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Action:	For Information

TABASC Members Election Update

1. Purpose

The purpose of this paper is to inform the Technical Architecture and Business Architecture Sub-Committee (TABASC) of upcoming invitation for nominations and the seats that are up for renewal.

2. Election of TABASC Members

29 November 2019 signals the end of term for those TABASC Members serving a 24-month term. As a result, a number of vacancies will be arising, as detailed below:

- 3 seats for persons elected by the Large Supplier Parties:
 - Stephen Lovell
 - Grahame Weir
 - Emslie Law
- 1 seat for person elected by the Small Supplier Parties:
 - James Kirk
- 1 seat for a person elected by the Electricity Network Parties:
 - Alan Creighton
- 1 seat for a person elected by the Other SEC Parties:
 - Elias Hanna

3. Next Steps

The Election Timetable outlined in Annex A states that on 23 September 2019, SECAS will issue an invitation for nominations of candidates for the members of each Party Category. Notices will also be published on the SEC Website and in the monthly SEC Newsletter.

4. Recommendations

The TABASC is requested to **NOTE** the contents of this paper.

Rebecca Jones

SECAS Team

12 September 2019

Attachments

Annex A: TABASC Elections Factsheet

Annex A:

Purpose

This factsheet outlines the background and process for the scheduled elections for the Technical Architecture and Business Architecture Sub-Committee (TABASC) Members.

The information outlined in this guide is described in SEC Section C: Governance, and further guidance is set out in the SEC Section Guide, which can be found on the SEC Website.

- [SEC Section C: Governance](#)
- [Governance Guidance](#)

TABASC Composition

Voting Members

Six Members from
the Large Supplier
Party Category

Two Members from
the Small Supplier
Party Category

Two Members from
the Other SEC Party
Category

One Member from
Gas Networks and
One Member from
Electricity Networks

Additional Members

A representative
from the DCC

A representative
from the Authority

A representative
from the Secretary
of State

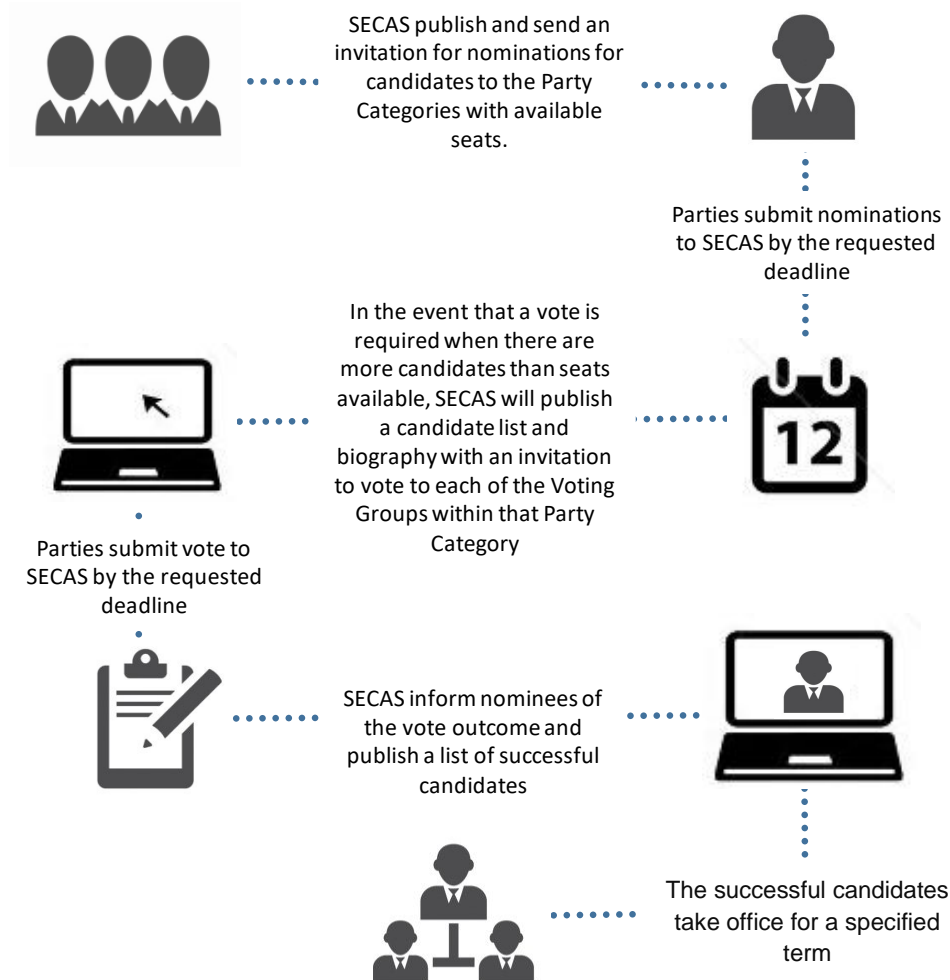
The Chair may also invite *ad hoc* attendees to meetings to provide expertise and knowledge about particular topics. These attendees will not be voting members of the TABASC.

Before a person may serve on the TABASC, that person shall provide written confirmation to SECCo that:

- They agree to serve on the TABASC in accordance with the SEC; and
- They will be available as reasonably required by the Sub-Committee to attend meetings and undertake work outside of the meetings.

What is the Election process?

The Scheduled Elections follow the below process:



Nomination Requirements

The members of the TABASC will comprise of senior individuals with broad and authoritative knowledge and expertise relevant to the TABASC, including being able to fulfil the requirements under SEC section F1.4. Members shall act independently, not as a delegate, and without undue regard to the interests, of any Related Person and will act in a manner designed to facilitate the performance by the Panel of its duties under the SEC.

Voting

A vote will take place for each Party Category if the number of nominations received exceeds the number of seats available.

Each Voting Group within a Party Category is entitled to cast one vote in the election. Each Voting Group will be asked to complete an election voting form once the nomination window has closed.

Election Timetable

The below timetable will be followed for the nomination of the TABASC in 2019.

Action	Date
SECAS to publish and send an invitation for nominations to all SEC Parties	Monday 23 September 2019 (15 Working Days)
Deadline for nominations	Monday 14 October 2019
Candidate List published for each Party Category with an invitation to vote (if required)	Monday 28 October 2019 (10 Working Days)
Deadline for receipt of votes	Monday 11 November 2019
Notification of successful candidates published	As soon as is reasonably practicable following deadline
Candidates take office	Friday 29 November 2019