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SEC Panel Meeting 74
10:00 – 13:00, 15 November 2019

Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_74_1511 – Meeting Headlines

Decision, Discussion and Information Items

1.   Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the October 2019 Panel meeting had been approved ex-committee. It was noted that all actions marked as Complete and Propose to Close could be closed.

The Panel **NOTED** the update.

2.   SEC Panel Draft Budget 2020 - 2023 (For Decision) (**AMBER**)

Following discussions held with the Panel Finance and Contracts Group (PFCG) on 1 November 2019, SECAS presented an outline Draft Budget for the next three Regulatory Years (April 2020 to March 2023).

The Panel provided feedback to be incorporated into a further version that will be presented as a paper available to Parties at the December 2019 meeting, prior to being issued for consultation in January 2020. The discussion was classified as **AMBER** and therefore recorded in the Confidential Minutes.

3.   Digitalisation Strategy (For Decision)

SECAS presented the Panel with the SEC Digitalisation Strategy.

The Panel **AGREED** for SECAS to publish the strategy on the SEC website and seek comments from SEC Parties.

4.   Proposal for a new privacy consent authentication process (For Decision) (**AMBER**)

The User Independent Privacy Auditor (IPA) presented a proposed new consent authentication process which will allow a DCC Other User to authenticate consent indirectly. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel requested SECAS to update the Privacy Controls Framework with the proposed changes to be presented at the December Panel meeting.

5.   Privacy Self-Assessment Review – Other User 'A' (For Decision) (**AMBER**)

The Panel considered a Privacy Self-Assessment for Other User 'A'. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations for Other User 'A'.

6.   Live Services Criteria for the November 2019 entries onto the EPCL for SMETS1 – SEC Panel Sub-Committee Review (For Decision)

SECAS presented an update on the reviews undertaken by the Testing Advisory Group (TAG), Operations Group (OPSG) and Security Sub-Committee (SSC) of the SMETS1 Live Services Criteria (LSC) for additional entries onto the Eligible Products Combination List (EPCL).

The Panel **AGREED** to recommend to BEIS that the EPCL is updated once the conditions set out by the Sub-Committees are met by the DCC.

7.   Supplier of Last Resort update (For Information) (**AMBER**)

SECAS provided an update on the activities that are taking place to address supply continuity risks arising during Supplier of Last Resort (SoLR) events. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **NOTED** the update.

8.   Events of Default (For Decision) (**RED**)

SECAS provided an update on two new Events of Default, one SEC Party who entered into an Event of Default since the previous SEC Panel meeting and has subsequently resolved its Default, and two existing Events of Default. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations for each Event of Default and **AGREED** to expel Rutherford Energy Supply Limited from the SEC.

Change Items

9.   Change Status Report – November 2019 (For Information)

The Panel was provided with an update on the status and progress of Modification Proposals.

The Panel **NOTED** the report.

10.   SEC Modification Timetables update (For Decision)

SECAS provided an update to the Panel on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel **AGREED** the programmes of work and timelines proposed.

11. SECMP0007 'Firmware updates to IHDs and PPMIDs' progress update (For Information)

SECAS provided the Panel with an overview of the timeline of events that occurred since requesting the Impact Assessment for SECMP0007 'Firmware updates to IHDs and PPMIDs', and the next steps for the modification. It was noted that the Impact Assessment and draft Modification Report would be presented to the Panel at the December 2019 meeting.

The Panel **NOTED** the update.

12. DP082 '2.4GHz Channel Management' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP082 '2.4GHz Channel Management'.

The Panel:

- **AGREED** that DP082 is ready to be converted to a Modification Proposal;
- **AGREED** that MP082 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP082.

13. DP084 'Other User Panel Seating Amendment' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP084 'Other User Panel Seating Amendment'.

The Panel:

- **AGREED** that DP084 is ready to be converted to a Modification Proposal;
- **AGREED** that MP084 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP084.

14. DP085 'Synchronisation of Smart Meter Voltage Measurements Periods' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP085 'Synchronisation of smart meter voltage measurement periods'.

The Panel:

- **AGREED** that DP085 is ready to be converted to a Modification Proposal;
- **AGREED** that MP085 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP085.

15. DP086 'Alt HAN Roll-Out Financing' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP086 'Alt HAN Roll-Out Financing'.

