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Paper Reference:	SECP_74_1511_01
Action:	For Information

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Date Raised	Target Completion Date	Update	Status
SECP72/06	SECAS to host a workshop with Panel Members (MW) and (ST), and Device manufacturers to outline what information is required to be published on the SEC website in regard to Device Operating Manuals.	SECAS	13 September 2019	23 October 2019	A workshop was held on 23 October to discuss hosting Device Operating Manuals on the SEC website. Several new actions were raised which will be managed outside the Panel meeting.	CLOSED
SECP73/01	SECAS to hold discussions with the PFCG on initial drafting of the SEC Panel Budget.	SECAS	11 October 2019	1 November 2019	The PFCG met on 1 November 2019 to discuss the initial drafting of the Budget.	CLOSED

SECP73/04	SECAS to invite Ash Pocock to the SSC Working Group to progress the use cases for Device Refurbishment.	SECAS	11 October 2019	23 October 2019	SECAS invited Panel Member (AP) to the working group which took place on 6 November.	CLOSED
SECP66/04	SECAS to seek input and best practice from CACoP Members on Credit Cover.	SECAS	15 March 2019	8 November 2019	A Draft Proposal has been drafted which will address this area as it progresses.	CLOSED
SECP70/01	SECAS to investigate the temporary deferment of certificate updates to minimise day one disruption in a SoLR event.	SECAS	12 July 2019	13 December 2019	SECAS is gathering further information from recent SoLR examples and will engage with the SMKI PMA during November / December.	Open
SECP70/04	SECAS and the Panel Chair to undertake a full review of the SEC Panel Risk Register.	SECAS	12 July 2019	13 December 2019	The Risk Register approach was reviewed and updated and approved by the Panel at the September Panel meeting. The full update of risks will be presented at the December Panel meeting, given space restrictions on the November agenda.	Open
SECP72/01	SECAS to formally confirm with all MSPs their ability to support the solution of using a third party to provide an interim service in a SoLR event.	SECAS	13 September 2019	13 December 2019	This activity has resumed as the latest meeting with BEIS and Ofgem has concluded that this is the only solution remaining in consideration. Activity taking place during November.	Open
SECP72/02	SECAS to consult with the PSPs on their ability to support vending following a SoLR event.	SECAS	13 September 2019	13 December 2019	This activity has resumed as the latest meeting with BEIS and Ofgem has concluded that this is the only solution remaining in consideration. Activity taking	Open

					place during December as it is likely to be dependent on SECP70/01 and SECP72/01.	
SECP73/02	SECAS to seek SEC Parties views on how SECAS can improve Parties' understanding of modifications.	SECAS	11 October 2019	15 November 2019	A verbal update will be provided at the November 2019 meeting.	Open
SECP73/03	SECAS to include transition of the HAN/WAN Working Group in the scope of work for the SEC Technical Issues Resolution Capability and TSIRS Transfer to SECAS project.	SECAS	11 October 2019	15 November 2019	SECAS is meeting with BEIS on 11 November to discuss the transition of the HAN/WAN Working Group. A further update will be provided at the November Panel meeting.	Open
SECP73/05	SECAS to include the risk relating to the retirement of 2G/3G cellular networks on the SEC Panel Risk Register.	SECAS	11 October 2019	13 December 2019	This risk is currently recorded on the TABASC Risk Register and is in the process of being converted to an issue. Panel to confirm whether the risk should be escalated to the Panel Risk Register as part of the overall Panel Risk update to be discussed at the December meeting.	Open
SECP73/06	SECAS to liaise with the TABASC Chair to understand the timescales for resolving the issue relating to the retirement of 2G/3G cellular networks.	SECAS	11 October 2019	13 December 2019	This action is dependent on the outcome SECP73/05.	Open