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## SEC Modification Working Group Meeting

**November 2019**

**6 November 2019, 10:00 – 13:00, Gemserv Offices, London**

### Agenda

Item No.	Approx. Time	Agenda Item	Meeting Lead
1.	10:00	Chair's welcome and introductions	Ali Beard - SECAS
2.	10:05	<p><a href="#"><u>MP080 'Ensuring a managed move to DUIS version 3.1'</u></a></p> <p><b>Outcome:</b> To agree the proposed requirements and solution of the modification.</p> <ul style="list-style-type: none"> <li>• Summary on Modification Proposal progress</li> <li>• Review of the business requirements</li> <li>• Next steps</li> </ul>	Adam Lattimore - SECAS
3.	10:35	<p><a href="#"><u>SECMP0007 'Firmware updates to IHDs and PPMIDs'</u></a></p> <p><b>Outcome:</b> To agree the PPMID/IHD firmware distribution/activation Service Request and the rules for using Communications Hub memory blocks.</p> <ul style="list-style-type: none"> <li>• Summary of Modification Proposal progress</li> <li>• Service Request for distribution/activation of PPMID/IHD firmware</li> <li>• Communications Hub memory block usage</li> <li>• Next steps</li> </ul>	Joe Hehir - SECAS
4.	11:35	Break	

Item No.	Approx. Time	Agenda Item	Meeting Lead
5.	11:45	<p><a href="#"><u>SECMP0066 'Advanced Shipment Notifications (ASN) for Consignment of Communications Hubs'</u></a></p> <p><b>Outcome:</b> To agree the DCC's Preliminary Assessment response, discuss the cost/benefit of the proposed solution and agree the next steps.</p> <ul style="list-style-type: none"> <li>• Summary of Modification Proposal progress</li> <li>• Review of the Preliminary Assessment response</li> <li>• Discussion on the benefits of the proposal</li> <li>• Next steps</li> </ul>	Bradley Baker - SECAS
6.	12.15	<p><a href="#"><u>MP083 'Change Coordination'</u></a></p> <p><b>Outcome:</b> To agree the business requirements and solution of the modification.</p> <ul style="list-style-type: none"> <li>• Summary on Modification Proposal progress</li> <li>• Review of the business requirements</li> <li>• Next steps</li> </ul>	Jordan Crase - SECAS
7.	12:45	Meeting close	Ali Beard - SECAS
8.	12:50	Lunch	

### Teleconference details

Link to Teams meeting: [Join Teams Meeting here](#)  
 (A link can also be found in the meeting invite)

**Call:** +44 (0)20 3880 2456  
**Conf. ID:** 263 141 127 #

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