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SECP_73_1110 - Panel Paper Overview

This document provides an overview of all the papers to be presented at the SEC Panel meeting on 11 October 2019; so that Parties can determine those papers that may be of interest.

An indication of the focus of each paper has been provided to highlight whether it is of interest to a particular reader, i.e. security, technical, governance.

Following the meeting, SECAS will issue meeting headlines, which outline any decisions and outcomes from the Panel meeting.

Decision, Discussion and Information Items

SECP_73_1110_01 – Minutes and Actions Outstanding (For Information)

Paper focus:

- Governance

Summary:

The final minutes from the September 2019 Panel meeting and an update on outstanding actions from previous meetings.

SECP_73_1110_02 – SEC Panel Budget Timetable (For Decision)

Paper focus:

- Governance

Summary:

This paper seeks Panel approval of the timetable for the preparation and approval of the 2020 – 2023 SEC Panel budget. It also invites Panel members to join the PFCG, who will then be engaged by SECAS in the initial drafting of the budget.

The Panel is requested to approve the timetable for the development of the budget and agree for SECAS to hold discussion with the PFCG on initial drafting of the budget.

SECP_73_1110_03 – CACoP Survey Outcomes (For Information)

Presentation focus: To be provided on the day

- Governance
- Other

Summary:

This presentation will provide an overview of the outcomes of the Code Administrator Code of Practice Survey.

SECP_73_1110_04 – Review of Operational Metrics – Project Brief (For Decision)

Paper focus:

- Governance
- Consultation

Summary:

This paper provides the Panel with the Project Brief for the Review of Operational Metrics Project.

The Panel is requested to approve the recommendation of the project to the SECCo Board.

SECP_73_1110_05 – SEC Technical Issue Resolution Capability and TSIRS Transfer to SECAS (For Decision)

Paper focus:

- Technical

Summary:

This paper outlines the programme that will transfer issue resolution activities undertaken by BEIS to SECAS, on behalf of Panel, as part of the enduring governance model for the Smart Energy Code. This paper summarises the scope of the programme, including the required workstreams and activities.

The Panel is requested to approve Phase 1 of this project.

SECP_73_1110_06 – SEC Panel Risk and Issue Register Approach (For Decision)

Paper focus:

- Governance
- Other

Summary:

This paper seeks approval from SEC Panel to slightly amend the approach, frequency and format of risk monitoring, in order to ensure that risks are constantly up to date, and that the Panel's attention is focussed on the highest severity risks.

SECP_73_1110_07 – CPA Use Cases (For Discussion) (AMBER)

Paper focus:

- Governance
- Security

Summary:

This paper informs the SEC Panel that the SSC has approved four use cases for Device refurbishment for further analysis in line with the published methodology.

The Panel is requested to consider whether they wish to nominate a member to a Working Group to progress the use cases in line with the process provided.

SECP_73_1110_08 – Smart Meter Policy Framework Consultation Summary (For Decision)

Paper focus:

- Governance

Summary:

This paper provides a summary of BEIS Consultation: Smart Meter Policy Post 2020. The Panel is requested to note the consultation summary, agree key areas for inclusion in any response and note that a draft response will be issued prior to the November Panel for review.

SECP_73_1110_09 – Elective Communications Services (For DISCUSSION) (GREEN)

Presentation focus:

- Governance
- Technical

Summary:

The DCC is required by the SEC to provide Elective Communications Services to DCC Users if they request them. The DCC will be presenting to the Panel an overview of how it is approaching this, including how it is engaging across industry.

The Panel is requested to agree appropriate next steps to keep SEC Panel fully informed as DCC progress.

Change Items

SECP_73_1110_10 – Change Status Report – October 2019 (For Information)

Paper focus:

- Change
- Reporting

Summary:

This paper provides an update on the progress of Modification Proposals going through the change process, a summary of potential future release content, alongside the DCC Impact Assessment (IA) and Preliminary Assessment (PA) timetable.

The Panel is requested to note the contents of this paper.

SECP_73_1110_11 – SEC Modification Timetables (For Decision)

Paper focus:

- Change

Summary:

This paper provides an update on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel is requested to agree the programmes of work and timelines in this paper.

SECP_73_1110_12 – SECMP0053 'Amend Target Response Times for Service Requests Critical to Installation and Commissioning Processes' Modification Report (For Decision)

Paper focus:

- Change
- Reporting

Summary:

SECMP0053 'Amend Target Response Times for Service Requests Critical to Installation and Commissioning Processes' has undergone the Refinement Process. SECAS has completed the assessment of the areas requested by the Panel and prepared the Modification Report. This paper provides a high-level summary of the key points.

The Panel is requested to agree that SECMP0053 should be progressed to the Report Phase and that SECMP0053 should be progressed as a Self-Governance Modification. The Panel is also requested to approve the Modification Report and the implementation approach.

