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Paper Reference:	**SECP_73_1110_01**
Action:	**For Information**

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Target Completion Date	Update	Status
SECP66/04	SECAS to seek input and best practice from CACoP Members on Credit Cover.	SECAS	11 October 2019	A draft proposal has been made. The SEC Panel is requested to volunteer a Proposer to help take this forward.	Open
SECP68/06	SECAS to include consideration of the ability to vend for a customer and the possibility of a Supplier failing, but not go into administration as part of the scope of the SoLR workshop review.	SECAS	13 September 2019	SECAS provided an update at the September Panel meeting. A new action was raised (SECP72/02) which supersedes this action.	CLOSED

SECP68/07	SECAS to accelerate work on the SoLR workshops, in particular, finalising the Pre-Payment area.	SECAS	13 September 2019	Several SoLR workshops have taken place, and a pre-payment solution is almost finalised. Regular updates have been provided to the Panel which demonstrates that work has been accelerated.	Propose to close
SECP70/01	SECAS to investigate the temporary deferment of certificate updates to minimise day one disruption in a SoLR event.	SECAS	15 November 2019	A paper will be presented to the SMKI PMA for consideration at its October meeting on 15 October 2019. An update will be provided to the Panel following this.	Open
SECP70/03	SECAS to publish the ICHIS and PPMID information on the SEC website on behalf of industry.	SECAS	15 November 2019	SECAS issued the proposed content to be published to the website, to BEIS and DCC for review. The Intimate Communications Hub Interface Specification (ICHIS) Host RF Noise Emissions information is expected to be published w/c 7 October 2019. SECAS is arranging a workshop with Panel Members (MW) and (ST), and Device manufacturers to outline what information is required to be published on the SEC website in regard to Device Operating Manuals as per Action SECP72/06.	Open

SECP70/04	SECAS and the Panel Chair to undertake a full review of the SEC Panel Risk Register.	SECAS	15 November 2019	The Panel Risk Register has been reviewed and an enhanced approach proposed under agenda item 6.	Open
SECP72/01	SECAS to formally confirm with all MSPs their ability to support the solution of using a third party to provide an interim service in a SoLR event.	SECAS	15 November 2019	SECAS has engaged with SSC and has scheduled a meeting with BEIS for 7 October 2019. Once aligned, SECAS will be in a position to confirm the details of the request to MSP.	Open
SECP72/02	SECAS to consult with the PSPs on their ability to support vending following a SoLR event.	SECAS	15 November 2019.	SECAS met with one MSP on 30 September 2019. Following the scheduled meeting with BEIS on 7 October 2019, SECAS will provide a further update.	Open
SECP72/03	SECAS to publish the SEC Strategic Plan, once amended to include the above comments, on the SEC website.	SECAS	4 October 2019	The SEC Strategic Plan was updated following Panel comments and updated to the SEC Website.	CLOSED
SECP72/04	SECAS to issue a response to the joint consultation on reforming the energy industry codes on behalf of the Panel.	SECAS	13 September 2019	SECAS issued a response to BEIS and Ofgem on 13/09/2019.	CLOSED
SECP72/05	SECAS to seek out the technical contacts for each SEC Party to ensure that the Effectiveness Review questionnaire is sent to the most appropriate person, and include a simple explanation of the process	SECAS	4 October 2019	SECAS formulated and agreed with TABASC, a communication plan for distributing information around the Effectiveness Survey and identified appropriate contacts. These included: • Key representatives from Ofgem, BEIS and the SEC Panel;	CLOSED

				• Leads from industry forums comprising SMDG, SMOG, TBDG, Smart Energy GB, SSC, SMKI PMA and OPSG; • The DCC; and • Lead Party contacts from the SEC distribution list. Recipients were asked to liaise with the most appropriate technical and operational staff within their organisations in formulating their questionnaire responses.	
SECP72/06	SECAS to host a workshop with Panel Members (MW) and (ST), and Device manufacturers to outline what information is required to be published on the SEC website in regard to Device Operating Manuals.	SECAS	15 November 2019	SECAS has contacted two Panel members for advice on which manufacturers need to be engaged with, and their availability. Once SECAS has received this information, the workshop will be set up.	Open
SECP72/07	SECAS to publish the SEC Panel Engagement Day Questions and Answers on the SEC website.	SECAS	4 October 2019	The Engagement Day Panel Q&A responses have been published on the SEC Website.	CLOSED
SECP72/08	SECAS to work with the DCC and the Panel Sub-Committees, TAG in particular, to come up with a revised implementation date for the November 2019 SEC Release that accommodates both an appropriate and acceptable UIT window, and a	SECAS	4 October 2019	The TAG's views were sought on 25 September 2019, with the TAG's recommendation circulated to Panel on 27 September 2019. The Panel agreed to request a revised implementation date on 24 November 2019, and a letter was issued to the	CLOSED

	transparent governance process to ensure confidence in the revised date.			Authority on 1 October 2019. Awaiting the Authority's decision.	
SECP72/09	SECAS to pass the Panel's views regarding a central CACoP website back to the CACoP forum at its next meeting on 17 September.	SECAS	17 September 2019	The Panel's views were passed to the CACoP Forum on 17 September 2019. The Forum noted the comments received from across all the Code Panel's and from the Ofgem Code Administrator Survey responses. There was a strong view from market participants across other Codes that a central CACoP website was needed, and that this should be developed as soon as possible. The Forum concluded there was a business case overall for developing requirements for a website and seeking a quote.	CLOSED
SECP72/10	SECAS to update the SEC Parties list on the SEC website to include which Parties are also DCC Users.	SECAS	15 November 2019.	Work is underway to publish a list of DCC Users on the website.	Open