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SEC Panel Meeting 72
10:00 – 13:00, 13 September 2019
Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

SECP_72_1309 – Meeting Headlines

Decision, Discussion and Information Items

1. Minutes and Actions Outstanding (For Information)

The Panel noted that the minutes from the August 2019 Panel meeting had been approved ex-committee. It was noted that all actions marked as Complete and Propose to Close could be closed.

The Panel **NOTED** the update.

2. SEC Strategic Plan (For Discussion)

The Chair presented the Panel with a forward view of known industry changes that may impact on the SEC arrangements. Panel Members provided comments and it was agreed that the plan, once amended would be published to the SEC website.

The Panel **AGREED** that SECAS may publish the SEC Strategic Plan to the SEC website.

3. SEC Digitisation Project Update (For Information)

SECAS provided the Panel with an update on the SEC Digitisation Project, in addition to a live demonstration.

The Panel **NOTED** the update.

4. Reforming of the Energy Industry Codes – Consultation Response (For Decision)

SECAS presented the Panel with a draft response to the joint consultation on reforming the energy industry codes that was issued by BEIS and Ofgem on 22 July 2019.

The Panel **APPROVED** the response to be issued to BEIS and Ofgem on 13 September.

5. TABASC Effectiveness Review (third iteration) Issue (For Information)

SECAS provided the Panel with an overview of the third iteration of Effectiveness Review questionnaire led by the Technical and Business Architecture Sub-Committee (TABASC) that was issued to SEC Parties and DCC Users on 9 September 2019.

The Panel **NOTED** the update.

6. Request to Host Device Operating Manuals on SEC Website (For Decision)

SECAS presented the proposed process to host information relating to Device Operating Manuals on the SEC website.

The Panel **AGREED** that the proposed process is appropriate and that SECAS may hold a workshop with manufacturers to outline what information is required to be published on the SEC website.

7. Current Events of Default (For Decision) (RED)

The Panel was provided with an update on a new Event of Default, one SEC Party who entered into a further Event of Default, and three existing Events of Default. The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

SECAS informed the Panel that Ofgem had revoked Solarplicity Supply Limited's supply licence, and recommended that they be expelled from the SEC.

The Panel **AGREED** the recommendations for each Event of Default and **AGREED** to expel Solarplicity Supply Limited from the SEC.

8. SEC Panel Engagement Day Questions and Answers (For Decision)

SECAS presented the Panel with the questions that were raised at the SEC Panel Engagement Day in July 2019 but were not answered due to time constraints on the day, and the draft responses to each question.

The Panel **ADVISED** the necessary revisions to the responses and **AGREED** the content to be shared with SEC Parties.

9. DCC NextGen Programme (For Information)

The DCC provided a progress update on DCC's NextGen programme. It was noted that the programme has been established to develop a long-term technology strategy for the evolution of the Smart network and DCC's Services to support industry into the future, and that a key component of this strategy is addressing obsolescence of 2G/3G mobile networks.

The Panel **NOTED** the update.

Change Items

10. Change Status Report – August 2019 (For Information)

The Panel was provided with an update on the status and progress of Modification Proposals.

The Panel **NOTED** the report.

11. SEC Modification Timetables update (For Decision)

SECAS provided an update to the Panel on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel **AGREED** the programmes of work and timelines proposed.

12. DP079 'Provisions for withdrawing modifications' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP079 'Provisions for withdrawing modifications'](#).

The Panel:

- **AGREED** that DP079 is ready to be converted to a Modification Proposal;
- **AGREED** that MP079 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP079.

13. Request to change the November 2019 SEC Release implementation date (For Decision)

The Panel was presented with a formal request from the DCC to amend the implementation date for the November 2019 SEC Release, and was asked to consider whether to request the Authority directs a revised implementation date for all impacted Modification Proposals.

The Panel **NOTED** the DCC's request to change the implementation date for the November 2019 SEC Release as 7 November 2019 is no longer achievable and **DEFERRED** agreement of a revised implementation date for the Modification Proposals approved for this SEC Release until the Testing Advisory Group (TAG) has discussed this further.

14. Provisional 2020 SEC Systems Releases scope on the DCC Systems (For Decision)

SECAS provided the Panel with an update on the proposed scope of the DCC Systems for the June 2020 and November 2020 SEC Systems Releases.

The Panel **AGREED** the provisional scope for the June 2020 and November 2020 SEC Releases and **AGREED** the next steps for preparing the Release Implementation Documents.

15. Approval of the updated SEC Release Management Policy (For Decision)

The Panel considered the responses to the SEC Release Management Policy consultation that was issued to all SEC Parties in July 2019, and the consequential amendments to the policy.

The Panel **APPROVED** the updated SEC Release Management Policy for use.

16. SEC Document Management Review Project Plan (For Decision)

SECAS presented its outlined approach to carrying out a full review of the structure and document management practices of the SEC documentation.

The Panel **APPROVED** the scope of this project.

17. Power to raise modifications (For Discussion)

The Panel was informed that as part of an ongoing review of the SEC modifications framework, SECAS has been exploring the provisions relating to who can raise SEC modifications. SECAS presented its thoughts on the matter, and a proposed way forward for the Panel's consideration.

The Panel **ENDORSED** the progression of a Draft Proposal to debate this issue further.

18. Proposal for a Central CACoP website (For Discussion)

SECAS informed the Panel that the Code Administration Code of Practice (CACoP) Forum is proposing the development of a central website for hosting cross-Code information, and requested the Panel's initial views on this proposal, to help determine support for this initiative.

The Panel **DISCUSSED** the proposal and provided views and comments on the creation of a central CACoP website.

Standing Agenda Items

19. BEIS Update (For Information)

BEIS provided the Panel with an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

20. DCC Update (For Information)

The DCC presented the Panel with an update on the activities undertaken since the last Panel meeting, including:

- Operations update;
- SMETS1;
- November 2019 Release; and
- Release 2.

The Panel **NOTED** the update.

21. SEC Panel Sub-Committee Report (For Decision)

SECAS provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

22. DCC Reporting (For Decision)

The Panel was provided with the Post Commissioning Information Report from the DCC as required by the SEC.

The Panel **NOTED** the observations raised by the Operations Group against the reports currently delegated to them.

23. Operations Report – August 2019 (For Information)

The Panel was presented with the Operations Report for August 2019. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

24. Smarter Markets update (For Information)

The Panel was provided with an update on the activities currently being undertaken to support the project.

The Panel **NOTED** the update.

25. Transitional Governance Update (For Information) (**GREEN**)

SECAS presented the Panel with an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

26. Any Other Business (AOB)

The Chair requested that SECAS update the SEC Parties list on the SEC website to include which SEC Parties are also DCC Users.

SECAS informed the Panel of a newly elected Panel Member, Terry Jefferson, who will be taking office on 23 September 2019. The Panel Chair expressed his thanks and gratitude to Gary Cottrell for his contributions to the Panel.

There was no further business and the Chair closed the meeting.

Next Meeting: 11 October 2019