SECP_73_1110_13 – DP080 'Ensuring a managed move to DUIS version 3.1' Problem Statement (For Decision)

Paper focus:

- Governance
- Change

Summary:

DP080 'Ensuring a managed move to DUIS version 3.1' has undergone the Development Stage and the Change Sub-Committee believes this Draft Proposal is ready to be converted to a Modification Proposal. This paper sets out the proposed approach for progressing this modification for the Panel's approval.

The Panel is requested to agree that DP080 is ready to be converted to a Modification Proposal, that MP080 should be progressed to the Refinement Process, and the first package of work and the timetable for MP080.

SECP_73_1110_14 – DP081 'Alignment of DUIS and CHISM to reflect current DCC Processing' Problem Statement (For Decision)

Paper focus:

- Governance
- Change

Summary:

DP081 'Alignment of DUIS and CHISM to reflect current DCC Processing' has undergone the Development Stage and the Change Sub-Committee believes this Draft Proposal is ready to be converted to a Modification Proposal. This paper sets out the proposed approach for progressing this modification for the Panel's approval.

The Panel is requested to agree that DP081 is ready to be converted to a Modification Proposal, that MP081 should be progressed to the Report Phase and that MP081 should be progressed as a Self-Governance Modification. The Panel is also requested to approve the Modification Report and the implementation approach.

SECP_73_1110_15 – DP083 'Change Coordination' Problem Statement (For Decision)

Paper focus:

- Governance
- Change

Summary:

DP083 'Change Coordination' has undergone the Development Stage and the Change Sub-Committee believes this Draft Proposal is ready to be converted to a Modification Proposal. This paper sets out the proposed approach for progressing this modification for the Panel's approval.

The Panel is requested to agree that DP083 is ready to be converted to a Modification Proposal, that MP083 should be progressed to the Refinement Process, and the first package of work and the timetable for MP083.

SECP_73_1110_16 – DP087 'Correction to SEC Section G – User Responsibilities' Problem Statement (For Decision)

Paper focus:

- Governance
- Change

Summary:

DP087 'Correction to SEC Section G - User Responsibilities' has undergone the Development Stage and the Change Sub-Committee believes this Draft Proposal is ready to be converted to a Modification Proposal. This paper sets out the proposed approach for progressing this modification for the Panel's approval.

The Panel is requested to agree that DP087 is ready to be converted to a Modification Proposal and that MP087 should be progressed and approved as a Fast-Tract Modification Proposal. The Panel is also requested to approve the Modification Report and the implementation approach.

SECP_73_1110_17 – Scope of the 2020 SEC System Releases on the DCC Systems (For Decision)

Paper focus:

- Governance
- Change
- Policy

Summary:

This paper provides an update on the proposed scope for the June 2020 and November 2020 SEC Systems Releases.

The Panel is requested to agree the scope for the June 2020 SEC Release on the DCC Systems and baseline the Release Implementation Document for the June 2020 SEC Release for the impacts on the SCC Systems.

Standing Agenda Items

SECP_73_1110_18 – BEIS Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on recent publications, forthcoming consultations and key milestones.

The Panel is requested to note the update.

SECP_73_1110_19 – DCC Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on the activities undertaken by the DCC since the last Panel meeting.

The Panel is requested to note the update.

SECP_73_1110_20 – SEC Panel Sub-Committee Report (For Information)

Paper focus:

- Governance
- Reporting

Summary:

An update on recent activities from the Panel Sub-Committees. It highlights the key issues discussed and details specific points the Sub-Committees would like to bring to the Panel's attention.

The Panel is requested to note the update.

SECP_73_1110_21 – DCC Reporting (For Information)

Paper focus:

- Governance
- Reporting

Summary:

This paper details the Post Commissioning Information report for August provided by the DCC for the SEC Panel to review, as required by the Smart Energy Code (SEC).

This paper sets out the observations raised by the Operations Group against each DCC report that has been delegated to them.

The Panel is requested to note the observations raised by the Operations Group.

SECP_73_1110_22 – Operations Report – September 2019 (For Information)

Paper focus:

- Governance
- Reporting

Summary:

The Operations Report is a monthly update based on SECAS activities in support of the SEC. It includes a breakdown of days by driver and provides commentary related to the activities undertaken by the SECAS team in August 2019.

The Panel is requested to note the report.

SECP_73_1110_23 – Smarter Markets Project Update (For Information)

Paper focus:

- Governance
- Other

Summary:

This paper provides an overview of the developments and work undertaken in support of the Ofgem Smarter Markets project. The Panel is requested to note the contents of this paper.

SECP_73_1110_25 – Transitional Governance Update (For Information) (GREEN)

Paper focus:

- Governance
- Reporting

Summary:

A compendium of activities occurring under the Smart Metering Implementation Programme (SMIP). The paper includes updates on the following areas:

- High level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month;
- An overview of relevant notices from the Secretary of State.

The Panel is requested to note the update.