The Panel:

- **AGREED** that DP086 is ready to be converted to a Modification Proposal;
- **AGREED** that MP086 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP086 should be progressed as a Self-Governance Modification.

16. DP088 'Power to raise Modifications' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP088 'Power to raise modifications'](#).

The Panel:

- **AGREED** that DP088 is ready to be converted to a Modification Proposal;
- **AGREED** that MP088 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP088.

17. DP089 'Changes to Appendix R Common Testing Scenarios Document' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP089 'Changes to Appendix R 'Common Testing Scenarios Document'](#).

The Panel:

- **AGREED** that DP089 is ready to be converted to a Modification Proposal;
- **AGREED** that MP089 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP089 should be progressed as a Self-Governance Modification.

18. DP090 'Incorporation of Non GBCS Non-Mandated Alerts into the SEC' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP090 'Incorporation of Non GBCS Non Mandated Alerts into the SEC'](#).

The Panel:

- **AGREED** that DP090 is ready to be converted to a Modification Proposal;
- **AGREED** that MP090 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP090.

19. DP091 'Updating Security Assurance Status' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP091 'Updating Security Assurance Status'.

The Panel:

- **AGREED** that DP091 is ready to be converted to a Modification Proposal;
- **AGREED** that MP091 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP091 should be progressed as a Self-Governance Modification.

20. DP092 'New Planned Maintenance Methodology' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP092 'New Planned Maintenance Methodology'.

The Panel:

- **AGREED** that DP092 is ready to be converted to a Modification Proposal;
- **AGREED** that MP092 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP092.

21. DP093 'Implementing IRP511 and CRP535 to support GBCS v3.2 devices' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for DP093 'Implementing IRP511 and CRP535 to support GBCS v3.2 devices'.

The Panel:

- **AGREED** that DP093 is ready to be converted to a Modification Proposal;
- **AGREED** that MP093 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP093.

22. Approval to proceed with the November 2019 SEC Release (For Decision)

The Panel considered the views and recommendations from the OPSG and TAG regarding the go-live criteria for the November 2019 SEC Release.

The Panel **APPROVED** the SEC Release to go live on 29 November 2019.

23. November 2020 SEC Release scope on the DCC Systems (For Decision)

SECAS provided the Panel with an update on the proposed scope for the November 2020 SEC System Release.

The Panel **BASELINED** the Release Implementation Document (RID) for this SEC Release.

Standing Agenda Items

24. BEIS Update (For Information)

BEIS provided an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

25. DCC Update (For Information)

The DCC presented an update on the activities undertaken since the last Panel meeting, including:

- Operations update;
- SMETS1;
- November 2019 Release; and
- Release 2.

The Panel **NOTED** the update.

26. SEC Panel Sub-Committee Report (For Information)

SECAS provided an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

27. DCC Reporting (For Decision)

The Panel was provided with the Post Commissioning Information Report from the DCC as required by the SEC.

The Panel **NOTED** the observations raised by the Operations Group against the reports currently delegated to them.

28. Operations Report – October 2019 (For Information)

The Panel was presented with the Operations Report for October 2019. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

29. Smarter Markets update (For Information)

The Panel was provided with an update on the activities currently being undertaken to support the project.

The Panel **NOTED** the update.

30. Transitional Governance Update (For Information) (**GREEN**)

SECAS presented an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

31. Review of Smart Metering Assurance for SMETS2 Device Interoperability on Change (For Decision) (**AMBER**)

SECAS informed the Panel that BEIS has requested the Panel to take forward a number of recommendations arising from a review commissioned by BEIS of Smart Metering Assurance for SMETS2 Device interoperability, as part of the transfer of governance responsibilities from BEIS under the transitional arrangements to the Panel under the enduring arrangements. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** that SECAS should review, assess and present the implications of each recommendation applicable to the Panel at the December Panel meeting.

32. Any Other Business (AOB)

A Panel Member raised a confidential item of AOB regarding a Small Supplier Party. The discussion was classified as **AMBER** and therefore recorded in the Confidential Minutes.

Another Panel Member queried whether the Panel should respond to the Ofgem Price Control Consultation that was issued on 24 October 2019. The Panel agreed to consider a response to the consultation at the December Panel meeting.

Ofgem informed the Panel that it would be running a limited publishing service over Christmas and the New Year, which will begin on 18 December, with full services resuming on 2 January 2020.

There was no further business and the Chair closed the meeting.

Next Meeting: 13 December 2019

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