

Smart Energy Code

SEC Panel Member Elections Factsheet

Purpose

This factsheet outlines the background and process for the scheduled elections for the SEC Panel Elected Members, following vacancies arising from the retirement of Elected Member after their initial 24-month term.

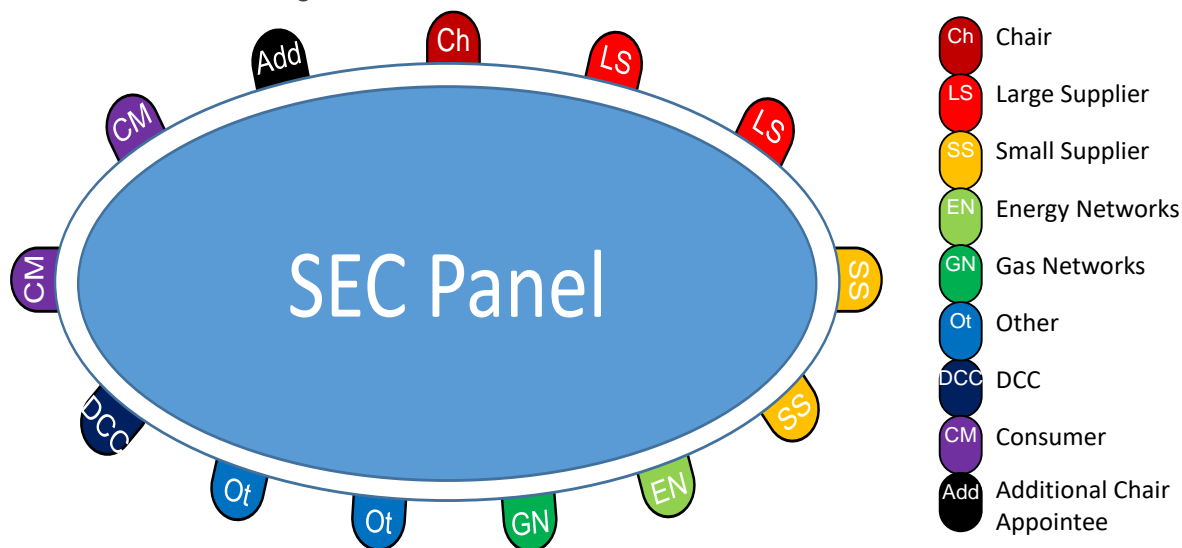
The information outlined in this guide is described in SEC Section C: Governance and further guidance is set out in the SEC Section Guide which can be found on our website.

- [SEC Section C: Governance](#)
- [Governance Guidance](#)

Panel Composition

The SEC Panel is composed of a range of elected Members. Panel membership represents a range of categories of stakeholders across the industry.

As illustrated in the diagram below, the members include: two Large Suppliers, two Smaller Suppliers, one Electricity Network, one Gas Network, two Other SEC Parties, one person nominated by DCC, two persons nominated to represent Consumers, a SEC Panel Chair and any additional persons appointed by the Chair as required. There are also non-voting attendees, such as Ofgem and BEIS.



Each Panel Member must be an individual, and cannot be a corporate body, association or partnership. No one can hold more than one office as a Panel Member.

What are SEC Panel Elections?

