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Paper Reference:	**TABASC_45_1508_16**
Action:	**For Information**

TABASC Activity Planner

1. Purpose

In order for the Technical Architecture and Business Architecture Sub-Committee (TABASC) to manage their duties, time, and required expert support, the Activity Planner has been provided as Annex A for discussion and comment.

2. Delivery Confidence Definition

Colour	Criteria Description
Complete	Activity or product has been completed
Green	Successful delivery of the activity to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly
Amber	Successful delivery appears feasible but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun
Red	Successful delivery of the activity appears to be not achievable by current planned date. There are major issues on activity definition, schedule, budget required, quality or benefits delivery. The activity may need re-baselining and/or overall viability re-assessed
Ongoing	Activity is ongoing and should be regularly monitored
N/A	Activity was closed as it was no longer applicable
Not Started	Activity is yet to commence

3. Amendments

The amendments made to the Activity Planner for August 2019 include:

- **Activity 7:** 'Maintaining the Business Architecture Document and arranging for publication on the SEC Website'
    - Updated the BAM milestone status to Amber to reflect the delay in finalising the updates.
- **Activity 8:** 'Development of quarterly Work Packages to present to the SECCo Board'
    - Updated the date that the TABASC will receive the Q3 and Q4 2019 Work Packages for approval. These will be presented to the TABASC one month later to allow for getting far enough into a quarter to be able to predict for the next quarter.
- **Activity 11:** 'CPL Enhancements Project'
    - Added the CPL Enhancements Project and its planned activities as per the Project Initiation Document, which is subject to the TABASC approval this month.

4. Recommendations

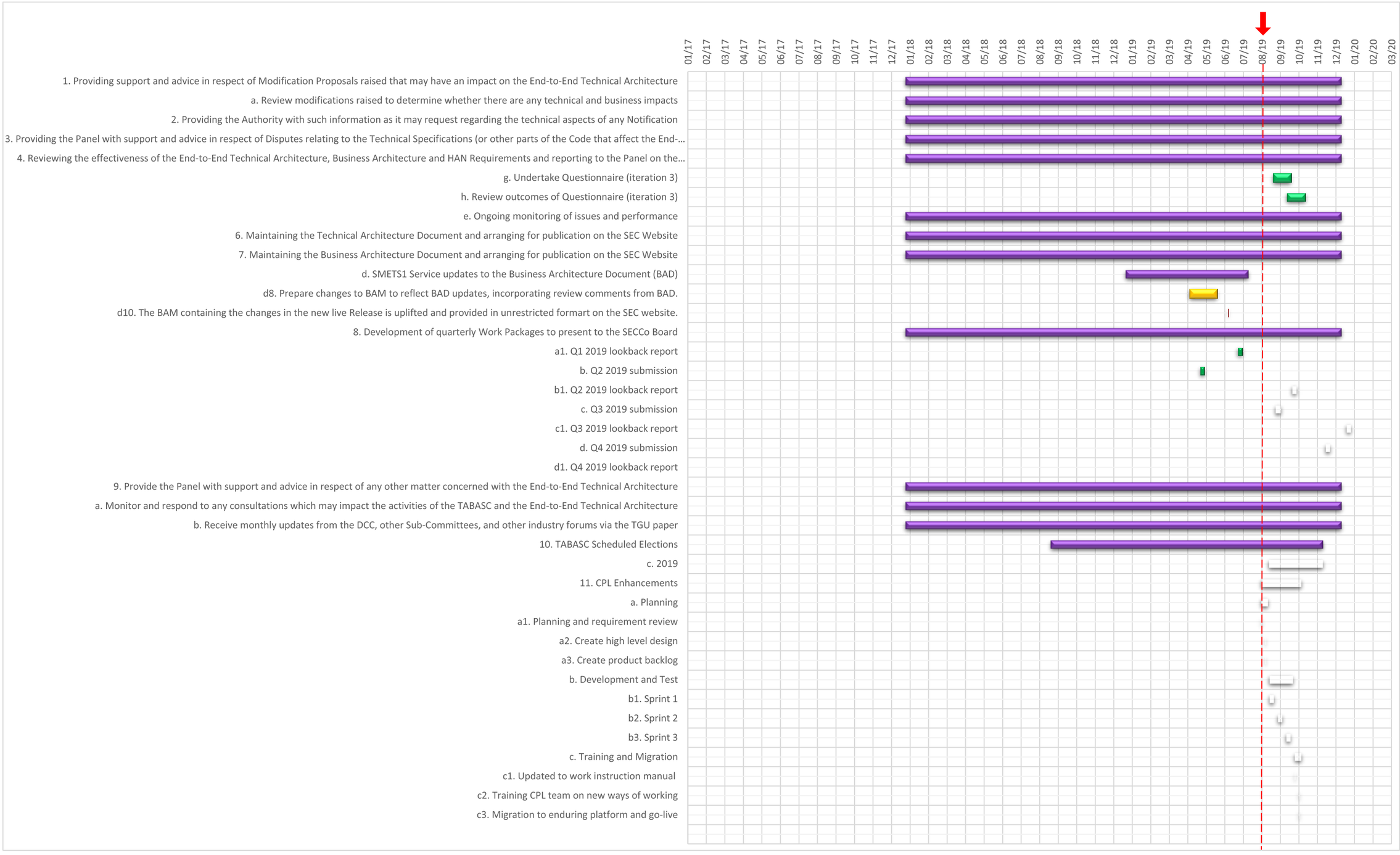
The TABASC is requested to **NOTE** the contents of this paper.

