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Action:	For Information

TABASC Activity Planner

1. Purpose

In order for the Technical Architecture and Business Architecture Sub-Committee (TABASC) to manage its duties, time, and required expert support, the Activity Planner has been provided as Annex A for discussion and comment.

2. Delivery Confidence Definition

Colour	Criteria Description
Complete	Activity or product has been completed
Green	Successful delivery of the activity to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly
Amber	Successful delivery appears feasible but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun
Red	Successful delivery of the activity appears to be not achievable by current planned date. There are major issues on activity definition, schedule, budget required, quality or benefits delivery. The activity may need re-baselining and/or overall viability re-assessed
Ongoing	Activity is ongoing and should be regularly monitored
N/A	Activity was closed as it was no longer applicable
Not Started	Activity is yet to commence

3. Amendments

The amendments made to the Activity Planner for November 2019 include:

- **Activity 10:** 'TABASC Scheduled Elections'
 - The scheduled elections for 2019 have now completed, the activity planner has been updated to reflect this.
- **Activity 11:** 'CPL Enhancements Project'
 - Updated the targeted start and end dates per milestone and activity.
- **Activity 12:** 'TABASC annual Terms of Reference Review'
 - Added activity to review the TABASC Terms of Reference in April each year.

The SEC Strategic Plan is being presented to the TABASC this month, any TABASC specific projects identified within this plan will be added to the Activity Planner once the Project Initiation Documents (PID) have been completed and presented to the TABASC.

Once the Effectiveness Review Survey next steps are agreed by TABASC this month, these activities and timelines will be added to the Activity Planner under **Activity 4:** 'Reviewing the Effectiveness of the End-to-End Technical Architecture, Business Architecture and HAN Requirements and reporting to the Panel on the outcome of such reviews'.

4. Recommendations

The TABASC is requested to **NOTE** the contents of this paper.

Rebecca Jones

SECAS Team

14 November 2019