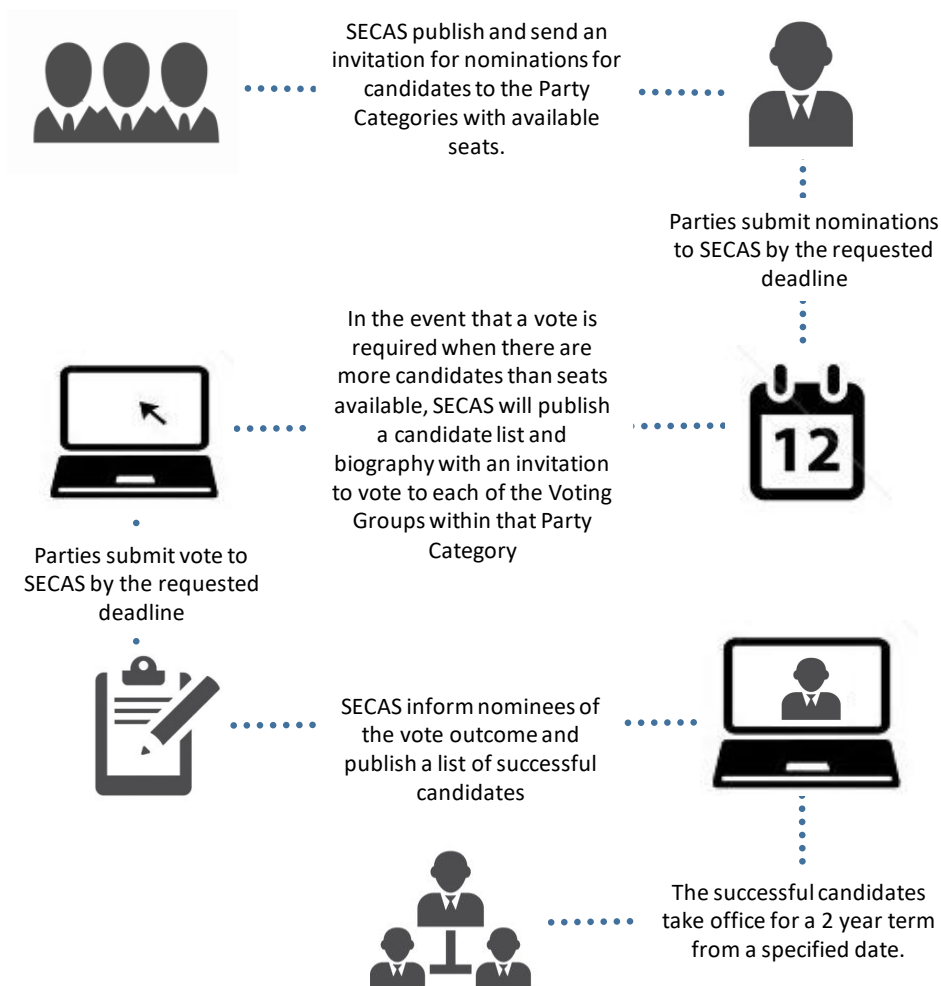
Scheduled Elections will take place each year for the Panel Members whose 2-year term is due to end. The SEC does not preclude retiring members to run for re-election. The election process will commence in July of each year, with new Members appointed to take their positions in September. Each Panel Member will then serve a new term of two years.

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What is the Election process?

The Scheduled Elections follow the following process:



Nomination Requirements

As set out in the SEC, the nominee should be a person (at the time of nomination) that is capable of becoming and remaining a Panel Member in accordance with Section C3.2 'Panel Composition' and C4.6 'Removal of Elected Members'.

The nominee should, as part of their role, be able to fulfil the requirements under Section C3.7 'Duties of Panel Members'.

Voting

A vote will take place for each Party Category if the number of nominations received exceeds the number of seats available.

Each Voting Group within a Party Category is entitled to cast one vote in the election. Each Voting Group will be asked to complete an election voting form once the nomination window has closed.

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Election Timetable

The below timetable will be followed for the Scheduled Elections for the Members retiring in September 2019.

Action	Date
SECAS to publish and send an invitation for nominations for candidates for the role of Elected Member for each Party Category	22 July 2019 (15 Working Days)
Deadline for nominations	9 August 2019
SECAS to publish candidate list and biography to each Party Category with an invitation to each of the Voting Groups comprising that Party Category to vote (if required)	19 August 2019 (10 Working Days)
Deadline for receipt of votes (if voting required)	30 August 2019 (10 Working Days)
Notification of successful candidates published	As soon as is reasonably practicable following deadline
Candidates take office	23 September 2019

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