Rebecca Jones

SECAS Team

8 August 2019

Annex A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1. Providing support and advice in respect of Modification Proposals raised that may have an impact on the End-to-End Technical Architecture
a. Review modifications raised to determine whether there are any technical and business impacts
2. Providing the Authority with such information as it may request regarding the technical aspects of any Notification
3. Providing the Panel with support and advice in respect of Disputes relating to the Technical Specifications (or other parts of the Code that affect the End-...
4. Reviewing the effectiveness of the End-to-End Technical Architecture, Business Architecture and HAN Requirements and reporting to the Panel on the...
g. Undertake Questionnaire (iteration 3)
h. Review outcomes of Questionnaire (iteration 3)
e. Ongoing monitoring of issues and performance
6. Maintaining the Technical Architecture Document and arranging for publication on the SEC Website
7. Maintaining the Business Architecture Document and arranging for publication on the SEC Website
d. SMETS1 Service updates to the Business Architecture Document (BAD)
d8. Prepare changes to BAM to reflect BAD updates, incorporating review comments from BAD.
d10. The BAM containing the changes in the new live Release is uplifted and provided in unrestricted formart on the SEC website.
8. Development of quarterly Work Packages to present to the SECCo Board
a1. Q1 2019 lookback report
b. Q2 2019 submission
b1. Q2 2019 lookback report
c. Q3 2019 submission
c1. Q3 2019 lookback report
d. Q4 2019 submission
d1. Q4 2019 lookback report
9. Provide the Panel with support and advice in respect of any other matter concerned with the End-to-End Technical Architecture
a. Monitor and respond to any consultations which may impact the activities of the TABASC and the End-to-End Technical Architecture
b. Receive monthly updates from the DCC, other Sub-Committees, and other industry forums via the TGU paper
10. TABASC Scheduled Elections
c. 2019
11. CPL Enhancements
a. Planning
a1. Planning and requirement review
a2. Create high level design
a3. Create product backlog
b. Development and Test
b1. Sprint 1
b2. Sprint 2
b3. Sprint 3
c. Training and Migration
c1. Updated to work instruction manual
c2. Training CPL team on new ways of working
c3. Migration to enduring platform and go-live