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Paper Reference:	**SECP_72_1309_01**
Action:	**For Information**

Actions Outstanding

Outlined below are the actions outstanding from previous meetings and their current status. The Action Reference identifies the meeting number followed by the action number.

Action Reference	Action	Responsibility	Target Completion Date	Update	Status
SECP69/02	SECAS to investigate the potential scope for sub-dividing the two Other SEC Party Panel Member roles into an Other SEC Party representative and an Other User representative, to ensure that both are represented.	SECAS	9 August 2019	This action was discussed under agenda item 5 at the August Panel meeting, and a new action (SECP71/06) was raised as a result.	CLOSED
SECP71/02	SECAS to publish the Privacy Controls Framework v2.6 to the SEC website.	SECAS	9 August 2019	The Privacy Controls Framework v2.6 was published to the SEC website on 9 August 2019.	CLOSED

SECP71/04	SECAS to draft a response to the Switching Programme and Retail Code Consolidation consultation and issue to Panel Members for comment prior to being sent to Ofgem before 9 September.	SECAS	6 September 2019	SECAS drafted a response, which the Panel Chair reviewed on behalf of the Panel. The response was submitted to Ofgem on 6 September 2019.	CLOSED
SECP71/05	SECAS to issue a letter on behalf of the Panel, expressing the Panel's concerns regarding the timescales of DCC Assessments, and requesting a plan of action on how and when the delivery of DCC Assessments will improve.	SECAS	14 August 2019	SECAS wrote to the DCC on 14 August expressing the Panel's concerns regarding the timescales of DCC Assessments.	CLOSED
SECP67/04	DCC to include the lessons learned regarding the appeal of the Incentive Scheme Milestone 1B in the lessons learned document, to be circulated to all SEC Parties. The DCC to report back to the Panel.	DCC	13 September 2019	The Panel was informed that the DCC has consulted on the R2 Lessons Learned. One response was received, which included a number of comments regarding Testing, Programme Governance and Operational Readiness. A key comment was that the Release 2 programme has not yet concluded, as Dual Band Communications Hubs are not available in volume. The DCC confirm that it will be undertaking another lessons learned exercise once Dual Band Comms Hubs are available to be installed in volume.	Propose to close

SECP69/07	SECAS to engage with the relevant cross-code stakeholders to identify an appropriate way forward with regards to differing implementation of industry programmes.	SECAS	13 September 2019	SECAS met with Elexon to further discuss the impacts on the SEC of the Half Hourly Settlement work. CACoP has been reminded to use this channel more actively to discuss such programmes, and additionally, as part of the SEC Strategic Plan, it is proposed that an appropriate Code lead be assigned for each future initiative. This action will therefore be addressed as part of the SEC Strategic Plan work and is proposed for closure.	Propose to close
SECP71/01	SECAS to investigate the scope of a 'downgrade process' for Suppliers who have had their licence revoked to be moved into the Other SEC Party category.	SECAS	13 September 2019	When Ofgem notifies SECAS that a Supplier licence is revoked and the Party is a non DCC User, SECAS Party Support propose to manage the process of downgrading the Party category to an Other SEC Party. However, if the Party is a DCC user, SECAS will need to liaise with the DCC to agree the process. This will be discussed further at the September Panel meeting.	Propose to close

SECP71/03	SECAS to issue a draft response to the Reforming of Energy Industry Codes consultation to Panel Members for comment and agreement of content, before a final version is presented to the Panel at their September meeting.	SECAS	13 September 2019	A paper has been provided and will be discussed under agenda item 4.	Propose to close
SECP71/06	SECAS to engage with the Other User community to identify whether there is appetite for a Draft Proposal to be raised to subdivide the two Other SEC Party Panel seats.	SECAS	13 September 2019	SECAS wrote to all qualified Other Users on 21 August 2019 to see if there is appetite to raise a Draft Proposal. An Other User has agreed to sponsor the Draft Proposal.	Propose to close
SECP71/07	DCC to write to the Panel requesting formal approval of the go-live date of 24 November for the November SEC Release, and provide rationale for this date.	SECAS	13 September 2019	A Paper has been provided which sets out this request, which will be discussed under agenda item 13.	Propose to close
SECP71/09	SECAS to investigate how Device manufacturer Technical Specifications could be hosted on the SEC website, including who will provide this information, the caveats required and how this information will be kept current.	SECAS	13 September 2019	A paper has been provided and will be discussed under agenda item 6.	Propose to close
SECP66/04	SECAS to seek input and best practice from CACoP Members on Credit Cover.	SECAS	11 October 2019	SECAS met with BSC to discuss synergies and opportunities for improvement in the way that Credit Cover is managed across Codes. The main opportunities identified include:	Open

				1) Panel penalties – identifying if common practices can be employed 2) Whether default information can be shared across Codes, to facilitate earlier intervention 3) Ofgem engagement – whether Codes should be recommending Authority action sooner/ Ofgem's central view of risk to market 4) Standardised templates for Letters of Credit These aspects will be discussed with the other Code Bodies. A draft Proposer is now also sought to drive forward work in this area.	
SECP68/06	SECAS to include consideration of the ability to vend for a customer and the possibility of a Supplier failing, but not go into administration as part of the scope of the SoLR workshop review.	SECAS	13 September 2019	The ability to continue vending is a key recommendation to the Panel. SECAS has investigated this with Managed Service Providers (MSPs) and two Prepayment Service Providers (PSPs). SECAS does not see a situation where a failing Supplier will go through the SoLR process and not go into administration. Further information on this part of the action will be required if the Panel considers this a risk. A further update will be provided at the September Panel meeting.	Open

SECP68/07	SECAS to accelerate work on the SoLR workshops, in particular finalising the Pre-Payment area.	SECAS	13 September 2019	An update will be provided at the September Panel meeting on the preferred solution for Pre-Payment.	Open
SECP70/01	SECAS to investigate the temporary deferment of certificate updates to minimise day one disruption in a SoLR event.	SECAS	11 October 2019	This will be one of the recommendations and a paper will be presented to SSC / SMKI PMA to seek its approval. An update will be given to the Panel following this.	Open
SECP70/03	SECAS to publish the ICHIS and PPMID information on the SEC website on behalf of industry.	SECAS	13 September 2019	A verbal update will be provided at the September 2019 Panel meeting.	Open
SECP70/04	SECAS and the Panel Chair to undertake a full review of the SEC Panel Risk Register.	SECAS	11 October 2019	A full review of the Risk Register will be completed by the October Panel meeting.	Open
SECP71/08	DCC to present an information paper on how it will address the retirement of the 2G network service provided by the CSP Central and South.	SECAS	13 September 2019	A verbal progress update will be provided under agenda item 9.	Open