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Action:	For Information

TABASC Activity Planner

1. Purpose

In order for the Technical Architecture and Business Architecture Sub-Committee (TABASC) to manage its duties, time, and required expert support, the Activity Planner has been provided as Annex A for discussion and comment.

2. Delivery Confidence Definition

Colour	Criteria Description
Complete	Activity or product has been completed
Green	Successful delivery of the activity to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly
Amber	Successful delivery appears feasible but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun
Red	Successful delivery of the activity appears to be not achievable by current planned date. There are major issues on activity definition, schedule, budget required, quality or benefits delivery. The activity may need re-baselining and/or overall viability re-assessed
Ongoing	Activity is ongoing and should be regularly monitored
N/A	Activity was closed as it was no longer applicable
Not Started	Activity is yet to commence

3. Amendments

The amendments made to the Activity Planner for December 2019 include:

- **Activity 4:** 'Reviewing the Effectiveness of the End-to-End Technical Architecture, Business Architecture and HAN Requirements and reporting to the Panel on the outcome of such reviews'
 - To reflect that work is underway to address the TABASC agreed actions following the survey review responses.
- **Activity 8:** 'Development of Quarterly work packages to present to the SECCo Board'
 - To reflect that the Quarter 4 work package is provided to the TABASC this month for recommendation.

4. Recommendations

The TABASC is requested to **NOTE** the contents of this paper.

Rebecca Jones

SECAS Team

5 December 2019

