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**SEC Panel Meeting 71**  
**9 August 2019, 10:00 – 12:30**  
**Gemserv, 8 Fenchurch Place, London, EC3M 4AJ**

**SECP\_71\_0908 – Meeting Headlines**

**Decision, Discussion and Information Items**

**1. Minutes and Actions Outstanding** (For Information)

The Panel noted that the minutes from the July 2019 Panel meeting and the additional Panel meeting on 19 July 2019 had been approved ex-committee. It was noted that all actions marked as Complete and Propose to Close could be closed.

The Panel **NOTED** the update.

**2. Privacy Self-Assessment Review – Other User ‘C’** (For Decision) (**AMBER**)

The Panel considered a Privacy Self-Assessment for Other User ‘C’. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations for Other User ‘C’.

**3. Privacy Controls Framework update** (For Decision)

SECAS presented the Panel with an updated version of the Privacy Controls Framework (PCF) which incorporates lessons learned that have been identified during Privacy Assessments and bilateral discussions with the User Independent Privacy Auditor (IPA) and SEC Parties.

The Panel **APPROVED** the amendments to the PCF.

**4. Current Events of Default** (For Decision) (**RED**)

The Panel were provided with an update on one SEC Party who entered into a further Event of Default, and two Parties who entered into an Event of Default since the previous SEC Panel meeting and have subsequently resolved their Default.

The agenda item was marked as **RED** and therefore recorded in the Confidential Minutes.

The Panel **AGREED** the recommendations for the further Event on Default.

## 5. Supplier of Last Resort update (For Information) (**AMBER**)

SECAS provided the Panel a Supplier of Last Resort (SoLR) Pre-Payment scenario progress update. The agenda item was marked as **AMBER** and therefore recorded in the Confidential Minutes.

The Panel **NOTED** the update.

## 6. Reforming Energy Industry Codes (For Discussion)

The Panel considered the key areas of the Reforming the Energy Industry Codes consultation issued by BEIS and Ofgem on 22 June and provided views to be included in a draft response that will be circulated by SECAS.

The Panel **AGREED** the key areas for inclusion in any response and **NOTED** a draft response will be issued prior to the September Panel meeting for review.

## 7. SEC Panel Meeting Dates (For Decision)

The Panel were provided with the proposed meeting dates for their monthly meeting, from January to December 2020.

The Panel **AGREED** the proposed meeting date schedule for 2020.

## Change Items

## 8. Change Status Report – August 2019 (For Information)

The Panel were provided with an update on the status and progress of Modification Proposals.

The Panel **NOTED** the report.

## 9. SEC Modification Timetables update (For Decision)

SECAS provided an update to the Panel on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel **AGREED** the programmes of work and timelines proposed.

## 10. MP076 'Pursuing Non-Payment in Events of Default' Modification Report (For Decision)

SECAS presented the Panel with the Modification Report for [MP076 'Pursuing Non-Payment in Events of Default'](#).

The Panel:

- **AGREED** that MP076 should be progressed to the Report Phase;
- **APPROVED** the Modification Report;
- **APPROVED** the implementation approach; and
- **AGREED** that MP076 should be progressed as an Authority Determined Modification.

#### 11. DP077 'DCC Service Flagging' Problem Statement (For Discussion)

SECAS presented the Panel with the Problem Statement for [DP077 'DCC Service Flagging'](#).

The Panel:

- **AGREED** that DP077 is ready to be converted to a Modification Proposal;
- **AGREED** that MP077 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP077.

#### 12. DP078 'Incorporation of multiple IRPs into the SEC – Part 2' Problem Statement (For Decision)

SECAS presented the Panel with the Problem Statement for [DP078 'Incorporation of multiple Issue Resolution Proposals into the SEC – Part 2'](#).

The Panel:

- **AGREED** that DP078 is ready to be converted to a Modification Proposal;
- **AGREED** that MP078 should be progressed to the Refinement Process; and
- **AGREED** the first package of work and timetable for MP078.

#### 13. Other SEC Party Panel Membership (For Discussion)

The Panel discussed the potential for sub-dividing the two Other SEC Party Panel seats into one Other SEC Party representative and one Other User representative, to ensure that both are appropriately represented on the SEC Panel.

The Panel **ENDORSED** SECAS to engage with the Other User community to see if there is appetite for a Draft Proposal to be raised to debate this issue further.

### Standing Agenda Items

#### 14. BEIS Update (For Information)

BEIS provided the Panel with an update on the forthcoming consultations and key milestones.

The Panel **NOTED** the update.

#### 15. DCC Update (For Information)

The DCC presented the Panel with an update on the activities undertaken since the last Panel meeting, including:

- Operations update;
- SMETS1;
- November 2019 Release; and
- Release 2.

The Panel **NOTED** the update.

**16. SEC Panel Sub-Committee Report (For Decision)**

SECAS provided the Panel with an update on recent activities from all the SEC Panel Sub-Committees.

The Panel **NOTED** the update.

**17. DCC Reporting (For Decision)**

The Panel were informed that the Post Commissioning Information Reports for March, April, May and June 2019 had not been provided due to technical issues at the DCC.

The Panel **NOTED** the observations raised by the Operations Group against the reports currently delegated to them.

**18. Operations Report – July 2019 (For Information)**

The Panel were presented with the Operations Report for July 2019. The report provided an outline of the activities undertaken by the SECAS team in support of the SEC.

The Panel **NOTED** the report.

**19. SEC Panel Risk and Issue Register (For Decision) (GREEN)**

The Panel were provided with an update on the SEC Panel Risk Register and the SEC Panel Issues Register, which included amendments to three existing risks and their mitigations.

The Panel **AGREED** the amendments to the Risk Register.

**20. Smarter Markets update (For Information)**

The Panel were provided with an update on the activities currently being undertaken to support the project.

The Panel **NOTED** the update.

**21. Transitional Governance Update (For Information) (GREEN)**

SECAS presented the Panel with an update from the transitional governance forums and other smart metering related meetings and workshops attended by SECAS in the last month.

The Panel **NOTED** the update.

**22. Any Other Business (AOB)**

The following items of AOB were raised:

- SECAS informed the Panel that the DCC require new nominations for Key Custodians to facilitate the SMKI Recovery system and requested any interested Parties to get in touch with SECAS.

- The Panel approved a request for SECAS to host Device manufacturer Technical Specifications on the SEC website.
- The Panel supported the Panel Chair's suggestion for SEC participation in the British Standards Institution (BSI) PEL/13 technical committee, which is responsible for smart meter standards.

There was no further business and the Chair closed the meeting.

**Next Meeting: 13 September 2019**