

SECP_70_1207 - Panel Paper Overview

This document provides an overview of all the papers to be presented at the SEC Panel meeting on 12 July 2019; so that Parties can determine those papers that may be of interest.

An indication of the focus of each paper has been provided to highlight whether it is of interest to a particular reader, i.e. security, technical, governance.

Following the meeting, SECAS will issue meeting headlines, which outline any decisions and outcomes from the Panel meeting.

Decision and Discussion Items

SECP_70_1207_01 – Minutes and Actions Outstanding (For Information)

Paper focus:

- Governance

Summary:

The final minutes from the June 2019 Panel meeting and an update on outstanding actions from previous meetings.

SECP_70_1207_02 – Privacy Assessment Reviews – Other User ‘O’ and Other User ‘H’ (For Decision) (AMBER) *(late paper)*

Paper focus:

- Privacy

Summary:

This paper provides Other User ‘O’s Privacy Assessment Report and Other User ‘H’s Privacy Self-Assessment to support the Panel in reaching a decision.

The Panel is requested to set an assurance status for Other User ‘O’ in terms of compliance with each of its obligations under Sections I1.2 to I1.5, in accordance with Section I2.23. The Panel is also requested to agree whether the User response is satisfactory and proportionate for Other User ‘H’ in terms of compliance with each of its obligations under Sections I1.2 to I1.5, in accordance with Section I2.26.

SECP_70_1207_03 – ‘Read Inventory’ Personal Data Breach overview (For Information) (GREEN)

Presentation focus:

- Governance

Summary:

This presentation provides the Panel with an overview of a Personal Data Breach that was reported to the DCC on 10 May 2019. The Panel are requested to note the presentation.

SECP_70_1207_04 – November 2019 SEC Release Testing Approach Document (For Discussion)

Paper focus:

- Governance
- Technical

Summary:

The DCC has consulted upon the Testing Approach Document (TAD) and the Testing Advisory Group (TAG) has reviewed it on behalf of the Panel, and this paper sets out the TAG's key views for Panel consideration.

The Panel is requested to note the update from the TAG.

SECP_70_1207_05 – Request to host information on the SEC Website (For Decision)

Paper focus:

- Governance
- Other

Summary:

This paper sets out two separate requests which SECAS have received to host information, useful to the market, on the SEC website.

The Panel is requested to agree that SECAS publishes the information on behalf of industry.

SECP_70_1207_06 – Current Events of Default (For Decision) (RED)

Paper focus:

- Governance

Summary:

This paper provides the Panel with an update on two new, two existing Events of Default, and one SEC Party who entered into a further Event of Default. Actions taken since the last SEC Panel meeting are also reported.

The Panel are requested to agree the recommended actions for the new Event of Default.

SECP_70_1207_07 – SEC Panel Risk and Issue Register Update (For Decision) (GREEN)

Paper focus:

- Governance

Summary:

This paper provides a monthly update on the SEC Panel Risk & Issues Registers with one new proposed risk and proposed amendments to one existing risk and its mitigations.

The Panel is requested to agree the amendments to the Risk Register.

SECP_70_1207_08 – SEC Panel Member Election (For Information)

Paper focus:

- Governance

Summary:

This paper outlines the process and timetable set out in SEC Section C4.2 regarding the scheduled election for the SEC Panel Elected Members, following vacancies arising from the retirement of Elected Members after their 24-month term.

Change Items

SECP_70_1207_09 – Change Status Report – July 2019 (For Information)

Paper focus:

- Change
- Reporting

Summary:

This paper provides an update on the progress of Modification Proposals going through the change process, a summary of potential future release content, alongside the DCC Impact Assessment (IA) and Preliminary Assessment (PA) timetable.

The Panel are requested to note the contents of this paper.

SECP_70_1207_10 – SEC Modification Timetables (For Decision)

Paper focus:

- Change

Summary:

This paper provides an update on the timetables for all Modification Proposals currently in the Refinement Process.

The Panel is requested to agree the programmes of work and timelines in this paper.

SECP_70_1207_11 – Updated SEC Release Management Policy (For Decision)

Paper focus:

- Change
- Governance

Summary:

This paper presents an updated version of the SEC Release Management Policy.

The Panel are requested to provide any comments and agree to issue the policy for consultation.

SECP_70_1207_12 – Smart Landscape Releases plan-on-a-page (For Discussion)

Paper focus:

- Change
- Other

Summary:

This document is intended to present an overview of future changes to the SEC, in particular the technical documentation, and provide information on the different elements of each release, which documents they will affect, and when they will be implemented.

The Panel is requested to provide any comments and consider if the layout is suitable to clearly present the landscape for future changes

SECP_70_1207_13 – SEC Document Management (For Discussion)

Paper focus:

- Change
- Governance

Summary:

This paper identifies a number of areas where improvements could be made to the SEC document management approach as outlined in the SEC. It provides a high-level summary of each area and requests the Panel to consider these areas, and any additional areas, for review.

The Panel is requested to agree the next steps for this work.

Standing Agenda Items

SECP_70_1207_14 – BEIS Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on recent publications, forthcoming consultations and key milestones.

The Panel is requested to note the update.

SECP_70_1207_15 – DCC Update (For Information)

Presentation focus: To be provided on the day.

- Governance
- Reporting

Summary:

A presentation that provides the Panel with an update on the activities undertaken by the DCC since the last Panel meeting.

The Panel is requested to note the update.

SECP_70_1207_16 – SEC Panel Sub-Committee Report (For Decision)

Paper focus:

- Governance
- Reporting

Summary:

An update on recent activities from the Panel Sub-Committees. It highlights the key issues discussed and details specific points the Sub-Committees would like to bring to the Panel's attention.

The Panel is requested to note the update.

SECP_70_1207_17 – DCC Reporting (For Information)

Paper focus:

- Governance
- Reporting

Summary:

This paper sets out the observations raised by the Operations Group against each DCC report that has been delegated to them.

The Post Commissioning Information Reports for March, April and May have not been provided due to a technical issue at the DCC.

The Panel is requested to note the observations raised by the Operations Group.

SECP_70_1207_18 – Operations Report – June 2019 (For Information)

Paper focus:

- Governance
- Reporting

Summary:

The Operations Report is a monthly update based on SECAS activities in support of the SEC. It includes a breakdown of days by driver and provides commentary related to the activities undertaken by the SECAS team in June 2019.

The Panel is requested to note the report.

SECP_70_1207_19 – Smarter Markets Project Update (For Decision)

Paper focus:

- Governance
- Other

Summary:

This paper provides an overview of the developments and work undertaken in support of the Ofgem Smarter Markets project.

Appendix A to this paper provides a summary of the Switching Programme and Retail Energy Code (REC) consultation, highlighting key areas for the SEC Panel to consider in any response.

The Panel is requested to agree to respond to the consultation, agree key areas for inclusion in any response and note that a draft response will be issued for comment ex-committee.

SECP_70_1207_20 – Transitional Governance Update (For Information) (GREEN)

Paper focus:

- Governance
- Reporting

Summary:

A compendium of activities occurring under the Smart Metering Implementation Programme (SMIP). The paper includes updates on the following areas:

- High level updates from Transitional Work Group meetings attended by SECAS and the Panel Chair in the last month;
- An overview of relevant notices from the Secretary of State.

The Panel is requested to note the update.
