of funds.

SECP_75_1312_11 – Market-Wide Half-Hourly Settlement Market Structure impacts - Project Brief (For Decision)

Paper focus:

- Governance
- Technical

Summary:

This paper proposes SECAS involvement in two industry projects, with participation intended to identify and, if necessary, mitigate the impacts of industry projects on smart metering and the SEC.

The Panel is requested to approve the scope of the project and approve the recommendation of the project to the SECCo Board for release of funds.

SECP_75_1312_12 – SMETS1 Enrolment EPCL Governance (For Discussion) (GREEN)

Presentation focus:

- Governance
- Other

Summary:

This paper sets out the proposed governance for advice and decision-making on different types of Eligible Product Combinations List (EPCL) entries in the context of the SMETS1 Enrolment Programme.

The Panel is requested to note the presentation.

SECP_75_1312_13 – Audio recording at SEC meetings (For Decision)

Paper focus:

- Governance

Summary:

This paper seeks the SEC Panel's agreement to adopt a policy for audio recordings of meetings held under the auspices of the SEC which will permit SECAS to record the audio at SEC meetings for the purposes of ensuring the quality and accuracy of meeting minutes and correctly capturing actions.

The Panel is requested to agree the adoption of the policy, effective following the December 2019 Panel meeting.

SECP_75_1312_14 – SEC Panel Risk and Issue Register Update (For Decision) (GREEN)

Paper focus:

- Governance

Summary:

This paper sets out a revised set of risks, following a full review of all risks on the SEC Panel Risk Register.

The Panel is requested to agree the recommendations regarding the SEC Panel Risk Register.

SECP_75_1312_15 – Events of Default (For Decision) (RED)

Paper focus:

- Governance

Summary:

This paper provides the Panel with an update on two new Events of Default and three existing Events of Default.

The Panel is requested to agree the recommended actions for the two new Events of Default.

Change Items

SECP_75_1312_16 – Change Status Report – December 2019 (For Information)

Paper focus:

- Change
- Reporting

Summary:

This paper provides an update on the progress of Modification Proposals going through the change process, a summary of potential future release content, alongside the DCC Impact Assessment (IA) and Preliminary Assessment (PA) timetable.

The Panel is requested to note the contents of this paper.

SECP_75_1312_17 – Delivery of DCC Assessments (For Information)

Presentation focus: To be presented on the day

- Change

Summary:

This presentation will provide the Panel with an overview of the scheduled workshop DCC is hosting to take stakeholders through the lessons learnt regarding SEC Modifications, in addition to outlining the next steps.

The Panel is requested to note the presentation.

SECP_75_1312_18 – SEC Modification Timetables (For Decision)

Paper focus:

- Change

Summary:

This paper provides an update on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel is requested to agree the programmes of work and timelines in this paper.

SECP_75_1312_19 – SECMP0007 ‘Firmware updates to IHDs and PPMIDs’ Modification Report (For Decision)

Paper focus:

- Change

Summary:

[SECMP0007 'Firmware updates to IHDs and PPMIDs'](#) is undergoing the Refinement Process. SECAS is carrying out the assessment of the areas where requested by the Panel and have prepared the draft Modification Report. This paper outlines the progress of this modification so far.

The Panel is requested to note the update on the progress with SECMP0007 and agree that this modification should remain in the Refinement Process.

SECP_75_1312_20 – SECMP0062 'Northbound Application Traffic Management - Alert Storm Protection' Modification Report (For Decision)

Paper focus:

- Change

Summary:

[SECMP0062 'Northbound Application Traffic Management - Alert Storm Protection'](#) has undergone the Refinement Process. SECAS has completed the assessment of the areas requested by the Panel and prepared the Modification Report. This paper provides a high-level summary of the key points.

The Panel is requested to agree that SECMP0062 should be progressed to the Report Phase and progressed as a Self-Governance Modification. The Panel is also requested to approve the Modification Report and implementation approach.

SECP_75_1312_21 – MP079 'Provisions for withdrawing modifications' Modification Report (For Decision)

Paper focus:

- Change

Summary:

[MP079 'Provisions for withdrawing modifications'](#) has undergone the Refinement Process. SECAS has completed the assessment of the areas requested by the Panel and prepared the Modification Report. This paper provides a high-level summary of the key points.

The Panel is requested to agree that MP079 should be progressed to the Report Phase and progressed as an Authority Determined Modification. The Panel is also requested to approve the Modification Report and implementation approach.

SECP_75_1312_22 – DP097 'Improving SMETS2 Meter Installs for New Connections' Problem Statement (For Decision)

Paper focus:

- Change

Summary:

[DP097 'Improving SMETS2 Installs for New Connections'](#) has undergone the Development Stage and the Change Sub-Committee believes this Draft Proposal is ready to be converted to a Modification Proposal. This paper sets out the proposed approach for progressing this modification for the Panel's approval.

The Panel is requested to agree that DP097 is ready to be converted to a Modification Proposal and progressed directly to the Report Phase. The Panel is also request to approve the Modification Report and implementation approach, and agree that MP097 should be progressed as a Self-Governance Modification.

SECP_75_1312_23 – SEC Document Management Review update (For Discussion)

Paper focus:

- Change

Summary:

This paper provides the Panel with an update on SECAS's progress with the SEC Document Management Review and sets out the intended next steps.

The Panel is requested to endorse SECAS's proposed improvements to the management of SEC documentation and the approach to taking these forward.

Standing Agenda Items

SECP_75_1312_24 – BEIS Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on recent publications, forthcoming consultations and key milestones.

The Panel is requested to note the update.

SECP_75_1312_25 – DCC Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on the activities undertaken by the DCC since the last Panel meeting.

The Panel is requested to note the update.

SECP_75_1312_26 – SEC Panel Sub-Committee Report (For Information)

Paper focus:

- Governance
- Reporting

Summary:

An update on recent activities from the Panel Sub-Committees. It highlights the key issues discussed and details specific points the Sub-Committees would like to bring to the Panel's attention.

The Panel is requested to note the update.

SECP_75_1312_27 – DCC Reporting (For Information)

Paper focus:

- Governance
- Reporting

Summary:

This paper details the Post Commissioning Information report for October provided by the DCC for the SEC Panel to review, as required by the Smart Energy Code (SEC).

This paper sets out the observations raised by the Operations Group against each DCC report that has been delegated to them.

The Panel is requested to note the observations raised by the Operations Group.

SECP_75_1312_28 – Operations Report – November 2019 (For Information)

Paper focus:

- Governance
- Reporting

Summary:

The Operations Report is a monthly update based on SECAS activities in support of the SEC. It includes a breakdown of days by driver and provides commentary related to the activities undertaken by the SECAS team in November 2019.

The Panel is requested to note the report.

SECP_75_1312_29 – Transitional Governance Update (For Information) (GREEN)

Paper focus:

- Governance
- Reporting

Summary:

A compendium of activities occurring under the Smart Metering Implementation Programme (SMIP). The paper includes updates on the following areas:

- High level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month;
- An overview of relevant notices from the Secretary of State.

The Panel is requested to note the update.
